



September 28, 2020

Dear Cougar Club School Day Families,

WVCA has successfully submitted the Waiver for formal onsite school to resume on October 12, which will lift the child care umbrella that we are currently operating under. While we anticipate the formal “first day of school onsite”, we want to share with you some of the important changes that will take place as an enrolled family of Cougar Club to prepare for a smooth transition. We are also happy to inform you that upon the approved waiver, WVCA will be approved to maintain their open status regardless of local fluctuations in COVID-19 data. For more information visit <https://covid19.ca.gov/education/>.

Currently Cougar Club is operating an onsite distance learning program as a licensed child care provider that you are currently enrolled. The following transitions will take place beginning with the official WVCA first day of school:

1. **The WVCA Cougar Club Admissions Agreement** will be terminated for all families enrolled in the *School Day Program Option*. You will be responsible for the WVCA Admissions Agreement completed at time of school enrollment.
2. **The WVCA Cougar Club Parent Handbook Policies** will no longer apply, and your family will be responsible to abide by the WVCA Parent Handbook located on their website for review.
3. **Attendance will now be required at school 5 days a week, unless absence falls under the sick policy.** Child Care has the ability to provide flexible attendance, but K-12 schools are not offered that flexibility. Please contact WVCA Administration if you have questions regarding enrollment schedules.
4. **School Uniform Policy will be enforced.** Cougar Club does not have a uniform policy, and with the return to WVCA, the uniform policy will be enforced beginning on the first day of school onsite.
5. **School Drop-off Time will now be between 8:15 AM-8:30 AM.** If you have been utilizing the flexible child care drop-off time of **8:00-8:15 AM**, or need earlier drop-off, you will now be required to enroll in the *Cougar Club AM Extended Care Program*. As a currently enrolled Cougar Club family, you will simply have to email admissions@wvcapreschool.com to communicate your desire to enroll.
6. **School Lunches will no longer include the milk, veggie, and fruit inclusive of tuition.** Please adhere to the WVCA COVID-19 Re-opening Plan guidelines by bringing your lunch from home. School hot lunch will resume with options for purchase at the conclusion of cohorting, and guidelines for cross-exposure concerns. Cougar Club will continue to offer the following price reduced items for milk, veggie, and fruit. Please submit payment to classroom teacher.
 - a. Milk, Fruit, and Veggie \$2.00 per/day
 - b. Milk \$.50 per/day
 - c. Emergency Lunch: Milk Fruit, Veggie and a Turkey Sandwich \$3.00
7. **School Pick-up time will no longer be flexible between 2:50-3:30 PM.** Please adhere to the WVCA Pick-up times, and late pick-up policy. Each release time has a 15 minute grace period. Anyone who requires child care beyond the 15 min. grace period will now be required to enroll



in *Cougar Club PM Extended Care Program*. Again, you can easily enroll by emailing us your intent to enroll to admissions@wvcapreschool.com. **Dismissal Times:**

- a. Kindergarten 2:50 PM
- b. First-Fifth 3:00 PM
- c. Middle School 3:15 PM

Please keep Cougar Club in mind for any child care needs including these upcoming items:

- Minimum-Day Child Care inclusive to PM Extended Care
- Thanksgiving, Christmas, and Spring Break Cougar Camps- *see our website for more information.*

We also have a high quality licensed preschool enrolling students age 2- Kindergarten Entry. Make sure to visit www.wvcapreschool.com for more information, and to view our tour video for any younger siblings at home needing early care and education.

We are prepared to navigate this transition with patience and understanding due to any other unforeseen items that may need to be addressed. Thank you for your partnership during this unique time, and we look forward to each step toward a typical school experience for our students.

Blessings,

Michele Smith, M.S. Ed. ECE
WVCA Preschool & Cougar Club Director