



Heidelberg Employment Application

Date of application: _____

POSITION APPLYING FOR: _____ WAGE EXPECTED: _____

FULL TIME or PART TIME # OF HOURS EXPECTED: _____ AVAILABLE TO START: _____

FULL NAME: _____ E-MAIL ADDRESS: _____

PRESENT ADDRESS: _____ Phone #: _____

PERMANENT ADDRESS: _____ Alt. Phone #: _____

Please circle your preferred contact number

Have you ever worked under another name? Yes / No If yes, please list: _____

EMPLOYMENT RECORD

List your most recent position first. Failure to accurately account for all periods during the last seven years may lead to your application not being considered. If omissions or falsifications are discovered subsequent to your employment, this will be sufficient for a course of discharge. Applications will only be reviewed if all questions are completed thoroughly.

Name of Company: _____ Location: _____
Job Title: _____ Duties: _____
Starting Date: _____ Leaving Date: _____ Rate of Pay: _____
Supervisor's Name: _____ Phone #: _____
Reason For Leaving: _____

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Where you unemployed between positions? Yes / No How Long? _____ Why? _____

Have you ever been asked to resign or been fired for cause? _____

If presently employed, why do you desire to change? _____

EDUCATIONAL RECORD

	Name of Institution	Major	Date of Graduation
High School			
College			
College			

GENERAL INFORMATION

ARE YOU OLDER THAN 18? _____ ARE YOU OLDER THAN 21? _____

Do you have transportation to and from work? Yes/No

If there are any employees at the Heidelberg that you know well, please list names: _____

AVAILABILITY

Please fill in the times you ARE available to work for each shift.

If you are a student, please list the times you are available between classes as well.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
AM							
PM							

ARE YOU AVAILABLE TO WORK ON MU HOME FOOTBALL GAME DAYS? Yes / No

Will you be available over Christmas Break? Yes / No

Will you be here in the summer? Yes / No

PERSONALITY PROFILE

Why are you interested in working for us?

What qualities do you possess to be successful in the restaurant business?

If you are hired, and you pass a customer looking for their server, what would you do?

IMPORTANT - PLEASE READ CAREFULLY

I hereby authorize investigation of all statements contained in the application, including inquiry of any and all former employers. I affirm that all the information contained in this application is true and correct and that any misrepresentation, falsification, or omission herein shall be sufficient reason for dismissal from, or refusal of employment. If employed, I hereby agree to abide by all policies and rules of this company which governs dress, hair, grooming, attitude, and job description.

SIGNATURE: _____ DATE: _____