

**I. Call To Order**

702pm, Mayor McCloskey called the meeting to order.

**II. Roll Call**

In person: Mayor, S. Walen, M. Gitlin, F. Young, C. Frey. C. Nihiser, Acting Town Clerk. K. Grubbs (Zoom) Rob-Public Comment (Zoom)

**III. Motion to Approve Agenda**

M Gitlin motioned to Approve Agenda, C Frey Seconds motion, all in favor.

**IV. Bills for Approval**

C Frey moved to approve bills, S Walen seconds motion, all in favor

**V. Approval of Minutes: 6/12/23**

703pm C Frey moves to Approve Minutes as presented from 6/12/23, F Young seconds motion, all-in favor.

**VI. Public Comment**

Rob DuRay via Zoom: Last couple years held a whiffleball tournament at Dingers Park, would like to again this year. A couple of folks camp there after the tournament. In August, would like to hold another event with a band with vendors in park, could possibly combine into fundraiser for town. Checking into Dinger Park for use on both days. Mayor states town does not have Road & Bridge position, so event holders would have to clean up after themselves. Also, will need to fill out a permit. PFSP needs funding, could potentially benefit from fundraising as well. No quid pro quo occurring but would be greatly appreciated by townsfolk. Rob would be happy to donate, clarified that is a separate issue from permits from town. C Frey will help find the permit for the Town Clerk. July 15<sup>th</sup> for the Whiffle ball tournament (Saturday), and August 5<sup>th</sup> for Possible fundraiser day. A couple of folks might want to camp after the event in August as well. Will email Town Clerk for event permits. Town will unlock bathroom for use overnight. There will be a dumpster available as well. Rob also followed up on a submitted STR application and requested an update. BOT is intending to extend the application deadline tonight. STR can continue as they please for now. Hopefully extending the application deadline to the end of September.

**VII. Administrative Items:**

**a. Mayor Report**

709, Mayor reports his only update is for the Mendota Mine, but M. Gitlin will update fully during Action Items. Mayor put lock on Mendota, put lock on gate with Deb. Will go up with backhoe and open the entrance where it is caved in. Deb wants to see Mendota. Will discuss later during Action Items.

**b. Town Clerk Update**

- Utility Billing Update- On Track for reading meters Friday morning, will send utility bills out beginning of next week. Will compile a list of unreadable and older meters to present at next board meeting for review. The meter price for a standard meter is \$272. Found ordinance relating to meter replacement responsibility also, so will be ready to present as Action Item during next Board meeting.
- Upcoming deadlines this week: Annual Highway Finance Report 6/30, EAIF Match for 2021 Strategic Plan Grant 6/30, Workman's Comp Payroll Estimates also due this week.

- Reconciling bank accounts in the meantime for Accountant/Auditor- pending access to SIPA. All documents submitted, just waiting on log in credentials from State, contact person unfortunately does not have a direct line.  
Mayor asked if the Town has received any applications for the Town Clerk position. The only application received is from the Acting Town Clerk, C. Nihiser. Only one other citizen has expressed interest on behalf of his wife, but stated she didn't feel up to the burden of the workload so didn't apply. The mayor stated he had another question, but it slipped his mind currently. M. Gitlin inquired if the Town Clerk had a chance to reference prior meetings to check into dates scheduled for August. C. Nihiser said she had not had a chance to investigate what was scheduled for August, and asked C. Frey if he had put dates into his calendar. C. Frey stated he did not schedule anything in his calendar. C. Nihiser states August 5<sup>th</sup> is the Town Clean up, and August 19<sup>th</sup> is the Town Birthday Party, but she did not know what was scheduled for August 12<sup>th</sup>. M. Gitlin asked if it was the Cemetery Clean up, which C. Nihiser clarifies that the Cemetery clean-up is scheduled for July 22<sup>nd</sup>. M. Gitlin informs the Board of a medical procedure happening in July and needs to reschedule the cemetery clean up and possibly other meetings due to the medical procedure. C. Frey states they can reschedule the cemetery clean up if needed, but that the discussion should occur later in the meeting during the cemetery committee update.

### **VIII. New Business / Action Items**

- a. Ordinance No. 353-An Ordinance Amending Ordinance No. 352 Adopted on March 27, 2023, By the Board of Trustees of the Town of Silver Plume, Colorado Concerning the Short-Term Rental of Residential Structures Within the Town of Silver Plume, To Amend Section 3(a) Regarding the Definition of Initial Application Deadline

715pm. Mayor reads: Ordinance No. 353-An Ordinance Amending Ordinance No. 352 Adopted on March 27, 2023, By the Board of Trustees of the Town of Silver Plume, Colorado Concerning the Short-Term Rental of Residential Structures Within the Town of Silver Plume, To Amend Section 3(a) Regarding the Definition of Initial Application Deadline. C. Frey moves to adopt Ordinance 353, S. Walen seconds, no discussion, all in favor.

