

MINUTES OF THE TOWN OF CHESTERFIELD ORGANIZATIONAL MEETING HELD ON JANUARY 3, 2017 AT THE TOWN OFFICE ON THE CORNER OF CLINTON AND VINE STREETS, IN KEESVILLE, COUNTY OF ESSEX, STATE OF NEW YORK, PURSUANT TO DUE NOTICE.

SUPERVISOR MORROW CALLED THE MEETING TO ORDER AT 7:00P.M.

EVERYONE STOOD FOR THE PLEDGE OF ALLEGIANCE.

THOSE PRESENT WERE:

SUPERVISOR: GERALD H. MORROW

TOWN CLERK: LYNN A. JARVIS

COUNCILMAN: CLAYTON J. BARBER

COUNCILMAN: RICHARD J. KLAGES

COUNCILMAN: DAVID P. GLOAD

COUNCILMAN: RUSSELL L. BLAISE

TOWN ATTORNEY: MICHAEL J. MCCORMICK

SUPT. OF HIGHWAYS: PHILIP W. PRAY

GUEST PRESENT WERE:

SANDY LADD R.R. CHARLEBOIS INC.

ANDREW THIBODEAU R.R. CHARLEBOIS INC.

RON RODGERS RESIDENT WATEREDGE RD.

THE TOWN CLERK READ THE LEGAL NOTICE FOR THE ORGANIZATIONAL MEETING.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#1 RESOLVED: THAT THE TOWN BOARD MEETINGS BE HELD ON THE 1ST TUESDAY OF EACH MONTH AT 7:00P.M.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#2 RESOLVED: THAT HARVEY LECUYER BE APPOINTED AS THE ZONING/BUILDING CODE ENFORCEMENT OFFICER FOR THE YEAR 2017.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#3 RESOLVED: THAT SUPERVISOR GERALD H. MORROW BE APPOINTED AS BUDGET OFFICER FOR 2017.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#4 RESOLVED: THAT THE FOLLOWING PEOPLE BE APPOINTED AS PLANNING BOARD MEMBERS- ANDREW PRESCOTT 5 YEAR TERM; BILLY AGONEY 4 YEAR TERM; SCOTT RACETTE 3 YEAR TERM; BOBBY ENFINGER 2 YEAR TERM AND HARVEY LECUYER 1 YEAR TERM.

UPON A MOTION BY COUNCILMAN BLAISE AN SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#5 RESOLVED: TO APPOINT THE FOLLOWING PEOPLE AS ZONING BOARD OF APPEALS MEMBERS- MAURICE BRESSETTE 5 YEAR TERM; WILLIAM "PATRICK" MITCHELL 4 YEAR TERM; THOMAS EASTER 3 YEAR TERM; DARWIN NOLAN 2 YEAR TERM AND ROBERT ARMSTRONG 1 YEAR TERM.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN GLOAD IT WAS

#6 RESOLVED: TO APPOINT THE FOLLOWING PEOPLE AS BOARD OF ASSESSMENT AND REVIEW MEMBERS- ROBERT RUSSELL 3 YEAR TERM; RICHARD GARCIA 2 YEAR TERM; AND JOSEPH "ROGER" THEROUX 1 YEAR TERM.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#7 RESOLVED: THAT THE FOLLOWING FINANCIAL INSTITUTIONS: TD BANK; KEESEVILLE, N.Y., CHAMPLAIN NATIONAL BANK; WILLSBORO OR PLATTSBURGH N.Y., AND KEY BANK OF PLATTSBURGH, BE AND HEREBY ARE DULY DESIGNATED AS DEPOSITORIES IN WHICH THE SUPERVISOR, TOWN CLERK, TOWN JUSTICES AND TAX COLLECTOR SHALL DEPOSIT ALL MONIES COMING INTO THEIR HANDS BY VIRTUE OF THEIR OFFICES FOR THE YEAR 2017, AND WHEREAS, THE FOLLOWING OFFICERS, EMPLOYEES OR AGENTS OF THE TOWN, WHOSE NAMES APPEAR BELOW ARE HEREBY AUTHORIZED, ACTING SINGLY OR JOINTLY, FOR AND ON BEHALF OF THE TOWN, TO OPEN AND MAINTAIN A DEPOSIT ACCOUNT OR ACCOUNTS OF THE TOWN WITH DEPOSITORY, SUBJECT TO TERMS AND CONDITIONS SPECIFIED IN THE APPLICABLE ACCOUNT AGREEMENT(S), AND TO ENDORSE AND DEPOSIT WITH SAID DEPOSITORY NEGOTIABLE INSTRUMENTS OR OTHER ORDERS FOR THE PAYMENT OF MONEY, WHICH ENDORSEMENTS MAY BE MADE IN WRITING OR BY STAMP AND WITHOUT THE DESIGNATION OF THE PERSON ENDORSING: GERALD H. MORROW, RUSSELL L. BLAISE, SHELLEY A. DAVIS, LYNN A. JARVIS, BRUCE L. BOURGEOIS, JR., DAVID A. BASHAW, KIM P. RENNIE, CHRISTINE A. MORROW, AND SUSAN E. CROWNINGSHIELD.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN BARBER AND UNANIMOUSLY CARRIED IT WAS

