

# Village Of Cache Creek

## Policy No. B-1

### Receipts

**Date Approved by Council:**

April 22, 1986

**Effective:**

April 22, 1986

**Date Amended by Council:**

**Effective:**

**Policy Statement:**

The Village of Cache Creek will provide receipts for all financial transactions.

**Purpose:**

The purpose of this policy is to meet the financial and legal obligations required of the Village of Cache Creek.

**Procedures:**

Administration will issue receipts for all payments received, either by mail or in person, except for photocopying, in which case receipts will only be issued when the accumulation of revenues reaches approximately \$5.00.