- b. Evergreen National Bank Safety Deposit Box Access (C. Frey)

716pm Need to correct Town Minutes. C. Frey makes motion to remove Rick Caldwell from Minutes from April 24th and add Rick Gabautz. M. Gitlin seconds. Mayor asks if they need to replace him with anyone, C. Frey clarifies they misrepresented the name and need it corrected, but don't need to replace it with anyone as the original motion does. Motion passes, all in favor

- c. Mendota Update (M. Gitlin)

717. Someone cut lock off new gate. Also cut locks off another mine. M. Gitlin met with a gentleman from DREAMS (mine rehabilitation), who had gate installed. Exposed another vulnerable spot is the hinges, would like to see an idea to secure hinges without impeding the thing. C Frey suggests welding the hinges onto it. If

Deb wants the rocks moved to see the mine, they should be put back immediately afterwards. C Frey states he would prefer not to open the mine up, if possible. M Frey did not get any quotes for cameras, so will need to look around to get pricing. Need to put one camera in the building, one in the post, and one in the parking area to pick up on license plates of parked vehicles. Put camera purchasing on agenda for next meeting. Would be nice to get a ring camera so it can be monitored in real time. Would be nice to catch in act instead of after the fact. Discussion of liability if someone were to get hurt. Issue tabled to next meeting.

- d. Mainstreet Sidewalk Replacement Project-Decision to use CDOT Funds for Design and Construction Phases, or Construction Only.  
(Mayor McCloskey/C. Nihiser)

721pm Mayor asks if C. Nihiser has an update here. She reports that she has been in touch with the Administration Assistant from GMS trying to touch base with the preliminary engineer, Mark. Mark coaches little league, and his team went to the playoffs last week, so she was unable to touch base directly with him. C. Nihiser had requested a quote for the design phase from GMS to help the Town determine if they want to self-fund the design phase, or if they want to use CDOT funds for the design. Town Clerk left on the agenda with hopes to update with more information but did not receive that information. The mayor expressed frustration, as he thought the project was further along than it seems to be. Mayor McCloskey thought the design was already done. C. Nihiser tries to clarify that a preliminary design was done by GMS to secure the Grant in the first place, however CDOT was never informed of what portion the project needed funding and are still waiting on that answer. C. Nihiser does not know when communication stopped between the Town and CDOT/GMS, but this is where CDOT needs to pick back up on the project. Mayor asks Board if he was alone in thinking the project was further along. The Board agrees that they all thought the project had been more set up. C. Frey states they can move the project along faster by paying for the design phase and using the CDOT funds for construction, as the funds seem better used for that purpose. The mayor states it would be good to know how much that was going to be first. The mayor then remembered what he wanted to ask the Town Clerk and asks the Board if they mind him changing the subject to ask his question. The Board allows, and the mayor asks where they are as far as the Audit goes, and where they are with budget preparation. The acting Clerk states that the 2022 financials were reconciled prior to her hire date and should be ready to go to the auditor. Everything from 2023 is not reconciled however and can't be without access to SIPA. The mayor clarifies that the Audit that should be occurring right now is ready to go, and C. Nihiser states she believes it is ready.

- e. Follow Up Regarding Prebagged Sandbags from Georgetown and Plans for Distribution (C. Frey)

724. Pallet of prebagged sandbags are waiting and ready in Georgetown. Can be picked up if needed. May not be needed though, and right now they are taking up Georgetown's space and not ours. Run off season is for the most part passed, probably will be a non-issue.

- f. Updated Personnel Policy Review (S. Walen/ S. Register)

Went through and accepted most of the suggestions provided by Sam Light. Have sent over to Jo for her consideration, and then will possibly pass back on to Sam for final comments. Not finished, but wanted to update the Board that progress is being made. Hopefully will have final revision to offer prior to the next meeting.

- g. Details Surrounding Georgetown's Offer of R&B Assistance (C. Frey)

Will send someone up once a week to help with regular maintenance. Georgetown R&B will use our equipment. Need to make sure M Frey is still on insurance, add two other folks. The Mayor of Georgetown extended the offer directly. R&B will come up to fill potholes and regular maintenance. Once Silver Plume R&B position is filled, we need to return assistance with plowing and such to repay favor in future.

#### **IX. Updates:**

- a. Road and Bridge Committee

728pm Need to schedule another meeting in near future after week of the 12<sup>th</sup>. Decided on July 20<sup>th</sup>, Thursday, 6pm. No other updates. C Frey does want Jr/Bankey to fix culvert over brewery springs. Will get a quote from them. S. Walen asks why the foot bridge isn't caution taped off, is there liability to it being open? The board all is wondering why the caution tape was removed. Need to put cone up with a sign, shouldn't be walked on. The clerk will make two signs and put up with cones. Need to get more bids, Bankey submitted bids, have requested bids from GMS/Craig, but have not heard back. M. Gitlin added to Mendota update, he met with Sherriff's department regarding break ins. Put up crime scene tape around road.

- b. Budget Committee

n/a

- c. Personnel Management Committee

n/a

- d. Cemetery Committee

Basically, need to get a date set instead of July 22<sup>nd</sup>. Potential rescheduled to 29<sup>th</sup>, 11am. Fire Authority will bring up a crew of mitigators. S. Register states there will people painting up there and would possibly not be a great day. C Frey suggests combining with Town Clean up and clean cemetery on the 6<sup>th</sup> of August. Schedule for 11am 8/6/23. Hopefully will get 8-10 ROP kids to help as well. RR will send up a crew both days and will specifically have someone to run chipper.

- e. Mountain Park Committee 735.

The Saul Group website released an article about purchasing Mountain Park. Getting a little publicity. Might not be a good thing due to vandalizing.

**X. Adjournment**

736pm M Gitlin moved to adjourn S Register second. All in favor.