

Village of Wayne Lakes
REGULAR COUNCIL MEETING
Village Office Building
1052 Main Drive
October 9, 2023

President Rita Robinette called the meeting to order at 7:00 PM. Roll call was taken, the pledge to the flag along with prayer. Council members present: John Swindler, Rita Robinette, Susan Hyatt, Robert Ewry. Fiscal Officer Diana Pethtel as also present. Council members with excused absents were Troy Stewart and Jacob Butsch, excused for work related issues. Mayor Linda Clark absent as being on vacation. Six visitors were in attendance.

Agenda: Ewry motioned to approve the agenda, Swindler seconded. All present voted yea.

Minutes:

- August 14, 2023 minutes were postponed due to a quorum not being present to approve them. Swindler was not at the August meeting.
- September 11, 2023 Regular meeting minutes: Hyatt motioned to approve, Swindler seconded. All present voted yea.
- September 20, 2023 Special meeting minutes: Robinette motioned to approve, Swindler seconded. All present voted yea.
- September 27, 2023 Special meeting minutes: Hyatt motioned to approve, Swindler seconded. All present voted yea.

Financial Report: Swindler motioned to approve the bank reconciliation and financial reports. Robinette seconded. All present voted yea. (Submitted by the Fiscal Officer to council members three days in advance for their review. Council members also signed the bank reconciliation showing the detailed expenses etc.) See attached.

Guest Speaker: Brice Schmitmeyer from Access Engineering was not present as being ill. Swindler updated Council on the sewer project reviewing a handout from Schmitmeyer. Project costs are estimated to be \$13.6M. \$10.25M in grant funding has been secured. A 0% loan will be used to finance the balance. Sewer fees are being estimated at \$60-65 per month. Originally this was estimated to be \$80-85 per month. There's a potential delay on tank installation, waiting on New Madison project.

Mayor Updates: Robinette thanked Rita Neff for her continued work around the park. Trick-or-treat/hayride will be Sunday, October 29 from 2-4. Bullfrogs will be hosting an adult party the same day from 6-8.

Open Forum:

- Rita Neff reported that someone has been pooping in the men's urinals located on Irouquis Lake and the Playground by the sewer staging area. She cleaned them.
- Dumpsters need emptying. Pethtel to call Best Way.
- Trash cans around the park need to be picked up and stored for the winter.
- Complaints about mini bike speeding through the park. Ewry to get with the Mayor. Mini bike has '666' on it.
- It was requested that the Mayor contact the Sheriff's office about more patrols in the park.

Old Business:

- Village property inventory by Nick Fellers. He still has two rooms to complete. Garage is still in progress.

- Compensation for George Mittermann. Still in progress.
- Portable speed bumps. Possibility of getting grants.
- County fixed Community Building handicap area. Original estimate was \$800, actual bill submitted was for \$1,182.
- Community Building: Sherrie is no longer managing the building and was asked to turn over her keys and scheduling book. Much discussion was had as how to handle the upcoming rentals. The weekend of the 14th & 15th is not rented, but it is rented as least one day of every weekend until the end of the year. Susan agreed to have any calls go to her at 937-547-1213 as a temporary measure. John McRoberts indicated he knows someone who might be interested in doing this in the short term. He will talk with her and the Mayor about it.
- Community Forum meeting has been postponed indefinitely until a permanent building manager is hired.
- Job description for Community Building Manager still hasn't been approved. To be presented at the next council meeting for approval.

