



**Sayer's  
Tree Services Ltd**

Tree Surgery & Arbouricultural Contractors

## **Data Processor Policy**

Creation date: 01.03.18 Last updated: 23.06.21

### **Statement of Policy**

Sayer's Tree Services Ltd also acts on behalf of its clients in the capacity of data processor. When working exclusively as a data processor, Sayer's Tree Services will be acting on the instruction of its client and will work hard to ensure that the client is fully GDPR compliant.

If you fail to provide personal information

If you fail to provide certain information when requested, we may not be able to perform the contract we have entered into with you (such as providing a benefit or service) [or we may be prevented from complying with our legal obligations (such as to ensure the health and safety of our workers).]

Change of purpose

We will only use your personal information for the purposes for which we collected it, unless we reasonably consider that we need to use it for another reason and that reason is compatible with the original purpose. If we need to use your personal information for an unrelated purpose, we will notify you and we will explain the legal basis which allows us to do so.

Please note that we may process your personal information without your knowledge or consent, in compliance with the above rules, where this is required or permitted by law.

**WEBSITE POLICY –**

Some personal data may be collected about you from the forms and surveys you complete, from records of our correspondence and phone calls and details of your visits to our website, including but not limited to personally identifying information like Internet Protocol (IP) addresses. Sayer's Tree Services ltd will use such information to identify its visitors.

Sayer's Tree Services may also collect statistics about the behavior of visitors to its website.

#### WEBSITE – COOKIE POLICY

Sayer's Tree Services Ltd website uses cookies, which is a string of information that a website stores on a visitor's computer, and that the visitor's browser provides to the website each time the visitor returns. Our website uses cookies to help Sayer's Tree Services identify and track visitors and their website access preferences. Sayer's Tree Services website visitors who do not wish to have cookies placed on their computers should set their browsers to refuse cookies before visiting Sayer's Tree Services website. For more information on the cookies we use, please see our cookie policy First and foremost, we DO NOT sell your personal information. However, when you visit or interact with our sites, services, applications, tools or messaging, we or our authorised service providers may use cookies, web beacons, and other similar technologies to make your experience better, faster and safer, for advertising purposes and to allow us to continuously improve our sites, services, applications and tools. Any personal information or data collected by these technologies is used only by us or by our authorised service providers on our behalf, and you always have full control over whether these technologies work on your devices by visiting our manage settings to toggle them 'on' or 'off'.