

### Sample Board Member (Director) Commitment Pledge

I, \_\_\_\_\_, recognizing the vital responsibility I am undertaking in serving as a member of the Board of Directors (Board) of the \_\_\_\_\_HOA, I hereby pledge to carry out in a trustworthy and diligent manner the duties and obligations of my role as a Board Member (Director).

#### MY ROLE:

I acknowledge that my primary role as a Director is (1) to understand, support and ensure fidelity to the \_\_\_\_\_HOA mission and vision, and (2) to carry out the functions of the office of Director and/or officer as stated in the Bylaws.

My role as a Director will focus on the development of the broad policies (e.g., long-term vision, overall financial philosophy, etc.) that govern the implementation of institutional plans and purposes.

#### MY COMMITMENT:

I will exercise the duties and responsibilities of this office with integrity, fidelity and care.

#### I PLEDGE TO:

- Maintain a good working relationship with other Directors.
- Keep up-to-date on the HOA's major programs and services.
- Follow trends and important developments in the HOA and substantive field of interest.
- Educate myself about the needs of the constituents I serve.
- Act knowledgeably and prudently when making recommendations.
- Suggest qualified individuals with relevant skills and experience as possible nominees for the Board.
- Prepare for and participate at Board and committee meetings.
- Participate in the strategic planning process.

- Willingly volunteer and use my special skills to further the HOA's mission and vision.
- Complete all assignments in a timely manner.
- Listen respectfully to others' points of view.
- Respect the confidentiality of the Board's executive sessions and the importance of maintaining attorney/client privilege.
- Speak for the Board or \_\_\_\_\_ HOA only when authorized to do so.
- Suggest agenda items for future Board and committee meetings.
- Aid and advise the Board President when my help is requested.
- Avoid burdening Habitat for Humanity or the property manager with requests for special favors.
- Ensure that any communication with the Property Manager does not undermine the relationship between the Board and the Property Manager.
- Avoid, in fact and perception, conflicts of interest that might embarrass the Board or HOA, and disclose to the Board, in a timely manner, any possible conflicts.
- If, for any reason, I find myself unable to carry out the above duties as best as I can, I agree to resign my position as a Director/officer.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Member's Name, Board of Directors

DISCLAIMER: This sample form and agreement is presented for informational purposes only and should not be relied upon for accuracy, completeness, or consistency with applicable law. The user is advised to check all applicable state and federal law before using this form, agreement, or parts thereof. Because certain forms have legal implications, it is recommended that downloaded versions of this form be reviewed with legal counsel prior to their use and that any modifications made by the user also be reviewed by legal counsel prior to their use.