

Minutes of the Westmoreland Selectmen's Meeting
Thursday, May 2, 2019

BOARD MEMBERS PRESENT: Russ Austin, Clayton Stalker Excused: Frank Reeder

1. The meeting was called to order at 6:00PM by Chairman Russ Austin.
2. Approval of Minutes: April 18, 2019 & April 22, 2019. A motion was made by Clayton Stalker, second by Russ Austin to accept the minutes as printed. Motion passed 2-0.
3. Chairman Austin opened the Public Hearing preceding a Special Town Meeting being held on May 16 at 7pm: To ratify the results of Warrant Article 5 of the 2019 Annual Meeting even though placement did not comply with RSA 33:8-a, in regards to order.
4. The sale of town-owned property was awarded by the Selectmen as follows:

<u>Map/Lot</u>	<u>Location</u>	<u>Acres</u>	<u>Minimum Bid</u>	<u>Awarded Bids</u>	
R12-51	Daggett Hill	6.1	\$4,900	Arthur Chickering	\$4,925
R5-2	Greeley/Stearns Rd	2.8	\$1,800	Leigh Niland	\$1,876
R6-11	Hyland Hill	24	\$14,500	Anson & Laurie Burt	\$17,100

5. Guests:
 - Fire Department Facility Advisory Committee: Harry Nelson and Bob Bartlett were present to update the Selectmen on the work of the committee. The committee is working on the completion of a Request for Purchase for the hiring of a company to do a conceptual plan of a new fire station. The bid process will be followed and the committee will recommend their choice to the Selectmen. \$50,000 was approved to put in a Capital Reserve Fund this year to be used for the new facility. Discussion included the installation of a new septic system that would function for the new fire station and the town hall. Chief Nelson stated that the fire station well would be tested for PSAF's by the State at no cost to the town.
6. Accounts Payable: A motion was made by Clayton Stalker, second by Russ Austin to approve a manifest of \$1,424.70 for the highway department and \$348,099.55 for all other bills for a total of \$349,524.25. Motion passed 2-0.
7. Old Business:
 - A. Power Purchase Agreement from Solar Dave, LLC: Dave Wirth has presented an agreement where solar could be put on the town garage to reduce electric bills. Dave will be asked to come to a meeting for further discussion and questions.
 - B. The Broadband Advisory Committee has asked the Selectmen to send Request for Information letters to Argent and Consolidated Communications to obtain the current coverage they have to determine underserved areas in town. RIF letters were signed and will be sent.
 - C. A price has been received to light the flag pole on the town common. Jonathan Lifschutz, who has agreed to consider funding the project, will be given the information to hopefully proceed with the project.
 - D. Audit update: The 2018 annual audit and the Tax Collector forensic audit are in progress.

E. Highway Department help: The hiring of the third person on the road crew will be on hold until fall.

8. New Business:

Signature Approval was given for the following:

Payroll: April 20, 25 & 30, 2019

Payroll Taxes: April 25 & 30, 2019

General Journal Entries: #673 – Timber Warrant

Reports: Balance Sheet, Trial Balance

Bank Statements: General Fund, Conservation Fund

Healthtrust & NH Retirement System: April 30, 2019

Hilltop Carpentry: Town Hall door April 23, 2019

Go Daddy: Web site repair 5/2/2019

- A. The emergency notification program done by NH- ENS has been updated. The town needs to appoint a contact person, who in turn will appoint designated people who can use the system to send notification alerts to residents in town. A motion was made by Clayton Stalker, second by Russ Austin to appoint Jo Ann LaBarre as the primary contact with NH-ENS. Motion passed 2-0 The Fire Chief, Deputy Fire Chief and Emergency Management Director will be appointed as authorized users.
- B. A motion was made by Russ Austin, second by Clayton Stalker to accept, per RSA 31:19, cemetery funds in the amount of \$200. Motion passed 2-0. Cemetery deed was signed.
- C. Russ reported that he has received several compliments from residents regarding the work being done on the roads and the job that the fire department did at the recent fire on Butterfield Hill Road.

9. Correspondence: *All correspondence is available for review in the Selectmen's office.*
Invitation from Southwest Region Planning Commission for their Annual Meeting.

10. Chairman Austin closed the public hearing on the May 16 Special Town Meeting.

11. The meeting was adjourned at 7:40pm.

Respectfully submitted,

Jo Ann LaBarre
Town Administrator

BOARD OF SELECTMEN

NEXT MEETING –Thursday, May 16, 2019, **10:00AM**
MINUTES ARE INITIALLY POSTED AS UNAPPROVED
SIGNATURES BY SELECTMEN DENOTE APPROVAL OF
MINUTES

Russ Austin, Chairman

Frank Reeder

Clayton R. Stalker