

BOARD OF TRUSTEES Special Budget Meeting December 26, 2023

Call To Order 707pm meeting called to order by L. Berenato, at the request of C. Frey, due to both Mayor Register and Mayor Pro Tem Gitlin not being present. The board does have a quorum, and the present Board of Trustees Members agree to L. Berenato running tonight's meeting.

Roll Call Christian Frey, Lee Berenato, Bryon Monseu, Randolph Mcdonald in person, C. Nihiser, Town Clerk, sits at table as well.

Motion to Approve Agenda C. Frey motions to approve the agenda as presented, R. Mcdonald seconds, All in Favor, motion passed.

Bills for Approval C. Frey motions to approve the Bills List as presented. Lee Berenato requests clarification regarding caselle bills: Two invoices appear on tonight's Bills List for Approval. One is for annual maintenance/licensing/routine upgrades/support. The second is for purchasing the new General Ledger Software Application approved at a previous Board Meeting. This purchase will simplify the Clerks bookkeeping tasks by eliminating the current double entry into caselle then QuickBooks, saving both time and eliminating the margin for error present with double entry. This purchase will replace QuickBooks and is acceptable to the auditor and accountant. C. Frey adds that the rest of the county uses Caselle as their General Ledger Software as well. R. Mcdonald seconds C. Frey's earlier motion for approval of the Bills. Motion passed unanimously.

Approval of Minutes: 12/11/2023 Tabled for next meeting

Public Comment – No Public Comment

Administrative Items:

- a. Mayor Report- Mayor is not in attendance, no report.
- b. Town Clerk Update 2023 Audit was submitted to the state and approved; funds released from County Treasurer

New Business / Action Items L. Berenato requests C. Frey to reach out to CCFA to confirm the cap on mill Levys set a few years back to prepare resolution to set mill levies during next meeting. C. Frey states he will reach out to the Authority. Discussion is had between new Board members detailing the process of Mill Levys and what has happened historically within the Fire Authority. Silver Plume has not increased contributions yet, although the rest of the county has met or exceeded them. Mill Levy will be raised to meet the contributions needed. Water and sewer rates must be raised for those funds to be self-sustaining for the Town of Silver Plume. C. Frey states that the Fire Authority has historically gained a large amount of funding from the Henderson Mine, and that funding is dwindling. Discussion is had regarding the relationship between CCC EMS and CCFA, which correlates with county funding and Mill Levy Resolutions needed to be set by the Town. Monseu asks what Mill Levy is being raised to, which is 5 Mills, and what that would look like to taxpayers and residents, which works out to approximately \$400 increase in

property taxes for Silver Plume Residents. The benefit of contributing to the Fire Authority is having someone living in the firehouse and CCFA is in a better place staff-wise than it has been in years. However, funding is an issue, and the CCFA is looking into other options, but they have not raised their Mill Levys in 17 years. Silver Plume has been making up the difference between what we bring in Mill Levy funds (property taxes) and what is owed to the CCFA in general fund dollars, and there are not enough funds to cover this any longer, so the Mill Levy needs to be passed.

a. Adoption of Resolution 2023-09, Resolution to Adopt Budget for Budget Year 2024 C. Frey moves to approve Resolution 2023-09, Resolution to Adopt Budget for Budget Year 2024 as presented. B. Monseu seconds. All in Favor

b. Approval of Budget Message

C. Frey moves to approve Budget Message as presented. R. Mcdonald seconds. All in favor.

c. Adoption of Resolution 2023-10, Resolution to Appropriate Sums of Money. C. Frey moves to approve as presented. L. Berenato reviews Appropriation of Funds states no appropriation to CTF (Conservation Trust Fund). Operating costs for General Funds are \$140,875.00. Water Enterprise Operating Expenses are \$94,386.00, and Debt Services is listed at \$21,580.00. Sewer Enterprise Operating services is \$135,000.00 and Sewer Debt Services is listed as \$21,580.00. L. Berenato states he believes this last figure to be incorrect. L. Berenato looks over budget and amends the Sewer Debt Services to \$7164.00. C. Frey amends motion, changing Sewer Debt Services to \$7164.00. This correction changes the proposed Total Funds Appropriated to \$399,005.00. R. Mcdonald seconds with amendments. All in favor. Motion passes.

I. Updates:

- a. Road and Bridge Committee-no update
- b. Budget Committee-no update
- c. Personnel Management Committee-no update
- d. Cemetery Committee-no update
- e. Mountain Park Committee-no update

II. Adjournment 743 C. Frey motions to adjourn. No objections, meeting is adjourned