

Minutes of the Town of Chesterfield Regular Town Board Meeting Held on Tuesday, November 9th, 2021 at the Town of Chesterfield Offices ,1 Vine Street, in Keeseville, County of Essex, State of New York, Pursuant to Due Notice.

Supervisor Barber called the Town Board Meeting to order at 6:00 PM

Everyone stood for the Pledge of Allegiance.

Those Present:

Supervisor	Clayton Barber
Town Clerk	Bruce Bourgeois
Councilman	David Gload
Councilman	Richard Klages
Councilman	Patrick "Bill" Mitchell
Councilman	John Casey
Town Attorney	Michael McCormick
Supt. Of Highways	John "Jay" Champine

Guests Present:

Walter Chmura Laura Ocasio Dan Ocasio
Andrew Prescott

Supervisor Barber welcomed everyone in attendance.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#130 Resolved: That the reading of the minutes of the Regular Town Board Meeting of October 12th, 2021 be dispensed with.

Supervisor Barber informed the Board Patty Oshier is the new Sole Assessor and will have hours every Wednesday.

Supervisor Barber offered the courtesy of the floor to Walter Chmura.

Walter Chmura congratulated Councilmen Klages and Casey on their reelection, presented another FOIL request to the Board and gave a presentation on accurate assessments, assessment grievance procedures and ethics.

Supervisor Barber informed the Board he received emails from Dan and Laura Ocasio requesting input on sharing Town Budget information on the Town website. Some Towns do, some do not. There was much discussion on transparency in government, allowing comments on the website after the budget has been adopted and since the budget had already been adopted, waiting until next year.

Upon a motion by Councilman Klages and seconded by Councilman Gload and carried with Councilmen Casey and Mitchell voting Nay it was

#131 Resolved: To allow Dan Ocasio, web administrator for the Town of Chesterfield, to post the Town Budget information beginning with the 2023 budget process.

Supervisor Barber offered the courtesy of the floor to Andy Prescott representing Keeseville Community Development Corporation.

Mr. Prescott gave the Board a presentation on comprehensive plans that should be done every 20 years by towns. The Town of Chesterfield's last plan was completed in 1977. The Town should have some sort of strategic plan that gives a blue print for government action. This plan will provide guidance to municipal leaders, government agencies, community organizations, local businesses and residents to ensure community needs are met both now and the future. This can be paid for with grants or maybe ROOST funds.

Supervisor Barber informed the Board Evergreen Cemetery received the check from the Town of Chesterfield and the Town is still waiting for a letter from Port Douglas Cemetery requesting beautification funds.

Supervisor Barber asked Highway Superintendent Champine about the progress on the VAC truck. Superintendent Champine informed the Board that the Town, in conjunction with the Town of Ausable purchased the truck with the Departments of

Water and Highway from Chesterfield and the Departments of Sewer and Highway from Ausable equally sharing the cost of the truck.

Supervisor Barber informed the Board the Town received the dog pooper bag dispensers and will be reaching out to Amy Brelia for assembly and locations, probably behind Keeseville library and Veterans Park.

Supervisor Barber informed the Board of a letter from Keeseville Community Development Corporation requesting funds to purchase Christmas lights for Keeseville bridges. The cost is estimated to be \$2600.

Upon a motion by Councilman Casey and seconded by Councilman Mitchell and unanimously carried it was

#133 Resolved: To match Town of Ausable's donation to the Keeseville Community Development Corporation to purchase battery operated lights for Keeseville bridges during the Holiday Season.

Supervisor Barber informed the Board the door locks at the water plant have been combined to one key. The Town is looking for other quotes for installation of security systems for the plant. A workshop was set up for November 17th at 3:00 at the Town Office to discuss raw water line intake.

Supervisor Barber informed the Board of receipt of a letter of interest from Justin Buck, expressing interest in being a member of the Keeseville Youth Commission. Sandy Senecal has informed the Supervisor there are 3 openings on the Commission and Justin would be a welcome addition.

Upon a motion by Councilman Gload and seconded by Councilman Klages and unanimously carried it was

#134 Resolved: To accept Justin Buck as a member of the Keeseville Youth Commission representing the Town of Ausable.

Supervisor Barber informed the Board Councilman Gload and himself will be on vacation during the meeting of Adirondack Association of Towns and Villages in Lake George and asked if anyone would be available to attend. No Councilman was able to attend.

Upon a motion by Councilman Gload and seconded by Councilman Casey and unanimously carried it was

#135 Resolved: To accept the Supervisor's Report for the months of September and October 2021. A copy of the report can be found on file in the Town Clerk's office.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#136 Resolved: That all audited bills presented to the Town Board be paid. Bills in the amount of \$56509.01 were audited and paid from the General Fund. Bills in the amount of \$149193.16 were audited and paid from the Highway Fund. Bills in the amount of \$33648.16 were audited and paid from the Town of Chesterfield Water District. Bills in the amount of \$3532.96 were audited and paid from the Port Kent Water District. Bills in the amount of \$327.24 were audited and paid from the Port Kent Light District. Bills in the amount of \$385,696.07 were audited and paid from the TCWD Water Project.

Upon a motion by Councilman Mitchell and seconded by Councilman Casey and unanimously carried it was

#137 Resolved: That all letters brought before the Town Board be filed.

Supervisor Barber offered the courtesy of the floor to Town Clerk Bourgeois.

Town Clerk Bourgeois reported the Holiday Committee is making great progress. There is some discussion a liner to be purchased for Port Kent skating. Supervisor Barber wanted some more information.

Supervisor Barber offered the courtesy of the floor to Highway Superintendent Champine.

Superintendent Champine informed the Board he would like to put surplus equipment from the Highway Department consisting of a generator, a compressor the 95 Dump truck, the 1990 sky track among other things on Auction International. He also queried the Board on what to do with the Senior Bus until such time as a driver is found. It was decided to pull the batteries and there was no need to store indoors.

Upon a motion by Councilman Mitchell and seconded by Councilman Klages and unanimously carried it was

#138 Resolved: To authorize Highway Superintendent Champine to place excess used equipment on Auction International

Upon a motion by Councilman Mitchell and seconded by Councilman Gload and unanimously carried it was

#139 Resolved: to enter into executive session at 7:46 PM to discuss Port Kent Water District.

The Town Board came out of executive session at 8:00 PM with no decisions being made.

Upon a motion by Councilman Casey and seconded by Councilman Gload and carried with Councilman Mitchell voting Nay it was

#140 Resolved: To raise the water bill of North Country Development by \$300 with limits of the amount of usage to be determined by the Board once accurate number of gallons used and accurate electrical usage readings are provided to be reviewed every 3 years.

Upon a motion by Councilman Klages and seconded by Councilman Gload and unanimously carried it was

#141 Resolved: That with no further business to come before this Town Board meeting, this meeting could be adjourned at 8:14 P.M.

Bruce Bourgeois

Town Clerk