

**Village of Wayne Lakes**  
**SPECIAL COUNCIL MEETING**  
**Village Office Building**  
1052 Main Drive  
**October 25, 2023**

Mayor Linda Clark called the meeting to order at 6:10 PM. Roll call was taken. Council members present: John Swindler, Rita Robinette, Susan Hyatt, Robert Ewry, Troy Stewart and Fiscal Officer Diana Pethtel. Council member with excused absents was Jacob Butsch, excused for work related issues. Zero visitors were in attendance.

**Agenda:** Stewart motioned to approve the agenda, Robinette seconded. All present voted yea.

**Requests for Council Approval:**

- Recreation Director Job Description
  - Much discussion took place on the title of this position. It was changed to Community Building Manager. Stewart motioned to change the name and accept the job description. Swindler seconded. All present voted yea.
- Interviews Approved. Hyatt motioned to approve the interviews, Stewart seconded. All present voted yea. Mayor reminded the council members who interviewed candidates to turn in their interview sheets to Pethtel as these have to be kept under the records retention guidelines.
- Recommendation to Hire: The Mayor recommended that Bernadette Coriell be hired to fill the Community Building Manager position. The pay will be \$60 per rental. Pethtel noted that this is now a payroll position so taxes and OPERS will be deducted from the check. Position will be re-evaluated in 90 days with a possible pay increase.
  - Stewart motioned to hire Coriell, Robinette seconded.
  - Drug testing was discussed for all new hires and what is in the employee handbook. Ewry commented the smell of marijuana when riding his golf cart down Shawnee Drive. Pethtel is to get prices on drug testing.
  - All present voted yea.

**Resolutions/Ordinances:**

Hyatt motioned to adjourn the meeting, Robinette seconded. All present voted yea.

Meeting adjourned at 6:35 PM.

Respectfully submitted,



Diana Pethtel  
Fiscal Officer