

**MEETING OF THE BOARD OF DIRECTORS
FEBRUARY 6, 2023 @ 7pm**

MEMBERS PRESENT:

Michael Perinotti, Amy Kinnon, Jim Warfel, Dan Macaulay, Jeff Zellner, Erin Vermeulen, Amanda Smith, Kristen Grimm, Michelle Kaschak, Leann Stitzel, Jill Krahwinkel, Valerie Kile, Jayson Boushell, & DJ Wolbert.

Guests: Clare Coupe Scott, Danielle Dengler (student ambassador)

CALL TO ORDER/APPROVAL:

Val called the meeting to order at 7:02 PM and requested any changes to the meeting agenda.

Approval of the Minutes: *Michelle motioned to approve; Erin seconded, all in favor--the motion carried.*

Approval of Agenda: *Erin motioned to approve; Kristen seconded, all in favor--the motion carried.*

COMMUNICATIONS:

- E-Votes
 - o Jan 2023 - Approve purchase of a [Stripe Reader](#) for \$99
 - 11 yes, 0 abstain, 0 no

COMMITTEE REPORTS:

Treasurer:

- Bills for payment
 - o \$1,295 tax preparation bill. *Kristen motioned to approve, Michael seconded, all in favor—the motion carried.*
- Financial Summary December 2022-January 2023:
 - o Total Income: \$26,933.88; Total Donations; \$24,388.89; Total Expenses: \$9,497.26 =Ending Cash Balance \$169,574.48.
 - o \$91,600 EITC funds to spend

Financial Summary Fiscal Year Report

Financial Summary Fiscal Year 7/1/2022-6/30/2023								
				Dec Jan	FY22-23 YTD	FY22-23 NOV YTD	Change	% Change
Starting Cash Balance				152,137.86	70,548.08	70,548.08	-	-
Income								
	Fund Raising	Golf Tournament	Income	1,250.00	7,415.00	6,165.00	1,250.00	17%
			Expense		7,850.34	7,850.34	-	0%
			Net	1,250.00	(435.34)	(1,685.34)	1,250.00	-287%
		Sporting Clays	Income	250.00	11,023.44	10,773.44	250.00	2%
			Expense		6,345.45	6,345.45	-	0%
			Net	250.00	4,677.99	4,427.99	250.00	5%
		5K and Fun Run	Income		-	-	-	
			Expense		-	-	-	
			Net		-	-	-	
		Cornhole	Income	620.44	620.44	-	620.44	100%
			Expense		-	-	-	
			Net	620.44	620.44	-	620.44	
		Share the Love/Disney raffle	Income		-	-	-	
			Expense		\$0.00	\$0.00	\$0.00	
			Net		-	-	-	
		Miscellaneous	Income	1,250.00	1,250.00	-	1,250.00	
			Expense	\$ 1,056.96	2,677.70	1,620.74	1,056.96	39%
			Net	193.04	(1,427.70)	(1,620.74)	193.04	-14%
	Total Fund Raising Net			2,313.48	3,435.39	1,121.91	2,313.48	67%
		General Donations	\$	3,388.89	7,652.24	4,263.35	3,388.89	44%
		Partners		8,500.00	9,500.00	1,000.00	8,500.00	89%
		Restricted Donations		12,500.00	114,500.00	102,000.00	12,500.00	11%
	Total Donations			24,388.89	131,652.24	107,263.35	24,388.89	19%

Grants	Grants		1,300.00	1,300.00	-	0%												
Investments	Interest	\$ 231.51	379.10	147.59	231.51	61%												
Total Income		26,933.88	136,766.73	109,832.85	26,933.88													
Expenses																		
Professional Fees			-	-	-													
PR/Recruiting		1,122.19	4,906.67	3,784.48	1,122.19	23%												
General Administrative		408.19	2,892.93	2,484.74	408.19	14%												
Payroll		\$ 8,336.88	\$25,602.73	\$17,265.85	\$8,336.88	33%												
Insurance		(370.00)	2,858.00	3,228.00	(370.00)	-13%												
Teacher Appreciation																		
Total Expenses		9,497.26	36,260.33	26,763.07	9,497.26	26%												
Allocations																		
	CPR equipment		1,300.00	1,300.00	-	0%												
	Teacher Mini Grant		180.00	180.00	-	0%												
Total Allocations			1,480.00	1,480.00	-	0%												
Cash Balance 1/31/2023		169,574.48	169,574.48	152,137.86	17,436.62	10%												
Net Assets 1/31/2023			169,574.48	152,137.86	17,436.62	10%												
Notes	1) EITC Committed allocations equals 80% of EITC funds received minus allocations																	
	<table border="1"> <tr> <td>Bank Acct Check At 1/31/2023</td> <td></td> </tr> <tr> <td>Paypal</td> <td>\$1,668.43</td> </tr> <tr> <td>New Tripoli Bank Savings</td> <td>\$153,977.70</td> </tr> <tr> <td>New Tripoli Bank Checking</td> <td>\$13,928.35</td> </tr> <tr> <td>Total</td> <td>\$169,574.48</td> </tr> <tr> <td>Difference</td> <td>-</td> </tr> </table>						Bank Acct Check At 1/31/2023		Paypal	\$1,668.43	New Tripoli Bank Savings	\$153,977.70	New Tripoli Bank Checking	\$13,928.35	Total	\$169,574.48	Difference	-
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Allocation & EITC:

