

Westmoreland Planning Board Unapproved Minutes
10/17/22

Attending: Lauren Bressett, Alison Fissette, Liana Capra, Kristen Riley (alt, clerk), John Snowdon (Selectman). Excused: Larry Siegel, Bruce Smith, Tim Thompson. Kristen Riley seated for Larry Siegel. Lauren Bressett called the meeting to order at 6:33 pm.

Review of Minutes from 9/19/22

Alison Fissette makes a motion to approve minutes as written. Liana Capra seconds that motion. All vote in favor to accept minutes as written.

2023 Budget

Last year was \$2,446. The board felt all regular line items could stay the same. Lauren Bressett said that in order for the Southwest Regional Planning Commission to review the town ordinances, it would cost \$3,700. She also questioned whether we should reorganize ordinances before the master plan or not, since that will be up for review in 2023. Alison Fissette spoke with a lawyer in regards to a legal review of town ordinances. She said the lawyer has never done something in this regard before. Typically this would happen if the town were actively being sued. John Snowdon said it is more to ensure that the town is being developed the way the town has intended. The general feeling was to wait until the master plan is updated.

Lauren Bressett suggested allocating money toward the masterplan review. John Snowdon suggested \$2,500, to include money for SWRPC. Alison Fissette suggested \$1,500.

Alison Fissette makes a motion to approve a budget for 2023 for \$3,946. Liana Capra seconds that motion. Board votes in favor. 2023 Budget as passed is:

Clerk Fee \$500

SWRPC \$1,746 (or whatever the current fee is)

Notices \$150

Supplies \$50

Master Plan \$1,500

Item Review

Final Road standards review.

12. Drainage- board determined that the selectmen will decide on easements.

14. ASPHALT SURFACE: The asphalt surface may be a Bituminous Surface Treatment, Section 410 or Hot Bituminous Pavement, Section 403 of the New Hampshire Standard Specifications, 2002, as required by the Selectmen. The minimum traveled way width should be 22 ft.

15. Get rid of "up to 50 vehicles per day" and let selectmen determine whether asphalt is required or not.

Alison makes a motion to pass our updated road, bridge, and culvert standards onto the selectmen for approval for their consideration. Kristen Riley seconds that motion. All vote in favor to pass the motion.

Ordinance amendments ready for hearing

Home business:

Lauren asked if we want to define “minor portion” more clearly. John Snowdon said this is fine, interpretation would be less than half.

Signage:

Lauren asked what the height limit should be for a sign directory. John Snowdon suggested 15 feet, as it would be in a commercial district. The board members will do more research and measure some signs in Westmoreland.

Agriculture and Forestry Use

Under definitions, eliminate “riding and boarding stables,” as there is a separate definition for “stable, commercial.”

Section 419, Height Exceptions

Nothing herein contained shall be interpreted to limit or restrict the height of silos, church spires, cupolas, bell, clock, **government related towers such as** fire and observation towers, and essential public utility structures.

The NH Office of Energy and Planning has an ordinance written up in regards to wind power. The board will review it for possible adoption.

Liana capra makes a motion to adjourn the meeting. Alison Fissette seconds that motion. Meeting is adjourned at 7:47 pm. Draft.