# Spruce Hills Condo Association

# **Minutes of Open Session**

Spruce Hills Clubhouse November 17, 2020

# \*\*UNABLE TO OPEN TO OPEN TO THE PUBLIC TO COVID RESTRICITONS\*\*

Call to Order: Meeting call to Order at 8 pm

**Board Members Present:** 

Janet Traphagen

President

William Palaferro Michelle Brito

Treasurer Secretary

Robert Hart, Jr.

Trustee

**Property Manager:** 

Michelle McCartney

#### **Approval of Minutes:**

Working meeting for August 11, 2020 Working and Open meetings for August 18, 2020 Working meeting for September 1, 2020 Working and Open meeting for September 15, 2020

\*\*Motion to Approve above minutes – Janet Traphegan – William Palaferro 2<sup>nd</sup>

Working meeting for October 6, 2020 – Tabled Working meeting for October 13, 2020 – Tabled Working and Open meeting for October 20, 2020 – Tabled

#### **Treasurers Report & Bills (Invoices):**

		<u>October 2020</u>	November 2020
Checking Account \$23,250.20 \$20,368.05   Savings Account \$390,901.38 \$308,042.12   Capital Reserve \$487,470.41 \$587,611.23   Special Assessment \$125.00 \$250.00	Savings Account	\$390,901.38	\$308,042.12
	Capital Reserve	\$487,470.41	\$587,611.23

#### **Motion to Accept Treasurer's Report:**

Motion: Janet Traphagen

Second: Robert Hart, Jr.

<sup>\*\*</sup>Needs to be Ratified\*\*

<sup>\*\*</sup>Needs to be Ratified\*\*

# **Motion to Approve the Bill's List:**

Motion: Janet Traphagen

Second: Robert Hart, Jr.

\*\*Needs to be Ratified\*\*

## **Votes Needed**

\$100,000 deposit to Capital Fund Sliding Glass Door Replacement Policy 2021 Budget Stone/Shale Electric on 5, 6, 8 & 17

## **Projects still in Process**

Replacement of the Siding on the Clubhouse Z-Shaped Deck Repairs

#### **Completed Projects**

Windows & Canopy on Clubhouse Tree Removal New Information Box

#### Discussion

Open to the floor

## Open the floor for discussion

#### **Next Meeting**

The next Board meeting will be Tuesday, January 19, 2021

## **Motion to Close Meeting**

Soret K. Shaphagen 2/9/2/ President