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APPOINTMENT POLICY

Dear Client,

Your time is very important to me and I appreciate that you equally respect mine. Below is our appointment policy.

1. One consultation visit is free of charge. A 24 hour notice is required to reschedule a consultation appointment. If you fail to cancel/reschedule this appointment within this time frame, a \$50 prepaid deposit is required to schedule another consultation. The \$50 deposit will be applied toward any procedure of choice.
2. Please do not bring children to appointment(s).
3. After the consultation, a written price quote and a copy of these appointment policies are given. Clients are never pressured to schedule a procedure. In fact, all procedures should be carefully considered before scheduling them.
4. To reserve an appointment for a procedure, a deposit of **\$50** is required. The deposit will be applied toward the cost of the procedure. Pregnant or nursing women or anyone under the age of 18 will not be considered for tattooing. Please advise me now if any of these apply.
5. If an appointment must be rescheduled, a **24 hour notice is required** in order to fill the opening in the schedule. The deposit will be applied toward the rescheduled appointment. However, if you fail to reschedule and not come at your appointed time, the deposit will not be refunded or reapplied and the full price of the procedure will be due with another procedure time deposit. Please understand that time is reserved for you and I need sufficient notice to fill my schedule.
6. The first visit of the *process* is the **Saturation** visit. The following visit is known as the **Focus** visit. As the names imply, the Saturation visit accomplishes the basic design and color saturation, and the Focus visit addresses perfection by focusing on balance, symmetry and detail of the healed result. There is no charge for the Focus visits as long as they are *completed within 60 days* of the *previous* visit.
7. A cancellation/rescheduling of a Focus visit is required 24 hours in advance. If you fail to reschedule and not come at your appointed time, the complimentary Focus visit is forfeited and a charge of **\$50** per follow up procedure will be required.
8. A **Color Assessment** appointment should be scheduled at the end of the first year and if a **Touch-Up** is needed, the charge is **\$150** per procedure (full lip color is **\$200**). If, at the first year assessment, the touch-up is determined unnecessary, the charge for the second/third year touch-up is **\$250** (full lip color is **\$300**). The length of time one waits in between touch-up visits will determine all fees.