

# PTF BOARD MINUTES

## West Valley Christian Academy PTF Minutes

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*February 16, 2021- 6:30 pm - 7:30 pm via Zoom*

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### In Attendance

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Cindy Sasser, Carla Washington, Malia Rodrillo, Michelle Fajardo, Jessica Maez, Jessica Holloway & Leticia Rivera

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### Board

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Cindy Sasser, Principal (WVCA Representative)  
Carla Washington, Principal (WVCA Representative)  
Malia Alcuran-Rodrillo, President  
Jessica Maez, Vice President  
Leticia Rivera, Secretary  
Michelle Fajardo, Treasurer  
Jessica Holloway, Events Coordinator

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### Review of Funds:

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- Carnation fundraiser balance - \$800
  - Candy Gram (Candy Cane) balance - \$500
  - Fall fundraiser balance - \$2,092
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### Open Discussion:

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- 800 carnations were purchased - the process was smooth - Cutting of the stems were not needed and saved time in preparing the carnations
- Takeaways and Lessons Learned for next Carnation sale - It was advised to remove the Teacher's name on the note card as grade level will suffice - Purchase exactly 800 notecards, then add a few extra for misplaced ones - Pre-punch the note cards for the yarn ahead of time - PTF will need to purchase yarn in colors of Red, Pink, and White for next year - Also, 5-6 volunteers made the day a success in preparing the carnations
- Our teachers did not need new STEM Kits or supplies for this year - The funds for STEM Kits will be used towards having an artist resident in person for K-8th next school year

- An A-Frame was purchased for communication and will be utilized to communicate PTF events
- It was suggested that PTF be added as a tab under our WVCA website - Our website is currently being updated and in progress - Nate Maez is our liaison
- It was suggested that PTF purchase small masks for K-2 as they are needed in this group
- SchoolStore.com is a website where parents can shop online and a portion goes to our school anywhere between 1% to 4%
- There will be no food fundraisers this year due to Covid-19
- Next Meeting - Tuesday, March 16, 2021 @ 6:30 pm via Zoom

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#### Action Items:

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|--|------------------------|
| ● List of supplies (cost) from Artist resident | Mrs. Sasser/Washington |
| ● Reserve Artist for next year                 | Mrs. Sasser/Washington |
| ● SchoolStore.com Marketing to families        | Mrs. Sasser/Washington |
| ● Masks for K-2 needed                         | Malia Rodrillo         |

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#### Items for next meeting:

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|--|------------------------|
| ● Potential Coding activity for K-5                | Mrs. Sasser/Washington |
| ● Discuss activities for Teacher Appreciation week | All                    |
| ● Potential future fundraisers for next year       | All                    |

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#### Next Meeting:

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Tuesday, March 16, 2021 via Zoom 6:30 pm