#8 RESOLVED: THAT THE OBJECTIVES OF THE INVESTMENT POLICY OF THE TOWN OF CHESTERFIELD IS TO MINIMIZE RISK, TO INSURE THAT INVESTMENTS MATURE WHEN THE CASH IS REQUIRED TO FINANCE OPERATIONS AND TO INSURE COMPETITIVE RATE OF RETURN. IN ACCORDANCE WITH THIS POLICY, THE CHIEF FISCAL OFFICER IS HEREBY AUTHORIZED TO INVEST ALL FUNDS INCLUDING PROCEEDS OF OBLIGATIONS AND RESERVE FUNDS IN;

TIME DEPOSIT ACCOUNTS IN A BANK OR TRUST COMPANY AUTHORIZED TO DO BUSINESS IN NEW YORK STATE. ALL OTHER LOCAL GOVERNMENT OFFICIALS RECEIVING MONEY IN THEIR OFFICIAL CAPACITY MUST DEPOSIT FUNDS IN NEGOTIABLE ORDER OF WITHDRAWAL ACCOUNTS.

1. COLLATERAL

A. ACCOUNTS SHALL BE FULLY SECURED BY INSURANCE OF THE FEDERAL DEPOSIT INSURANCE CORPORATION OR BY OBLIGATIONS OF NEW YORK STATE OR THE UNITED STATES OR OBLIGATIONS OF THE UNITED STATES OF AMERICA OF WHICH ARE GUARANTEES BY THE UNITED STATES OR OBLIGATIONS OF NEW YORK LOCAL GOVERNMENTS. COLLATERAL SHALL BE DELIVERED TO THE LOCAL GOVERNMENT OR A CUSTODIAL BANK WITH WHICH THE TOWN OF CHESTERFIELD HAS ENTERED INTO A CUSTODIAL AGREEMENT. THE MARKET VALUE OF COLLATERAL SHALL AT ALL TIMES BE EQUAL OR EXCEED THE PRINCIPAL AMOUNT OF THE CERTIFICATES OF DEPOSIT. COLLATERAL SHALL BE MONITORED NO LESS FREQUENTLY THAN WEEKLY AND MARKETED VALUE SHALL MEAN THE BID OR CLOSING PRICE QUOTED IN THE **WALLSTREET JOURNAL** OR AS QUOTED BY ANOTHER RECOGNIZED PRICING SERVICE.

2. DESIGNATION OF CUSTODIAL BANK

A. CUSTODIAL FINANCIAL INSTITUTIONS, THE TD BANK, CHAMPLAIN NATIONAL BANK AND KEY BANK CHARTERED BY THE TOWN OF CHESTERFIELD ARE DESIGNATED TO ACT AS CUSTODIAL BANKS OF THE TOWN OF CHESTERFIELD INVESTMENTS.

AT LEAST ANNUALLY AND IF PRACTICAL AT THE ORGANIZATIONAL MEETING OF THE TOWN BOARD, THE MEMBERS SHALL REVIEW AND AMEND, IF NECESSARY THESE INVESTMENT GUIDELINES.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN KLAGES AND BLAISE AND UNANIMOUSLY CARRIED IT WAS

#9 RESOLVED: THAT ALL BONDS CURRENTLY HELD BY TOWN OF CHESTERFIELD BE APPROVED.

