

Fire Department Advisory Committee

Minutes February 27, 2020

Present: Tom Finnegan, Graham Gitchell, Wes Staples, Bob Bartlett, and Randall Walter.

Meeting convened at 7:00 pm.

Minutes of the February 13 meeting were read and accepted on a motion by Graham which was seconded by Bob.

Tom began the meeting with a report on his phone conversation with Steve Horton. Steve still feels the money to be requested is sufficient to cover the costs of the concept design and the work to be done by Rob Hitchcock. He is in agreement with the committee plan to seek full plans and construction approval at the 2021 town meeting and that the next order of business will be for Rob to get the necessary property approvals.

Conversation then evolved regarding the request for money this year at town meeting. While some feel funds should be added to the capital reserve fund presently holding money for contingencies regarding the station, others felt there would be enough to cover the immediate work to be done.

At present Rob Hitchcock has not been officially hired. The course to be followed next is for Bensonwood to request a change order from the Board of Selectmen, for them to modify the existing contract, and that will allow Bensonwood to hire Rob. It was decided that Mike, who is now working for Bensonwood, would be in the best position to tend to this change and hire.

A plan was then developed for a presentation at town meeting. There will be a large print of the approved floor plan as well as the site map. Since last town meeting, the town has received the wetlands report for the site and entered into the contract with Bensonwood, and the committee has an approved floor plan configuration. It was decided that as Owners' Representative, Steve should make the presentation at town meeting.

Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Rachel Bartlett