

POLICY

E & B Oilfield Services, Inc. has adopted this policy to inform employees of the Stop Work Authority. This ensures the safety and health of the employees.

RESPONSIBILITIES

Danny Abegglen is responsible for ensuring that the following policy is enforced.

TRAINING

It is the determination of E & B Oilfield Services, Inc. to ensure that employees will receive Stop Work Authority training before initial assignment. The training will be documented, including the employee name, the dates of training and subject.

PROCEDURES

All contractors and employees have the authority and obligation to stop any task or operation where concerns or questions regarding the control of HSE risk exist, the control of hazards or unsafe acts.

It is the policy of E & B Oilfield Services, Inc. that no work will resume until all stop work issues and concerns have been adequately addressed.

Stop Work Intervention

E & B Oilfield Services, Inc. ensures that employees will not be reprimanded or face retribution for issuing a stopwork intervention.

Any form of retribution or intimidation directed at any individual or company for exercising their right to issue a stop work authority will not be tolerated by E & B Oilfield Services, Inc.

Roles and Responsibilities

All employees of E & B Oilfield Services, Inc. have both the right and obligation to use SWA when warranted. E&B management is required to establish a culture where SWA can be exercised without restriction.

Stop Work Authority Steps

The steps to a Stop Work Authority for E & B Oilfield Services, Inc. include: stop, notify, correct, and resume.

When an unsafe condition is identified the Stop Work Intervention will be initiated, coordinated through the supervisor, initiated in a positive manner, notify all affected personnel and supervision of the stop work issue, correct the issue ,and resume work when safe to do so.

Documentation

It is the policy of E & B Oilfield Services, Inc. that all Stop Work Interventions will be documented for lessons learned and corrective measures to be put in place.

Stop Work Reports

E & B Oilfield Services, Inc. ensures that Stop Work reports will be reviewed by supervision in order to:

- Measure participation
- Determine quality of interventions and follow-up
- Trend common issues
- Identify opportunities for improvement
- Facilitate sharing of learning's

Follow Up Importance

It is of high importance of E & B Oilfield Services, Inc. to conduct a follow-up after a Stop Work Intervention has been initiated and closed.

It is the desired outcome of any Stop Work Intervention that the identified safety concern(s) have been addressed to the satisfaction of all involved persons prior to the resumption of work. Most issues can be resolved in a timely manner at the job site, occasionally additional investigation and corrective actions may be required to identify and address root causes. E&B management and front-line supervisors are to review reports and incidents of Stop Work Authority (SWA) in order to measure participation, establish the quality of SWA interventions and corrective actions, establish trends, discover opportunities for improvement, and establish lessons learned.