SUPERVISOR MORROW APPOINTED COUNCILMAN RICHARD KLAGES AS REPRESENTATIVE FOR CABLE COMMISSION AND COUNCILMAN DAVID GLOAD AS ALTERNATE FOR 2017.

SUPERVISOR MORROW APPOINTED COUNCILMAN CLAYTON BARBER AS LIAISON FOR THE KEESEVILLE YOUTH COMMISSION FOR 2017.

SUPERVISOR MORROW WILL BE AATV REPRESENTATIVE AND COUNCILMAN RUSSELL BLAISE WILL BE THE ALTERNATE FOR 2017.

SUPERVISOR MORROW ASSIGNED COUNCILMAN RICHARD KLAGES AND COUNCILMAN DAVID GLOAD TO LABOR RELATION COMMITTEE FOR 2017.

SUPERVISOR MORROW ASSIGNED COUNCILMAN RUSSELL BLAISE AND COUNCILMAN CLAYTON BARBER TO THE PERSONNEL COMMITTEE FOR 2017.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#10 RESOLVED: THAT WITH NO FURTHER BUSINESS TO COME BEFORE THE ORGANIZATIONAL MEETING THIS MEETING COULD BE ADJOURNED AT 7:07 P.M.

SUPERVISOR MORROW OFFERED A BRIEF RECESS, BOARD DECLINED AND OPTED TO GO DIRECTLY TO REGULAR BOARD MEETING.

SUPERVISOR MORROW CALLED THE REGULAR BOARD MEETING TO ORDER AT 7:08P.M.

FIRST ORDER OF BUSINESS WAS DISCUSSION REGARDING PURCHASE OF NEW TRUCK FOR HGHWAY DEPARTMENT.

SUPERVISOR MORROW STATED THAT THE BIDS RECEIVED HAD BEEN REVIEWED BY PHIL AND HIMSELF.

SUPT. HWYS. PRAY STATED THAT BIDS WERE CLOSE ON ALL VEHICLES REGARDING SPECS AND DOLLAR VALUE. WARRANTIES MADE THE DIFFERENCE AS WELL AS YEAR OF THE VEHICLE. SUPT. PRAY SUGGESTED PURCHASING THE FREIGHTLINER FROM CHARLEBOIS, INC. SUPERVISOR MORROW CONCURRED WITH SUPT. PRAY.

COUNCILMAN GLOAD AND COUNCILMAN BARBER BOTH STATED THAT THEY WERE AGREABLE TO GO WITH SUGGESTION OF SUPT. PRAY.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY SECONDED IT WAS

#11 RESOLVED: THAT THE TOWN OF CHESTERFIELD PURCHASE A 2018 FREIGHTLINER TRUCK PER BID AS SUBMITTED FROM CHARLEBOIS, INC. THE PURCHASE PRICE FOR VEHICLE AND EQUIPMENT \$190,594.26, WARRANTY \$14,095.00. TOTAL PURCHASE PRICE \$204,689.26.

SUPERVISOR MORROW WILL REVIEW PAYMENT PLAN WITH THE COMPANY AND SUPT. PRAY.

SUPERVISOR MORROW OFFERED THE COURTESY OF THE FLOOR TO THE GUEST. NO ONE WISHED TO ADDRESS THE BOARD.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BARBER IT WAS

#12 RESOLVED: THAT THE FOLLOWING PEOPLE BE APPOINTED TO THE YOUTH COMMISSION TO REPRESENT THE TOWN OF CHESTERFIELD: RICHARD GARCIA, MARY SACKETT, KEN BRUNO, JODY BURNS AND BRUCE BOURGEOIS JR.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#13 RESOLVED: THAT THE YOUTH COMMISSION BE APPROVED TO SPEND \$14,400.00 FOR THE YEAR 2017.

SUPERVISOR MORROW READ A PROCLAMATION OFFICALLY COMMNERATING JANUARY 22-28, 2017 AS TOWN OF CHESTERFIELD SCHOOL CHOICE WEEK.

UPON A MOTION BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#14 RESOLVED: TO OFFICALLY COMMEMORATE JANUARY 22-28, 2017 AS TOWN OF CHESTERFIELD SCHOOL CHOICE WEEK.

