

Minutes of the Westmoreland Selectmen's Meeting
Thursday, May 7, 2020

BOARD MEMBERS PRESENT: Frank Reeder, Clayton Stalker, Russ Austin

(the meeting was held in the large meeting room, practicing social distancing and all present wearing mouth/nose coverings)

1. The meeting was called to order at 11:00AM by Chairman Frank Reeder.
2. Approval of Minutes: April 16, 2020 Motion was made by Russ Austin, second by Clayton Stalker to accept the minutes as printed. Motion passed 3-0.
3. Accounts Payable: A motion was made by Clayton Stalker, second by Russ Austin to approve a manifest of \$2,709.89 for the highway department and \$385,509.66 for all other bills for a total of \$388,219.55. Motion passed 3-0.
4. Guests: Patricia Rodrigues was present. She asked why a letter from a surveyor who was surveying her property was not on the agenda. The surveyor had asked to meet with the Selectmen to obtain information on the Walpole/Westmoreland town line and to discuss what he had found thus far, adding that he had the most recent perambulation (2012). He was informed by the Town Administrator that perambulations were the only material that were on file for the town lines and that when he concluded his work for Ms. Rodrigues, he could submit a copy of the survey of her property to be included in her property file.
Ms. Rodrigues also asked questions regarding the noticing of events such as Selectmen meetings, the extension of the tax lien process and notices regarding changes due to the Covid-19 virus. The Selectmen stated that all the information she questioned was on the town website.
5. Old Business:
 - A. Rebar in town Right-of-Way on Partridge Brook Road: Mr. Cate sent a letter stating his concern about highway trucks and the mail deliverer driving on his lawn, but feels the situation has been better lately. The rebar still needs to be pushed back at least 2 feet.
 - B. Proposed Fire Station contracts: An agreement for a Civil Engineer and new Architectural Design contract have been submitted. The contract has been reviewed by the town attorney and will be sent to the project Owner's Rep, Steve Horton.
The Advisory Committee/Project Team have not met due to the Covid19 orders from the Governor. The Selectmen feel that, until a decision is rendered by the Department of Transportation regarding site distance on Route 63, further funds should not be spent.
 - C. Veteran's Memorial Fund: A motion was made by Frank Reeder, second by Clayton Stalker, to amend the Veteran's Memorial Fund established on June 21, 2018. Motion passed 3-0. The original Fund referred to the Westmoreland Town Common Advisory Committee, which has since been dissolved. The amended Fund is on file in the Selectmen's office.
6. New Business:

Signature Approval was given for the following:
Payroll: 4/12, 4/21, 4/30, 5/5, 2020
General Journal Entries: #707, 708
EFTPS - Payroll taxes: 4/23, 4/30 (2), 2020 & 5/7/2020
Timber Tax Warrant: R4-33
Intent to Cut Timber: R19- 9 & 10, R4-33

Intent to Cut Timber-Supplemental: R7-13
Amazon: Stamp for Town Clerk 4/23/20
Healthtrust: Employee insurance 4/30/2020
NH Retirement: 4/30/2020

- A. Pickle Ball Court Fund: The Westmoreland Recreational Committee have requested approval from the Selectmen to raise funds (\$2,090) to repair the tennis courts on Glebe Road and add a Pickle Ball Court. A motion was made by Clayton Stalker, second by Russ Austin to establish a Pickle Ball Court Fund. Motion passed 3-0.
 - B. Selectmen approved a request from a property owner for a payment plan to pay back property taxes. An agreement will be signed, along with a waiver of deeding.
 - C. Emergency Management Director, Tom Finnegan, has requested that a second Deputy Director be appointed. Prior to approving, the Selectmen will ask Tom to define job descriptions of the Deputies.
 - D. A motion was made by Clayton Stalker, second by Russ Austin to accept and expend a CARES Act gift or grant. Motion passed 3-0. CARES Act gift and grants include Municipal Relief Fund allocations for money spent by the Town on expenses related to Covid19 (not including wages) and the CARES Act Coronavirus Relief Fund for stipends for First Responders.
 - E. A letter of intent was signed to include the Town of Westmoreland in NH State grant funds to update the town's Hazard Mitigation Fund. The Emergency Management Director will work with the Southwest Region Planning Commission on this project.
 - F. Town Hall septic design: Tabled until a confirmation of the location of the proposed fire station.
7. Correspondence: *All correspondence is available for review in the Selectmen's office.*
An email was received from Senator Jay Kahn regarding the CARES Act funds available.
8. The meeting was adjourned at 11:52AM.

Respectfully submitted,

Jo Ann LaBarre
Town Administrator

BOARD OF SELECTMEN

Frank Reeder, Chairman

Clayton R. Stalker

Russ Austin

Tentatively scheduled:

NEXT MEETING –Thursday, May 21, 2020, 6:00PM
MINUTES ARE INITIALLY POSTED AS UNAPPROVED -
SIGNATURES BY SELECTMEN DENOTE APPROVAL OF
MINUTES