Ohio Prince Hall Grand Commandery Knights Templar

Grand Lecturer Inspection Form

Commandery:

Inspection Date:

Commandery Standards

1. Was the Stated Conclave opened on time?
2. Opened in Long Form?
3. Was the Altar properly dressed?
4. Were all Commandery Banners available?
5. Was the Deputy and/or Asst. Deputy introduced properly and given Grand Honors?
6. Were all Officers present?
7. Were all Sir Knights properly regaled?
8. Does the Commandery have the Charter present?
9. Did the Eminent Commander follow an Agenda?
10. Did the Secretary read all correspondence?
11. Did the Treasurer read (and have a hard copy) of the Commandery financial status?
12. Did the Commandery close in due form?

Financial Standards

1. Does the Recorder have the following available in a binder?
   - ✠ Current year Certificate of Election and Audit
   - ✠ Previous 3 years Grand Taxes paid with Grand Recorder receipt
   - ✠ Updated Commandery Roster
   - ✠ All current year Stated Conclave Meeting Minutes
   - ✠ Copy of Vouchers and Receipt Book
   - ✠ Copy of Commandery By-Laws
2. Does the Treasurer have the following available in a binder?
   - ✠ All current year's Bank Statements
   - ✠ Copy of Voucher's from Recorder
   - ✠ Reports for each Month

3. Do the financial records from the Recorder match the Treasurer?
4. Does the Commandery have an Annual Fundraiser Event?

Community Engagement Standards

1. Did Members attend the following as Knights Templar?   *(Include attendance below)*
   - ✠ Easter Sunrise Service   *Sir Knights in attendance*
   - ✠ St. John the Baptist Day   *Sir Knights in attendance*
   - ✠ St. John the Evangelist Day   *Sir Knights in attendance*
   - ✠ Annual Grand Communication   *Sir Knights in attendance*
   - ✠ Christmas Observance Toast   *Sir Knights in attendance*
2. List all Community Service Events: (Include Lodge or Masonic Body Host of Event)
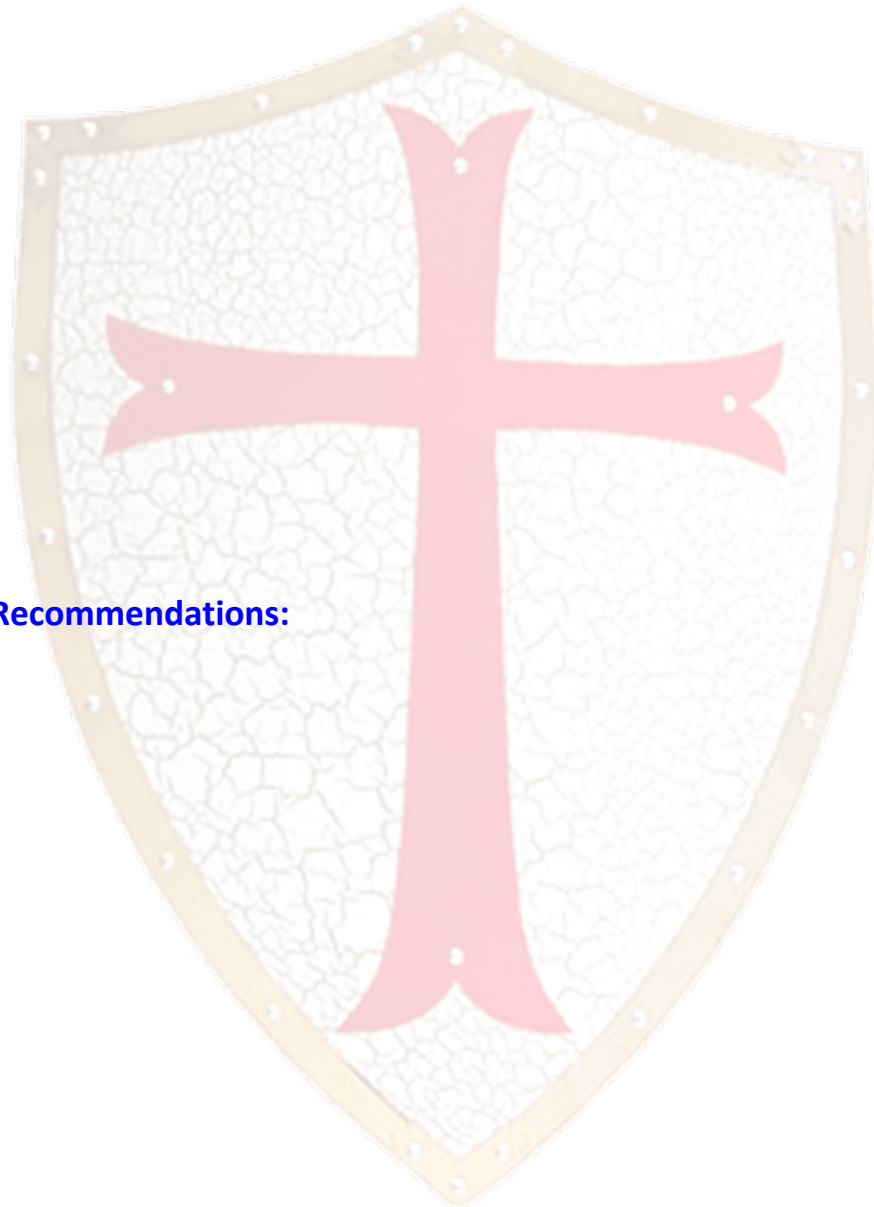   - ✠
   - ✠
   - ✠
   - ✠
   - ✠

Education Standards

1. Does the Commandery have an Education Officer?
2. Were Tactics performed correctly with minimal correction according to the Grand Commandery Tactics Manual of Instruction?

Current State of Commandery

Inspection Score:

Grand Lecturer's Comments:

Grand Lecturer's Recommendations:

Eminent Grand Lecturer Signature:

Eminent Commander Signature: