

Treasure Coast Regional League of Cities

September 21, 2016, 10:30 AM

Hilton Garden Inn, Port St. Lucie, FL

Board Members Present: Councilman Richard Gillmor, Councilwoman Sara Savage, (alternate for Mayor Tyson), Councilman Harris Webber, (alternate for Councilman Gibbons), President Ann Kagdis, Mayor Greg Oravec, Commissioner Vinny Barile, Council Dowling Watford, Commissioner Eula Clarke, (alternate for Commissioner Campenni), Mayor Linda Hudson Alderman Ingrid Van Hekken.

Board Members Excused: Councilman Tom Slater, Councilman Robert Gibbons, Mayor Jay Kramer and Commissioner Tom Campenni.

The meeting was called to order at 10:35 by President Richard Gillmor. The invocation by Board Member Watford and the Pledge was led by President Gillmor.

Self - Introduction of members and Associate Members

Consent Agenda

A motion was made by Vice President Hudson and seconded by Board Member Kagdis to approve the consent agenda. There was no discussion. Motion was approved unanimously.

President Gillmor asked Peter Sexton from Hibiscus Children Center to introduce himself and his organization, as the TCRLC had just approved their membership application.

Presidents Report – President Gillmor gave a report on his year in review. He also addressed the Indian River Coalition and Compact.

Committee Report

- a. **By-Law Amendment:** Vice President Hudson gave a report on the recommended changes to the By-laws to address the changes in the organization based on the Strategic Plan.
- b. **Policy and Procedure Amendments:** Vice President Hudson gave a report on the recommended changes to the Policies and Procedures to address the changes in the organization based on the Strategic Plan.
A motion to approve the changes to both documents was made by Vice President Hudson and seconded by Board Member Kagdis. Motion passed unanimously

New Business:

- a. **2016-17 Budget:** Treasurer Watford reported that the Budget Committee met and reviewed the recommended budget for the 2016-17 Fiscal Year. He addressed a few additions, (Like kinds/In-kind membership and expenses and the Classes), which are new to the organizations budget going forward.

A motion to approve the budget was made by Board Member Alternate Clark and seconded by Board Member Kagdis. Motion approved unanimously.

- b. **Review of the Goals and Objectives from the Strategic Plan:** Executive Director Christensen shared the Goals and Objectives that came out of the Strategic Plan. She asked if the Board approved, this would be the list going forward. It would take two years to implement all of the changes. My consensus, the Board accepted the Goals and Objectives.
- c. **Review of 2016-17 Proposed Calendar:** Executive Director Christensen explained that with the plan to implement the Strategic Plan, a new calendar is in the process of being formulated. It may need tweaking as

the year progresses, but this is the calendar that will be used to plan the next fiscal year. President Gillmor asked for a consensus, but Alternate Board Member Clark insisted that it be approved by a vote.

A motion to approve the calendar was made by Alternate Board Member Clark, seconded by Board Member Hudson. Motion passed unanimously.

- d. **Transition Timetable for Treasurer's Duties:** Executive Director Christensen presented a transition schedule for the Treasurer's duties based on the new By-laws and Policies and Procedures. She reported that Treasurer Watford and she would be working on the list over the coming weeks and months. This was for informational purposes only.
- e. **Resolution 2016R-011:** This resolution is for the transfer of banking duties to the Executive Director. Treasurer Watford addressed questions by the Board.

A motion to approve Resolution 2016R-011 was made by Board Member Hudson and seconded by Alternate Board Member Clark. Motion passed unanimously.

- f. **Nominations Committee:** President Gillmor asked that the Nominations Committee meet to recommend a slate for 2017 at the November Board Meeting. The existing members are Board Member Tyson and Alternate Board Member Bartz. Board Member Slater will not be available to continue serving on the Nominating Committee. Treasurer Watford volunteered to serve in his place. Positions to be filled are Vice President, Secretary and Treasurer.

Old Business:

Board Member Watford gave a report on the most recent Report on the Lake Okeechobee Learning Collaborative in Stuart. He believes there will be another Compact formed in the coming months. He mentioned a duplication with this group and the County Coalition could see that the information sharing was important. It's important to have the opportunity to share information and Best Practices on issues that each area has in common. Another meeting will be held in November in Okeechobee.

Executive Directors Report – ED Christensen reminded everyone about the FLC Policy Committee Meetings coming up at the end of the month during September and October and the Conference in December.

The By-law committee meeting will have to meet to address the Travel Policy.

The Breakfast at FLC was a success and next year there may be a joint breakfast with the Space Coast League.

ED Christensen share information on the Public Records Class.

New copies of the By-laws, Policies and Procedures and Member Directories will be available at the November meeting.

Committee Report

- 1. Florida League of Cities Report - Board Member Kagdis – spoke briefly about the IEMO class in October and future classes. She also spoke about all of the resources which are available through the Dept. of State, Division of Cultural Affairs. She also spoke about a seminar available on Sept. 30, "Bringing Home the Bacon" which is about state and federal grants.

She shared several other pieces of information and asked that ED Christensen send them to the members.

2. Treasure Coast Advocacy Team – Vice President Hudson – encouraged participation.
3. Treasure Coast Council of Local Government Report – Vice President Hudson – spoke about the speaker from Career Source and the IRL Coalition. Next month Mr. Bolton from the City of Vero Beach will speak about the Step System.

Associate Member Announcements:

Amy Brunjes spoke about a program which FPL offers called Low Income Housing Energy Assistance. She will have a representative from LIHEAP speak at our next meeting.

Constance Scott from FAU spoke about internships for students in the Political Science Program that can work with cities and elected officials. This program can assist with cities succession plans. More information is at FAU.EDU/careerlink . The program is for juniors and seniors.

Adjournment

Meeting was adjourned at 11.55 AM

Respectfully Submitted

Secretary Ingrid Van Hekken