

Minutes of the Town of Chesterfield Town Board End of Year Meeting held on December 17,2020 at 6:00 PM at the Town of Chesterfield Office, 1 Vine Street, in Keeseville, County of Essex, State of New York, Pursuant to Due Notice.

Supervisor Barber called the public hearing to order at 7:00 P.M.

Everyone stood for the Pledge of Allegiance.

Those Present Were:

Supervisor: Clayton Barber

Town Clerk: Bruce Bourgeois

Councilman: David Gload

Councilman: Rick Klages

Councilman: Patrick "Bill" Mitchell

Town Attorney Michael McCormick

Supt. of Highways John "Jay" Champine

Guest Present: Laura Ocasio (Clerk to the Supervisor)

John Casey (Councilman-Elect)

Supervisor Barber opened the meeting with everyone in attendance wearing appropriate masks and social distancing. Due to COVID concerns, the public was not able to attend. Clerk Ocasio filmed the meeting. The meeting was also livestreamed on Face Book with everyone invited to ask questions at the appropriate time.

Upon a motion by Councilman Klages and seconded by Councilman Mitchell and unanimously carried it was

#170 Resolved: That the reading of the minutes of the December 1,2020 Town Board meeting be dispensed with.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was

#171 Resolved: To approve the petty cash amounts for the Town Clerk/Tax Collector at \$80, The Town Justice at \$25, The Clerk to the Supervisor at \$55 and the Water District at \$25.

Upon a motion by Councilman Mitchell and seconded by Councilman Klages and unanimously carried it was

#172 Resolved: To accept the Audit of the Town Court of 2020 with no major issues from Town Supervisor Barber and Councilman Gload.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was

#173 Resolved: To accept the Town Clerk/Tax Collector Audit of 2020 with no issues from Councilmen Klages and Mitchell.

Upon a motion by Councilman Mitchell and seconded by Councilman Klages and unanimously carried it was

#174 Resolved: That budget amendments necessary to balance the 2020 budget to be determined by Cathy Persons working with Laura Ocasio be provided for.

Supervisor Barber informed the Board that Clerk Ocasio has a meeting with Williamson Law Municipal Water Monday the 21st of December at 3:00 PM to get a demo of their service. The current software is outdated and full of glitches.

Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously approved it was

#175 Resolved: To allow Clerk to the Supervisor Ocasio to enter into an agreement with Williamson Law Municipal Water if she finds that company's software and services to be a marked improvement over the current Bass software.

Supervisor Barber informed the Board that a new contract from Unifirst to provide uniforms for Highway and Water Departments should save the Town a substantial amount of money. After much discussion, the contract was tabled.

Supervisor Barber informed the Board that Roger Lincoln will resign his appointment for Dog Control Officer at the end of January 2021. Town Clerk Bourgeois will post on the Town's Face Book page as we saved over \$500 by not advertising in the classifieds and had a better response with 8 applicants for Code Enforcement Officer by using our page for free.

Upon a motion by Councilman Mitchell and seconded by Councilman Klages and unanimously carried it was

#176 Resolved: That all audited bills presented to the Town Board be paid. Bills in the amount of \$2904796 were audited and paid from the General Fund. Bills in the amount of \$27161.38 were audited and paid from the Highway Fund. Bills in the amount of \$11356.56 were audited and paid from the TCWD Fund. Bills in the amount of \$574.93 were audited and paid from the PKWD. Bills in the amount of \$488.41 were audited and paid from the Village Debt Service.

Supervisor Barber informed the Board that the quote from Bigass fans had increased. After much discussion, any further action on fans was tabled.

Supervisor Barber wished everyone a Merry Christmas and Happy New Year to everyone in attendance and watching from himself and Clerk Ocasio.

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

#177 Resolved: To enter into executive session to discuss Code Enforcement Officer applications and requests for water bill adjustments at 6:49 PM.

At 7:43 PM the Board returned from executive session.

Supervisor Barber announced that he will interview Tom Blaise, Paul Wisher, Randy Pray, William Rock and Michael Aruto for the position of Code Enforcement Officer and that any water bills discussed will be adjusted accordingly.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#178 Resolved: That with no further business to come before this Town Board Meeting this meeting could be adjourned at 7:45 PM.

Bruce Bourgeois

Town Clerk