

Minutes of the Westmoreland Selectmen's Meeting  
Thursday, December 17, 2020

**BOARD MEMBERS PRESENT:** Frank Reeder, Clayton Stalker, Russ Austin

1. The meeting was called to order at 10:00AM by Chairman Frank Reeder.
2. Approval of Minutes: December 3, 2020 Motion was made by Clayton Stalker, second by Frank Reeder to accept the minutes as printed. Motion passed 3-0.
3. Guests: Moderator Peter Hills was present to discuss the options for the upcoming Town Meeting in March of 2021. The Selectmen agreed with Mr. Hills that there can not be an in-person town meeting based on the ongoing Pandemic. Mr. Hills stated that one of the options presented by the State is to have a virtual meeting following the protocol as approved in HB 1129 for temporary municipal spending authority in the current State of Emergency. Two meetings would be held prior to the voting for residents to have the opportunity to familiarize themselves with the Warrant Articles and to ask questions. Voting of the Warrant Articles would likely take place on the same day as the Elections (March 9, 2021).  
Another option is to postpone Town Meeting to a further date. As there are so many unknowns about the length of time the Pandemic will last, the Moderator and Selectmen did not want to pursue this option.  
All agreed that it was important that residents have the opportunity to discuss and ask questions regarding the Warrant Articles. Only critical Articles will be included on the Warrant. A time-line will be developed to ensure that all required meetings are held and done in the appropriate manner. It is also important that residents are made aware of the changes that will be happening with Town Meeting and the required meetings that lead up to it.
4. Accounts Payable: A motion was made by Frank Reeder, second by Clayton Stalker to approve a manifest of \$8,936.70 for the highway department and \$21,188.84 for all other bills for a total of \$30, 125.54. Motion passed 3-0.
5. Old Business:  
Assessing: Due to the retirement of assessor Steve Allen, prices were requested from two other companies to complete the statistical revaluation and to do general assessing in 2021. A The Selectmen made the decision to hire M&N Assessing of Keene, NH for the year 2021 until a Request for Proposals for 2022-2026 can be done in the fall of 2021.
6. New Business:  
Signature Approval was given for the following:
  - Payroll Manifests for 12/15/2020
  - General Journal Entries: #737-741
  - Invoice Cloud: Paperless sign-ups
  - Payroll Tax – 12/17/2020
  - Employee gift cards
  - Cemetery Deed: South Village Cemetery 4-grave lot)

A. A motion was made by Clayton Stalker, second by Russ Austin, per RSA 31:19, to accept donations for the Westmoreland Veteran's Memorial Fund in the amount of \$950. Motion passed 3-0. 73 bricks for the walkway have been sold to date.

- B. The Selectmen accepted the resignation of and signed a thank you letter to Richard Paul. Richard resigned from the Budget Committee due to his move from Westmorland to Walpole.
  - C. Selectmen signed a Letter of Commitment with the City of Keene to participated in the 2021/2022 Hazardous Waste Days the at Keene Recycling Center.
  - D. The Selectmen approved a request to do general maintenance and plowing on the portion of Esty Road that is classified as a Class VI road (a town road open to the public, but not maintained by the town).
  - E. Recycling Center: The Advisory Committee will be presenting their findings in a report to the Selectmen.
  - F. Virtual Meetings: The town will obtain a license to hold Zoom meetings.
7. 2021 Budget: Selectmen worked on budgets for the Zoning Board, Tax Collector, Health Officer, Welfare Officer, Recycling Center and Cemeteries.
8. Correspondence: *All correspondence is available for review in the Selectmen's office.*  
 Thank you letters for 2020 appropriation from: Monadnock Family Services, Monadnock Crisis & Prevention Center, Community Kitchen, CASA (Court appointed special advocates).  
 Thank you letters from recipients of the Starkey/Cobb Christmas Fund.
9. The meeting was adjourned at 12:10PM.

Respectfully submitted,

Jo Ann LaBarre  
 Town Administrator

BOARD OF SELECTMEN

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Frank Reeder, Chairman

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Clayton R. Stalker

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Russ Austin

NEXT MEETING –Thursday, January 7, 2021, 10:00AM

MINUTES ARE INITIALLY POSTED AS UNAPPROVED -  
 SIGNATURES BY SELECTMEN DENOTE APPROVAL OF  
 MINUTES