- o Clare reported a commitment to fund 80% of our restricted donation funds.
 - Goal to spend \$40,000 towards teacher mini grants.
- o We received 14 grant applications. Approved \$15,850 for flexible seating, sensory room, and increase in nonfiction book collection in library.
 - [Link](#) to all mini grants.
- o 2nd round of mini grant is out, no applications yet.
- o EITC fund disbursement will be discussed at next committee meeting.
- o No grant applications at this time.

Governance:

- Next revision of Bylaws needs to address out of state board members.
- [Annual Calendar](#)
 - o All event dates have been sent out via Google calendar for the year of 2023.
- Board positions
 - o Welcome Amanda Smith!!!
 - o Application for Clare Coupe Scott (former member) but we are at capacity per bylaws.
 - o Jayson Boushell resigned to open a seat. DJ & Val thank him for his 10 years of service.
 - o *Val motioned to accept Clare as board member; DJ seconded, all in favor--the motion carried.*
 - o Officially have a full board-congratulations!

Alumni:

- DJ reports no updates on the partnership with the Alumni Committee.
 - o We still report their financials with our taxes.

Fund Development:

- Cornhole Tournament-Save The Date: Saturday 2/25/23 12-4 PM @ middle school gym. Snow date 3/25/23. Val posting on social media and Danielle sharing during morning announcements at school. Student Ambassadors are organizing. 18 teams currently registered, goal 50 teams! Plan to raffle off 30 items.
 - Will need board members to donate concession stand items & volunteer before, during, and after the event. Sign up for volunteers & donations for board members sent out via email.
 - Food: <https://www.signupgenius.com/go/10c0e4fa4a72eaaf9c16-cornhole#/>
 - Volunteer: <https://www.signupgenius.com/go/10C0E4FA4A72EAAF9C16-cornhole1>
- Tiger Run & Fun Walk-registration now available! Adding back the one-mile fun walk-hopes to be more family friendly!
- Event Sponsorships-working on getting new and more sponsors.

Public Relations:

- Senior Signs-sold 56, close orders in April, hand delivery by board members in May.
- Tiger Takeovers
 - Next one this Friday 2/10/23 @ Ridgeview Winery!!!
 - March-Shankweiler's Drive In-working on scheduling others.
 - Retriever-earned \$620; DeMarco's-earned \$250
- Neffs Community Event- 6/3/23
 - Board members will operate the photobooth.

DEVELOPMENT DIRECTOR:

- Goal Tracking-
 - Annual sponsorships: \$34,000 out of \$50,000 goal (75%).
 - Event fundraising: \$15,282 out of \$37,000 goal (41%).
 - General donations: \$7,439 out of \$15,000 goal (50%).
 - EITC: \$114,500 out of \$130,000 (88%).
 - Grants: \$1,300 out of \$18,000 (7%).
 - **Total \$172,521 out of \$250,000 (69%)**
- 4 new annual partners and 3 new event sponsors.
- Student Ambassador Program- 5 students currently active. Thriving with the Cornhole event. Next meeting is tomorrow 2/7/23 to discuss future initiatives.
- Staff Advisory Group-Amy conducted a focus group, twice a year. Sent survey to get feedback on Cornhole event. Next meeting is 3/16/23 on Teacher Mini Grants.
- Employee Giving-30 participating, \$330 a month will be received.

OLD BUSINESS:

- Strategy Session – Monday March 13th, 5:30 PM-7:00 PM, @ Demarco's, dinner will be provided.

NEW BUSINESS:

- Dan suggested for us to consider funding Student Council, students will submit proposals.
- Board meeting format
 - Will offer hybrid meeting options again to accommodate members, will explore appropriate technology to enhance meeting connectivity-if needed.
 - Guests will be required to attend in person.

ADJOURNMENT:

DJ motioned to adjourn the meeting @ 8:27 PM, Michelle seconded, all in favor–motion passed.

Next Meeting: April 3, 2023 @ 7 pm – Administrative Building