

Minutes of the Westmoreland Selectmen's Meeting
Thursday, July 18, 2019

BOARD MEMBERS PRESENT: Russ Austin, Frank Reeder, Clayton Stalker

1. The meeting was called to order at 6:00PM by Chairman Russ Austin.
2. Approval of Minutes: July 3, 2019. A motion was made by Russ Austin, second by Clayton Stalker to accept the minutes as printed. Motion passed 3-0.
3. Selectmen opened the bids for the Architectural Design for a new Fire Station. Five companies submitted bids. The Fire Department Facility Advisory Committee will review the bids and bring a recommendation to the Selectmen.
Chairman Tom Finnegan expressed the benefit that Jason Bafundi and Randall Walter have brought to their committee. While Jason and Randall are not on the committee, they live in town and have used their experience to help the committee. Tom would like to continue having them help with the process toward getting a new station.
The Selectmen will contact the town attorney to get his opinion on possible conflict of interest issues that might arise.
4. Guests:
Dick Cate came in to update the Selectmen on the monitoring he was going to have done that would compare the air quality outside his home to EPA Standards (see minutes of 4/18/2019). The conversion could not be done by his contact at Keene State College based on the monitor he used in his home because it measured particles in the air and not by weight.
5. Accounts Payable: The manifest includes the deposit of \$20,199.50 (50%) for the purchase of the fabric shelter to house the new grader. The Sales Agreement was reviewed, approved and signed. The only additional cost is for the overhead door, which will go through the bid process.

A motion was made by Clayton Stalker, second by Frank Reeder to approve a manifest of \$23,671.04 for the highway department and \$12,627.64 for all other bills for a total of \$36,298.68. Motion passed 3-0.

6. Old Business:
 - A. Forensic Audit: The auditors will be calling some property owners to verify payments of 2016 property taxes.
A motion was made by Russ Austin, second by Clayton Stalker to enter into non-public session per RSA 91-A:3,II(c) at 6:44pm. Motion passed.
A motion was made by Frank Reeder, second by Russ Austin to seal the non-public session minutes and return to public session at 7:15pm. Motion passed.
 - B. Bids will be opened for the sale of the '95 grader on August 29th. It will be advertised by bid on 'equipment' websites and on the NH Municipal Assoc. web site that goes to every town in the State.

7. New Business:

Signature Approval was given for the following:

Payroll: July 16, 2019

Payroll Taxes: July 18, 2019

Amazon: July 5 and July 9, 2019

Deborah Hall: Property tax refund: July 10, 2019

Westmoreland School appropriation: July 11, 2019

- A. The Selectmen approved a request from the Post Office to put a container at the post office for Amazon packages that are delivered early each morning. The bin will be located on the grass behind the town hall to avoid the loss of parking spaces.
- B. Selectmen signed a notice from the Department of Revenue that Westmoreland will not be doing PA-28 Inventories of Taxable Property in 2020.
- C. A motion was made by Russ Austin, second by Clayton Stalker to authorize the acceptance of taxes and other charges by use of electronic transactions per RSA80:52-c. Motion passed 3-0. The Town Clerk and Tax Collector are working towards the ability to make payments on-line by September of this year.

8. Correspondence: *All correspondence is available for review in the Selectmen's office.*

- A. Copy of letter from Department of Environmental Services to the County regarding deficiencies at the waste water lagoon on River Road
- B. Letter from Governor Sununu regarding his veto of the State budget
- C. Cyclical Assessment Monitoring Report from Department of Revenue

9. The meeting was adjourned at 7:52pm.

Respectfully submitted,

Jo Ann LaBarre
Town Administrator

BOARD OF SELECTMEN

Russ Austin, Chairman

Frank Reeder

Clayton R. Stalker

NEXT MEETING –Thursday, August 8, 2019, 6:00PM
MINUTES ARE INITIALLY POSTED AS UNAPPROVED
SIGNATURES BY SELECTMEN DENOTE APPROVAL OF
MINUTES