New Business:

- Internet at the beach property. Pethtel reported it costs the village approximately \$100/month which is \$700-\$800 for months it isn't being utilized. Pethtel also reminded that the phone at the beach is tied to the internet connection. If we cancel the service we will lose the number associated with it. Hyatt motioned to cancel the service. Ewry seconded. All present voted yea. Pethtel to have it disconnected but needs access to have equipment removed. Ewry noted that Fiscal Officer should have keys to all buildings and access codes to both garages.
- 2024 budget meeting needs to be scheduled. Pethtel to schedule one for the end of October and then one in November after preparing results from October meeting.
- The new playset has arrived. Volunteers are needed to help install it. Ewry is taking the lead on this. It needs to be finished by year-end to receive the \$10K grant money. The playset is approximately 40' by 30', some of the current equipment may need to be relocated. Ewry asked for approximately \$1,000 to cover the cost of cement, wood, and possible tool rental for the installation of the new equipment. Hyatt motioned to approve up to \$1,000 for such items, Swindler seconded. All present voted yea. Ewry hopes to have the new playset completed by Thanksgiving. Council was asked about the broken merry-go-round. Ewry said he has looked at it and it needs 2 new large ball bearings which he hasn't been able to find. Swindler to assist in tracking these down.
- Ewry brought up that the meetings should be moved to the 3rd Monday of the month allowing the Fiscal Officer more time in preparing council packets. Pethtel noted depending on when the 1st day of the month falls, she doesn't even get the bank deposit until the weekend before the meeting. Ewry also commented the 3rd Monday is what is in the bylaws.
- Appropriation moves made by Fiscal Officer. Pethtel passed out the Appropriation Supplemental report for 2023 listing all the changes made to budgeted items (appropriations). A brief description was with each change. After a brief discussion, Council asked that she inform them at the monthly meetings when funds need to be moved around. Council was reminded that they receive the Appropriations Summary every month that shows accounts that are in danger of needing more funds added.
- Hyatt requested that the committee names be updated and then separated between Village committees and Community committees.

Requests for Council Approval:

- Nick Fellers painted the handicap spots at the Community Building. One handicap spot was omitted due to space requirements. Election Board indicated they wouldn't be utilizing the Community Building in November as they lack the number of people to run it.

- The Wayne Lakes Family Activities group is requesting to purchase the remaining beach food inventory from this past summer. It has been valued at \$159.58. It will be used as give-a-way items at Trick or Treat Event for the community. Swindler motioned to sell the inventory to the Family Activities Group, Hyatt seconded. All present voted yea.

Resolutions/Ordinances:

- Resolution 2023-08-14-001 – Establishing a records retention policy program for the village. (Third reading). Ewry noted that Council was not given this resolution before the 1st reading and it was handed out at the 2nd reading. Third reading will be at the next regular council meeting.
- Resolution 2023-10-09-001 – Addendum to Darke County Sewer Contract regarding late fees assessed. Resolution is still being prepared by Solicitor and wasn't available at the meeting. Council is to receive the resolution for review before the next meeting.

Council Committee Updates:

- Finance – Swindler, Mayor, Pethtel
- Lakes Management – Stewart
- Newsletter/Press Releases – Mayor, Karen Sink and Hyatt
- Village Maintenance (Roads, equipment, buildings) – Butsch
- Animal Control/Littering – Robinett
- Grant research/submissions – Ewry
- Social Media/Village Website – George Mittermann

Community Committee Updates:

- Wayne Lakes Family Activities
- Welcome Packets/Wayne Lakes History – Cindy Hale & Peg Kerg

Before the close of the meeting, Tom Wetzel came in to discuss the issue with Ess Lake needing the drain cleaned out again. Village employees cleaned it out before and just left the gunk along the shore which is now back in the lake. Wetzel wanted to know about Village paying someone to clean up all the gunk again and this time getting rid of it in the dumpster. He has an 18-year-old who could do the work and would take approximately 1-2 days. Much discussion as to how Village could pay for this as the individual is not an employee and could not afford insurance to be an independent contractor. Pethtel gave Wetzel Cody Ritter's number (from A-Tree Service).

Hyatt motioned to adjourn the meeting, Ewry seconded. All present voted yea.

Meeting adjourned at 8:31 PM.

Respectfully submitted,



Diana Pethtel
Fiscal Officer