

Village Of Cache Creek

Policy No. B-3

Photocopy Charges

Date Approved by Council:
May 10, 1993

Effective:
May 10, 1993

Date Amended by Council:

Effective:

Policy Statement:

The Village of Cache Creek will regulate the use of the office photocopier.

Purpose:

The purpose of this policy is to regulate photocopying in order to control the associated costs.

Procedures:

1. The Village of Cache Creek will charge local children's groups and non-profit organizations 10¢ per copy, maximum of 50 copies per occasion.
2. The regular rate shall be 50¢ per copy.
3. All departments of the Village of Cache Creek are provided required photocopies at no charge.
4. The local press shall be provided with copies of the Agenda and related items free of charge.