

Minutes of the Town of Chesterfield Special Town Board Meeting Held
*on Tuesday, September 29th, 2020 at the Town of Chesterfield Office
, 1 Vine Street, in Keeseville, County of Essex, State of New York, Pursuant
to due Notice.*

Supervisor Barber called the Town Board Meeting to order at 6:00 PM.

Everyone stood for the Pledge of Allegiance.

Those Present:

Supervisor	Clayton Barber
Town Clerk	Bruce Bourgeois
Councilman	David Gload
Councilman	Richard Klages
Councilman	Patrick "Bill" Mitchell
Supt of Highways	John "Jay" Champine

Guests in attendance:

Ryan Burns

Laura Ocasio (Clerk to the Supervisor)

Supervisor Barber opened the meeting with all in attendance wearing appropriate masks and socially distanced.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#123 Resolved: That the reading of the minutes of the Town Board Meeting of September 1, 2020 be dispensed with.

Town Clerk Bourgeois read the legal notice in the Plattsburgh Press Republican calling for a special town Board Meeting for the purpose of opening any sealed bids for the highway Garage roof repair and any other business coming before the Board.

Town Clerk Bourgeois opened and read 6 sealed bids as follows:

Titan Roofing Inc.	\$127,000
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Monahan	\$167,950
S&L Roofing	\$174,000
General Roofing	\$134,776
Midstate	\$138,811
Ametal	\$198,800

Supervisor Barber reminded the Board at the September 1,2020 Board Meeting it was decided to open any sealed bids received by 6:00PM on September 29th but to table any decision until the October 6th,2020 Board Meeting.

Supervisor Barber requested Ryan Burns to look over the bids between this meeting and October 6th to make sure all items were correct. He invited any councilmen to attend.

Ryan Burns suggested that the low bidder visit the site before the bid is awarded as the low bidder was the only company to not attend the pre-bid meeting at the Town Highway Garage on September 22nd,2020.

Discussion ensued on the timing of switching the heaters before work progressed.

Supervisor Barber informed the Board of several complaints on water billing. Every complaint was assigned a work order to check accuracy of meters and in all cases the readings were accurate and no leakage was noted. It was the general consensus that the bills are accurate and should be paid in full. The Water Department continually checks and replaces any meters deemed inaccurate.

Clerk to the Supervisor Ocasio informed the Board that the software for the water billing needs updating. Supervisor Barber will reach out to Westport as that town uses a software very compatible with our meter system.

Supervisor Barber stated that letters will be going out to water customers explaining the Town's billing and meter reading process.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was

#124 Resolved: That with no other business coming before this Town Board meeting, the meeting can be adjourned at 7:02PM.