

***Minutes of the Town of Chesterfield Regular Town Board Meeting Held on Tuesday, May 11th, 2021 at the Town of Chesterfield Offices ,1 Vine Street, in Keeseville, County of Essex, State of New York, Pursuant to Due Notice.***

Supervisor Barber called the Town Board Meeting to order at 6:00 PM

Everyone stood for the Pledge of Allegiance.

**Those Present:**

<b>Supervisor</b>	<b>Clayton Barber</b>
<b>Town Clerk</b>	<b>Bruce Bourgeois</b>
<b>Councilman</b>	<b>David Gload</b>
<b>Councilman</b>	<b>Richard Klages</b>
<b>Councilman</b>	<b>Patrick "Bill" Mitchell</b>
<b>Councilman</b>	<b>John Casey</b>
<b>Town Attorney</b>	<b>Michael McCormick</b>
<b>Supt. Of Highways</b>	<b>John "Jay" Champine</b>
<b>Clerk to Supervisor</b>	<b>Laura Ocasio</b>

**Guests Present:**

**Brad Noviski (AES)      Dave Winter**  
**Barbara Davidson**

**Supervisor Barber opened the meeting with all in attendance wearing appropriate masks and social distancing. The meetings are now open to the public.**

**Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was**

**#54 Resolved: That the reading of the minutes of the Regular Town Board Meeting of April 13th, 2021 be dispensed with.**

Supervisor Barber informed the Board of the possibility of combining efforts, along with costs, with the Town of Ausable to complete income surveys needed to obtain grant funding for Chesterfield's water project. He presented a copy of proposed costs for the income survey if AES takes the lead. Materials and postage would range from \$1500-\$2000. AES fees would be between \$5000 and \$8000.

Brad Noviski(AES) stated the Town of Ausable would offer "in kind" services to complete the surveys. He proposed an initial letter describing the survey then a follow up letter including the survey with costs split between the two towns. The surveys need a 45% response rate with 51% of the 45% needing to be classified as low to median income.

Barb Davidson mentioned landlords could distribute surveys to their tenants.

Mr. Noviski informed the Board the Army Corps of Engineers were looking to schedule, probably in the next couple weeks. AES is trying to move chesterfield to top of the list. The treatment site is almost complete. Elise Stefanik's office released a list this morning of supplemental grants but AES has not reviewed the list yet.

Mr. Noviski presented the Board with a work change directive for the Prospect Tank upgrade. The upgrade came in \$125,000 less than originally thought.

Upon a motion by Councilman Casey and seconded by Councilman Mitchell and unanimously carried it was

**#55 Resolved: To accept the work change directive from AES for the proposed Prospect Water Tank upgrades in the amount of \$374,812.**

Supervisor Barber offered the courtesy of the floor to David Winter.

Mr. Winter informed the Board the 3 water tanks are in need of the mandatory 5-year inspection. There were 2 quotes for inspection, cleaning, sediment removal and pictorial recording; Liquid Engineering \$3615 or \$4500 with sediment removal and Lake Pleasant \$4500 or \$7000 with sediment removal.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

**#56 Resolved: To enter into an agreement with Liquid Engineering to inspect, clean remove sediment and record all 3 water tanks for the Town of Chesterfield in the amount of \$4500.**

**Supervisor Barber informed the Board Councilman Casey has completed his Record of Activities required by the NY State Comptroller.**

**Upon a motion by Councilman Gload and seconded by Councilman Mitchell and unanimously carried it was**

**#57 Resolved: To accept the Standard Work Day ROA for Elected and Appointed Officials for Councilman John Casey, calculated at 4.63 days per month which will be posted for a period of 30 days on the Town's website then submitted per NYSLRS requirements.**

**Supervisor Barber informed the Board the Town of Chesterfield applied for a \$5000 grant for the Town to convert to LED street lights. The application is being reviewed and there will be a decision shortly.**

**Supervisor Barber informed the Board of a Port Kent resident requesting a street light near their residence. The Town has requested an LED Cobra Head light fixture which will be installed at no cost to the Town.**

**Supervisor Barber asked Town Clerk Bourgeois to read the legal notice for bids for the Town website. There were 2 bids; Dan Ocasio and Revize WEBGEN.**

**Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried**

**#58 Resolved: To accept Dan Ocasio's bid to design and support the Town of Chesterfield's Town website of \$1100 the first year and \$600 per year after that.**

**Supervisor Barber informed the Board Spectrum had contacted the Town about upgrading phone systems. The Town has been having issues with the phone system. After much discussion, the subject was tabled for further investigation.**

**Supervisor Barber informed the Board Unifirst has approached the Town to pay their water bills through ACH as their company moves towards paperless.**

**Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was**

**#59 Resolved: To allow any parties wishing to pay water bills by ACH to use that method of payment.**

**Supervisor Barber opened a discussion on a downtown parking lot currently owned by Barb Davidson. Topics included movement of a dumpster, fencing in a portion, paving, handicap parking and electric vehicle charging stations. After much discussion, any motions were tabled.**

**Supervisor Barber informed the Board that the Town would like to plant a tree downtown on Mountain Valley FCU property. The credit union is quite willing to do this. The Town is hoping to plant a Blue Spruce for Holiday Decorating.**

**Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was**

**#60 Resolved: To accept the Supervisor's Report for the month of April ,2021. A copy of the report can be found on file in the Town Clerk's office.**

**Upon a motion by Councilman Mitchell and seconded by Councilman Casey and unanimously carried it was**

**#61 Resolved: That all audited bills presented to the Town Board be paid. Bills in the amount of \$1916.91 were audited and paid from the General Fund. Bills in the amount of \$203025.97 were audited and paid from the Highway Fund. Bills in the amount of \$2490.62 were audited and paid from the Town of Chesterfield Water District. Bills in the amount of \$2244.03 were audited and paid from the Port Kent Water District. Bills in the amount of \$18.69 were audited and paid from the Port Kent Light District.**

**Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was**

**#62 Resolved: That all letters brought before the Town Board be filed.**

**Supervisor Barber offered the courtesy of the floor to Town Clerk Bourgeois.**

**Town Clerk Bourgeois announced a free rabies clinic at the Knights of Columbus on May 12<sup>th</sup> from 6Pm-8PM. Covid J&J shots will also be available. Councilmen Klages and Gload and Clerk Bourgeois will be on-site.**

**Supervisor Barber opened a conversation on the sewer project. Man holes may be added. It is the older plumbing that causes back up during the project. There may be times when the boil water order may be in effect.**

**Supervisor Barber offered the courtesy of the floor to Superintendent of Highways Champine.**

**Superintendent Champine stated the new sweeper from another town is working out quite well.**

**Upon a motion by Councilman Casey and seconded by Councilman Gload and unanimously carried it was**

**#63 Resolved: That the Town Board of the Town of Chesterfield enter into executive session at 7:54 PM to discuss water bills and a property issue.**

**The Town Board returned from executive session at 8:47 PM with no issues being resolved.**

**Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was**

**#64 Resolved: That with no further business to come before this Town Board meeting, this meeting could be adjourned at 8:48 P.M.**

**Bruce Bourgeois**

**Town Clerk**

**I. Open issues**

- a) Open issue/summary of discussion
- b) Open issue/summary of discussion