

# Housing Authority of McDonough County

## Request for a Minimum Rent Hardship Exemption

The Housing Authority of McDonough County (HAMC) has set the minimum rent at **\$50.00**. Households at the minimum rent may be eligible for a hardship exemption to alleviate the responsibility of a rent payment. When a hardship exemption is requested, the HAMC will suspend the minimum rent beginning the month following the request. The HAMC will use this completed form, household statements, and household provided documents to determine whether a hardship exists, and whether the hardship is of a temporary or long-term nature.

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Today's Date: \_\_\_\_\_

Head of Household Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_

Telephone/Cell/Message Number: \_\_\_\_\_

Mark the circumstance that best describes the household situation:

1.  You or a member of your household has lost eligibility for, or is awaiting an eligibility determination for a Federal, State, or local assistance program, including a family that includes a member who is a non-citizen lawfully admitted for permanent residence under the Immigration and Nationality Act who would be entitled to public benefits but for title IV of the Personal Responsibility and Work Opportunity Act of 1996;
2.  Your household will be evicted because of inability to pay the minimum rent;
3.  Your family income has decreased because of changed circumstances, including loss of employment; or
4.  A death has occurred in the family.

Attach further explanation, relevant documents to support your request, and return to Susie Foxall, Eisenhower Tower Property Manager

When a hardship exemption is requested, the HAMC will suspend the minimum rent beginning the month following the request. The HAMC will make the determination of hardship within 30 calendar days.

### Hardship Determinations:

**No Hardship.** If the HAMC determines there is no financial hardship, the minimum rent will be reinstated. The family will be required to repay the amounts suspended, within 30 calendar days. The family will be provided the opportunity to dispute the decision with the HAMC.

**Temporary Hardship.** If the HAMC determines there is a qualifying hardship of a temporary nature, the minimum rent will be not be imposed for a period of 90 days from the beginning of the suspension of the minimum rent. At the end of the 90-day period, the minimum rent will be imposed retroactively back to the beginning of the time of suspension. The family will be provided the opportunity of a repayment agreement to repay the suspended rent. The family will be provided the opportunity to dispute the decision with the HAMC. The HAMC also may determine that circumstances have changed, and the hardship is now considered to be for a long-term.

**Long-Term Hardship.** If the HAMC determines there is a long-term hardship, the family will be exempt from the minimum rent requirement until the hardship no longer exists. When the financial hardship has been determined to be long-term, the family is not required to repay the minimum rent.