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# BOARD MEETING AGENDA

DATE: **October 12, 2023** TIME: 5:30 pm Roll call taken by Patricia Lightner

BOARD MEETING MINUTES: Review and approve previous board meeting minutes of

**Feb 8, 2023.**

**Quorum Met**  
Members In attendance: M. Kramoski (X); T. Wright (X); E. Lacey (X); W.Comer (X);  
T. Archambault (X);

Participants: A. Hauke (X) and B. Stover (X)

# Administration

*Staffing Report and Update*

* + Dr. Lightner provides update on staffing; Academic Specialist, Testing Coordinator, Language Arts and Reading teachers needed. We have contracted with Proximity math tutor via Proximity Learning from 9- 11 M-F and the students are really benefiting from one on one math interventional instruction
  + We also have Language arts and reading tutors providing one on one tutoring daily and the students are doing well. Speech Therapy via virtual therapist is very well received. We have Edmentum Academy for those students in need of additional interventions.
  + We continue to **post** for additional instructional and classroom assistants.
  + We have hired three mental health counselors that provide direct contract with community resources that provide much needed help to our parents and students. .
  + We are currently working to find third party vendors for our staffing needs.

*Out of Field and Highly Qt1alified Report*

* + *Our ESE staffing specialist Ms. Arndt is currently finishing her Gifted Endorsement and will not remain Out of Field.*
  + Out of Field Report and Staffing Report reviewed and approved by board.

# //. Finance

Budgets -The starting budget for 2023.2024 presented for discussion, review and vote.

FTE enrollment for October in process. Dr. Lightner expects an FTE of 170.

Monthly Financials – Discussion, Review and Vote.

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Annual Audit- The annual audit 2023.2024 is in process. It is late and the auditor states that it should be ready Friday. We do not expect there to be any issues. The board discussed the audit process, the available documents for review and voted to approve the audit for 2023.2024 with the contingency that the audit has no material findings or issues. If any issues found, an emergency meeting is to be scheduled.

**Inspections**

Food Inspection and health inspection- passed.

**Ill. Old Business**

*Technology Update- Chromebook updates.*

*After school program in need of staffing for implementation.*

*After hour virtual Tutoring started for MP2. It will be four days a week from 6-7 and Saturdays 9-11. Our students are engaged and appreciate virtual after hours tutoring.*

Edmentum/Plato has been very flexible with our program changes and offers alternative solutions when we need them to reach and teach all students.

Ascend Math and Mindplay Reading participation has improved where students are expected to log 2.5 hours in each course, for each week.

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PBIS rewards is going great, students love the program and the school store. They use Student in school id’s for immediate award of points in each and every classroom. Students are rewarded on Fridays.

1. **Ongoing Business**

Mental Health update- Discussion of our plan and the newly added staff in this area.  
Navigate 360 for resiliency and Ripple Effects used in our program.

Threat Assessment Program- The state and the district has changed the requirements and expectations for the Threat Assessment Team members. Each member of our team must be trained by the district and the training is at the County and is a full day. All TAT members are scheduled.

Title 1 Compliance and uploads- We are preparing first upload.

Testing Report- State mandates and in house progress monitoring update.

Building Revitalization and Remaining Issues-

Roof still leaks.  
AC’s do not work.  
Landlord unresponsive.

We have installed a new 5 ton split AC unit for the back side classrooms, the AC’s on the rooftop are old and outdated. The landlord will not fix them, and we can not keep repairing them.   
  
We have rented Herc 1 ton units in the school and updating new AC issues is a constant concern.   
  
Bathroom and plumbing has been updated.   
  
Leaks has been signed for 5 years. Ends Dec 2028.

Enrollment, Events, Marketing and Recruitment- Dr. Lightner states that they have hired a web site marketer to optimize google searches for charter schools in the area.

# New Business

Wellness Policy for the YAP Program/Community Center

- Staffing needs- Additional staff members are needed at the Community Center to offer more services. Grant amount must be increased.

Florida Statutes and Rule 6A-10018; Florida Administrative Code - Policy and Procedure Charter School Compliance with School Safety

School safe plan - update, review and discussion- approval. Include reunification plan options for student and parent communication.

Dynamic Integrated Security issue discussion.

Third party vendors/ contractors are needed to provide daily, temporary and classified staff for upcoming school year. Finding staff and dealing with the high rate of turnover each year has proven to be a full -time function and assistance is needed.

1. **Public Statement**

Vote to Adjourn.