

**Minutes of the Town of Chesterfield Planning Board Meeting, held on Wednesday, January 12, 2022 at the Town Office, 1 Vine Street, Keeseville, County of Essex and State of New York.**

Co-Chairman, Andrew Prescott called the meeting to order at 5:30 p.m.

Everyone stood for the Pledge of Allegiance.

Those present were:

|           |                 |
|-----------|-----------------|
| Co-Chair: | Andrew Prescott |
| Co-Chair: | Randy Pray      |
| Member:   | James Wheelin   |
| Member:   | Terry Jandreau  |
| Member:   | Mark Allen      |

Guests present:

Pat O'Brien

Upon a motion made by Mark Allen, seconded by James Wheelin and unanimously carried, it was;

**1. RESOLVED**, that the minutes of the meeting held on November 10, 2021 are accepted.

The board reviewed the application and drawings of Patrick and Kimberly O'Brien for a boundary line adjustment.

Upon a motion made by Randy Pray, seconded by Terry Jandreau and unanimously carried, it was;

**2. RESOLVED**, the boundary line adjustment between two properties owned by Patrick and Kimberly O'Brien is granted.

The board reviewed the application of Verizon Wireless (APA permit no. 2009-0230C) for an amendment to replace existing equipment on the cell tower on Virginia Drive. The cellular tower is in compliance with land use program.

Upon a motion made by Mark Allen, seconded by Randy Pray and unanimously carried, it was;

3. **RESOLVED**, the amendment to APA permit no. 2009-0230C to replace existing equipment on a cell tower located on Virginia Drive is granted.

There was nothing else to come before the board. Upon a motion made by Randy Pray, seconded by James Wheelin, it was;

4. **RESOLVED**, co-chairman, Prescott, declared the meeting adjourned at 5:55pm.

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Christine Morrow, Secretary

D R A F T

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| Member:   | James Wheelin   |
| Member:   | Terry Jandreau  |
| Member:   | Mark Allen      |

Upon a motion made by James Wheelin, seconded by Mark Allen and unanimously carried, it was;

**70. RESOLVED**, that the minutes of the meeting held on October 13, 2021 be accepted.

The board reviewed the drafted RFQ letter. Eleven firm names were provided by Essex County. Will narrow down to three with interviews on January 12, 2022.

Upon a motion make by Randy Pray, seconded by Mark Allen and unanimously carried, it was;

**71. RESOLVED**, to send out the RFQ letter with the changes made at the meeting to the consultants along with the 1975 comprehensive plan.

There was nothing else to come before the board, it was;

**72. RESOLVED**, co-chairman, Prescott, declared the meeting adjourned at 6:00pm.

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Christine Morrow, Secretary

Minutes of the Town of Chesterfield Planning Board Meeting held on October 13th, 2021 at the Town Office, 1 Vine Street, County of Essex, and Keeseville, New York.

Chairman Andrew Prescott called the meeting to order at 5:32 p.m.

Everyone stood for the Pledge of Allegiance.

Those present were:

Chairman: Andrew Prescott

Member: Randy Pray

Member: James Wheelin

Member: Mark Allen

Member: Terry Jandreau

Excused were: Clerk, Christine Morrow

Guests present: Clayton Barber

Upon a motion made by Mark Allen, seconded by Terry Jandreau and carried it was

68. RESOLVED that the minutes of the meeting held on September 21, 2021 be accepted.

Discussion was held regarding the Town website. The meeting information and minutes from the Planning Board are not up to date. Also, the Planning Board meetings are not shown on the monthly calendar.

Discussion was held on an inquiry from John Lacy regarding a lot line adjustment at 43 Robare Road. He would like to annex a portion of the adjacent property, currently owned by the Lacy Family Trust. The Board saw no obvious objections – Randy will contact Mr. Lacy to discuss the next steps.

Discussion was held on an inquiry from Mountain Valley Federal Credit Union regarding a proposed sign at their branch on Front Street. The Board reviewed the requirements for signs in the Hamlet in anticipation of a formal application from the Credit Union.

69. Hearing no further business before the Board, Chairman Prescott declared the meeting adjourned at 6:04pm.

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Randall Pray, Member