

**POLICY**

E & B Oilfield Services, Inc. has adopted this policy to inform employees of the Spill Prevention and Response Policy. This ensures the safety and health of the employees.

Danny Abegglen is responsible for ensuring that the following policy is enforced.

**STORAGE**

It is the policy of E & B Oilfield Services, Inc. that all chemical substances must be stored in the proper containers to minimize the potential for a spill. Whenever possible, chemicals will be kept in closed containers and stored so they are not exposed to stormwater.

**SUBSTANCE IDENTIFICATION**

E & B Oilfield Services, Inc. will ensure all chemicals used that may be potentially spilled or released are kept on the chemicals with potential spill or release list provided on page 4 of this policy. The chemicals list will consist of both liquid chemicals used at the facilities of E & B Oilfield Services, Inc. or brought on to the sites of the owner client.

**SPILL KITS**

It is the policy of E & B Oilfield Services, Inc. that spill kits must contain the appropriate supplies for the materials that that may be spilled. The supplies will be easily accessible when required and considerations will be made for both the type and quantity of materials.

Spill kits will include, but are not limited to, at least the following:

10 white absorbents for oil	Vermiculite or other absorbent
10 gray absorbents for all chemical spills	Broom and pan
Plastic bags with waste labels	Personnel protective equipment (gloves, goggles, dust/mist mask)
6 gallon empty recovery drum	

E & B Oilfield Services, Inc. will ensure the availability of adequate spill response supplies by periodic inspection to assess their availability and adjust inventory as necessary.

**TRAINING**

It is the policy of E & B Oilfield Services, Inc. that all employees will be instructed on the proper response procedures for spilled materials.

## **SAFE PRACTICES**

At all times, there will be one person on call (and available to respond to an emergency, who will be responsible for coordinating all hazardous waste emergency response measures.

This individual will be designated the On-Scene Coordinator, and will have the authority to mobilize all resources necessary to carry out procedures outlined in the plan. He or she will have knowledge of all hazardous waste generating operations and activities at the location and characteristics of hazardous waste, the location of records, and location of all emergency response and spill cleanup and control equipment.

In the event of a hazardous waste release the On-Scene Coordinator, or alternate, must be contacted immediately. A mobile communication system (i.e., telephone, radio, walkie-talkie, or cellular phone) will be available near the storage locations during transfer operations.

The On-Scene Coordinator must be informed of the nature and location of the spill and will direct the resources of manpower and equipment for the spill response action. The On-Scene Coordinator will remain in control for the duration of the response.

The Need of Outside Support (Larger Spills): The On-Scene Coordinator, or individual directed by the On-Scene Coordinator, will make the necessary contact with outside support and regulatory agencies.

Spill Events: In the event of an incident involving a large spill (greater than 1 gallon of hazardous material or 1 pint of acutely hazardous)

Alert the On-Scene Coordinator

The On-Scene Coordinator will immediately notify the Environmental Health and Safety Department. The On-Scene Coordinator will summon additional assistance, if necessary (local or state emergency response teams, Fire Depts. etc.). The On-scene coordinator will obtain the Material's Safety Data Sheet (SDS) to determine the hazards and appropriate response activities. The SDS will be provided to emergency responders.

## **APPROPRIATE PERSONAL PROTECTIVE EQUIPMENT (PPE)**

Determine exact source of leak or spill, amount, and area affected by the release. After putting on personal protective equipment and after assessing the nature of the hazards and hazardous chemicals, remedy and stop the point source spill, if safe to do so. Stop spill material with standard industrial absorbent. Take the necessary action to keep the spill from spreading. Spread absorbent to surround and absorb the spilled material. Collect contaminated material (absorbent, rags, disposal suits, etc.) into a recovery drum and label for proper disposal.

## **DISPOSAL OF SPILL MATERIALS**

### **Oil Spill Waste**

Oil Spill Waste will be cleaned up using spill absorbent material, and drummed for off-site disposal. Free liquid is pumped into UN approved 30 or 55-gallon drums. The UTPA Environmental Protection Division, using an approved UT System Vendor, disposes of generated waste.

### **Hazardous Waste Releases**

The On-Scene Coordinator must, immediately after an emergency, provide for the treatment, storage, or disposal of recovered waste, contaminated soil or surface water, or any other material that results from a fire, explosion, or other release at the facility.

## **HOUSEKEEPING**

It is the policy of E & B Oilfield Services, Inc. that areas where chemicals may be used or stored must be maintained using good housekeeping best management practices. This includes, but is not limited to clean and organized storage, labelling, and secondary containment where necessary.

## **COMMUNICATION MEASURES**

The emergency contacts will be summoned by telephone or directly in the event of a spill of any quantity that is either indoors or outdoors.

Emergency Contact Numbers will be posted at telephones located throughout the facility.

The following information should be provided when reporting a spill:

- Identity of the caller
- Contact phone number
- Location of spill
- Type of product spilled
- Quantity spilled
- Extent of actual and/or potential water pollution
- Date and time of spill
- Cause of spill