UPON A MOTION BY COUNCILMAN GLOAD AND SECONDED BY COUNCILMAN BLAISE AND UNANIMOUSLY CARRIED IT WAS

#15 RESOLVED: #THAT TOWN JUSTICE DAVID BASHAW BE APPROVED TO ATTEND THE ASSOCIATION OF TOWNS MEETING IN NYC IN FEBRUARY.

UPON A MOTION BY COUNCILMAN BARBER AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#16 RESOLVED: THAT THE SUPERVISOR'S FINANCIAL REPORT FOR THE MONTH OF DECEMBER BE ACCEPTED. THE FINANCIAL REPORT CAN BE FOUND ON FILE IN THE OFFICE OF THE TOWN CLERK.

UPON A MOTION BY COUNCILMAN BLAISE ANE SECONDED BY COUNCILMAN KLAGES AND UNANIMOUSLY CARRIED IT WAS

#17 RESOLVED: THAT ALL AUDITED BILLS PRESENTED TO THE TOWN BOARD BE PAID. BILLS IN THE AMOUNT OF\$38,985.38 WERE AUDITED AND PAID FROM THE GENERAL FUND; CLAIMS WERE NUMBERED FROM 1 to 12. BILLS IN THE AMOUNT OF\$3313.20 WERE AUDITED AND PAID FROM THE

HIGHWAY FUND; CLAIMS WERE NUMBERED FROM 1 to 6. BILLS IN THE AMOUNT OF \$1442.39 WERE AUDITED AND PAID FROM PKWD FUND; CLAIMS WERE NUMBERED FROM 1 to 4. BILLS IN THE AMOUNT OF \$12,026.16 WERE AUDITED AND PAID FROM TCWD FUND; CLAIMS WERE NUMBERED FROM 5 to 11.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#18 RESOLVED: THAT ALL LETTERS BROUGHT BEFORE THE TOWN BOARD BE FILED.

SUPERVISOR MORROW OFFERED THE COURTESY OF THE FLOOR TO THE TOWN BOARD. NO ONE HAD ANYTHING TO OFFER.

SUPERVISOR MORROW INFORMED THE TOWN BOARD THAT RYAN BURNS IS CONTINUING TO WORK ON THE AUGAR LAKE DAM PROJECT. APPLICATIONS FOR APPROVAL OF THE PROJECT HAVE BEEN SENT TO DEC, APA, AND ARMY CORPS OF ENGINEERS.

SUPERVISOR MORROW AGAIN INFORMED THE TOWN BOARD OF APPROVAL OF 2 MILLION DOLLAR GRANT AND 4.4 MILLION DOLLAR LOAN FOR 30 YEARS. HE STATED THAT THE TOWN COULD APPLY FOR OTHER GRANTS AS WELL TO HELP OFF SET COST. THE NEXT WATER MEETING IS SCHEDULED FOR JANUARY 19, 2017.

DAVE WINTERS IS CONTINUING TO KEEP SYSTEM FUNCTIONAL, CURRENTLY THERE IS A BROKEN PUMP ON PROSPECT WATER SYSTEM.

SUPERVISOR MORROW CALLED FOR EXECUTIVE SESSION FOR POSSIBLE LITIGATION.

UPON A MOTION BY COUNCILMAN BLAISE AND SECONDED BY COUNCILMAN BARBER IT WAS

#19 RESOLVED: THAT THE TOWN BOARD ENTER INTO EXECUTIVE SESSION FOR POSSIBLE LITIGATION AT 7:24 P.M.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN BARBER IT WAS


#20 RESOLVED: TO RETURN TO REGULAR TOWN BOARD MEETING AT 7:42 P.M.

NO RESOLUTIONS OR ACTIONS WERE TAKEN DURING EXECUTIVE SESSION. UPDATES ON LEGAL ACTIONS ONLY WERE GIVEN TO TOWN OFFICIALS.

UPON A MOTION BY COUNCILMAN KLAGES AND SECONDED BY COUNCILMAN GLOAD AND UNANIMOUSLY CARRIED IT WAS

#21 RESOLVED: THAT WITH NO FURTHER BUSINESS TO COME BEFORE THE TOWN BOARD THIS MEETING COULD BE ADJOURNED AT 7:43 P.M.

LYNN JARVIS

Handwritten signature of Lynn Jarvis in cursive, with the name 'Lynn Jarvis' written above it.