

Minutes of the Westmoreland Selectmen's Meeting  
Tuesday, September 4, 2018

**BOARD MEMBERS PRESENT:** Clayton Stalker, Russ Austin, Frank Reeder

1. The meeting was called to order at 9:30am by Chairman Clayton Stalker.
2. Chairman Stalker reported that this was an emergency meeting called to discuss what needed to be done due to the unforeseen sudden resignation of Cindi Adler, Town Clerk & Tax Collector.
3. The following need to be notified: Town Attorney, Auditors, DMV, Department of Revenue, Secretary of State's Office, Town Moderator, Town Clerk and Town Tax Collectors Associations.
4. Selectmen discussed the advantages of having two different people doing the jobs. One advantage is that they could be each other's deputy to ensure coverage, which has been a problem in the past. Cleaning of the office, storing older records securely and taking out the safes would allow for two people to share the space. Hours could be scheduled that would accommodate both positions.
5. There being no Deputy to do the duties of the Town Clerk will mean a lapse in service until the appointment is made and training can occur. Using another town for vehicle registrations will be addressed as soon as possible.
6. Per State regulations, Pam Jenkins, as the required appointed Deputy Tax Collector, will take over the duties of the Tax Collector until an appointment is made by the Selectmen in thirty days.
7. The two positions will be advertised on the town web site, posted on the town hall & post office, on the community Facebook page and sent to the email group that has signed up with the town office. Resumes must be in the town office by 4:00pm on Thursday, September 6<sup>th</sup>. The Selectmen will review them at their meeting on the same day at 6:00pm. It is important that qualified appointees begin training as soon as possible. Appointment will be made until the next town election in March of 2019.
8. Richard Paul stated that he believes the Selectmen have been open with the public and added that it is unfortunate that Chairman Stalker has been blamed for recent issues because he has been the person answering comments on the community Facebook page. Clayton stated that, while his name is used on the posts, he is representing the Board of Selectmen and stating decisions made by the Board, not him as an individual and added that there has been nothing personal in recent issues that have occurred with the Town Clerk/Tax Collector.
9. Clayton stated that the goal of the Selectmen is to have a level of services provided to town residents that they are paying for.

10. It was decided by the Selectmen that if the Keene Sentinel calls, they will be told to come to the meeting to get their own interpretation.

11. The meeting was adjourned at 10:07am.

Respectfully submitted,

Jo Ann LaBarre  
Town Administrator

BOARD OF SELECTMEN

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Clayton R. Stalker, Chairman

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Russ Austin

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Frank Reeder