



# Never Forgotten Animal Society, Inc.

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## Monthly Board Meeting

Sunday, January 6, 2019  
1 p.m. Mt. Falls Grillroom

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### Attendees:

Molly Clark, President  
Tina Hess, Vice President  
Pat Leming, Treasurer  
Lisa Hafen-Hamrick, Secretary  
Glenn Roberts, Director  
Sue Roberts  
Samantha Altiero  
Sandy Stell  
Katelyn Button

### Agenda:

Welcome & Call To Order at 1 p.m.

#### Reading Of Minutes From Last Meeting:

- Report as recorded by Lisa Hafen-Hamrick, Secretary. No questions or suggestions. Pat made the motion to accept the minutes as they stand and Tina seconded. Passed unanimously.
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## Old Business:


- Maddie's Pet Project & Grant Update... Pat Leming. Reported that the \$10,000 check had arrived. New checking account was set up at Meadow's Bank.
- PetFinder... Pat Leming and Molly Clark. Pet Finder needs letter of verification of 501©3 Non-profit which is in Drop Box. NFAS is in the process of getting a letter from Dr. Zervantian, Veterinarian, accrediting NFAS.
- Monthly Volunteer Reports... Molly Clark. Volunteer log forms will be made available in the Drop Box. Discussion on best way to utilize and simplify the logs. Tina will format and incorporate cost analysis so that columns will total automatically.

## New Business:

- Adoption of Robert's Rules of Order – protocol for how meetings should run. Motion made by Pat to accept RROO and seconded by Tina. Passed unanimously.
- Adoption of NFAS Organizational Chart. Chart to be amended and matrixed. Tina will make changes. Lisa made the motion to amend Organizational Chart and Tina seconded. Passed unanimously.
- Since Christmas... Bannavitch property and Assay Property Puppies... Pat Leming and Molly Clark. Reported that puppies have received vaccinations and adults have been spayed and neutered. Five puppies from Bannavitch at Molly's have received vaccinations and are ready to be re-homed. Mother at Bannavitch was spayed and one puppy kept at Bannavitch has received vaccinations. One male dog at Molly's will be neutered on Wednesday, Jan. 9 and then will be ready for re-homing. Three puppies were picked up from Assay and transferred.
- Networking with the Reno Humane Society... Pat Leming. Discussion regarding transference of 30 cats and 6 dogs to Reno Humane Society. NFAS needs volunteers to transport and transportation. Pat and Molly will look in to transportation and Molly volunteered to transport.
- Monthly Board Meetings Moving to Thursday Evenings. Pat made the motion to change the Board meetings to Thursday evenings bi-monthly at 5:30 still to be held at Mt. Falls Grillroom. First Thursday meeting to be held on Jan. 24. Tina seconded. Passed unanimously.
- Pat shared that there is a Data Drive grant funding program through the Rachel Ray Foundation. NFAS is in the running because Pat submitted the information through Shelter Animals Count.
- NFAS is live on FB. Will need a few changes. Molly and Sami will assess what needs to be done.
- Lisa made a motion for Pat to become Executive Director of NFAS. Tina seconded. Passed unanimously.

## Discussion Items:

- Adoption Events and Adoption Fees – Pat will contact Tractor Supply to ask for facility use. Molly will contact Chamber of commerce for a calendar of events. Molly has sponsors lined up for Pet of the Week advertisements and suggested that we have a menu of different adoption fees. Discussion regarding \$50 adoption fee which will include microchip for cats. Depending on locations of event will determine when microchip should take place. Pat made a motion to microchip all animals that are being adopted in Pahrump which Tina seconded. Passed unanimously. Discussion to follow regarding animals that will be adopted outside of Pahrump.
- Low Cost Vaccination Events – Pat is researching lowest costs of vaccines which will be discussed at next meeting.

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- NFAS Logo. Molly will type up the criteria needed for the logo contest and share it with Lisa who will go to GBC to solicit entrees.
  - Fosters, Fundraising and Volunteers – advertise for volunteers and donations on social media. The Social Media Connection. Keeping it positive. Agreed by NFAS Board that ALL Social Media, public appearances, etc., will be kept positive and professional.
  - Rehome or Transfer – Discussion regarding best way to adopt out animals. If NFAS adopts out to other organizations then fees need to be recouped, Pat will design a menu of fees and put in Drop Box.
  - Partnership with Tails of Nye County – Pat and Denise are working on improving record keeping, specifically identifying the animals.

### Financial Report:

- Pat Leming, Treasurer – In 2019 NFAS reported \$7,731.08 in income. The regular checking account currently has a balance of \$5,500. Opened separate Maddie’s Fund account with \$10,000.

### Fundraising:

- Advertise on social media for donations and any upcoming events.

### Committee Reports:

- Education Committee - Pet Awareness Day 2019 - Molly Clark. Molly is working with veterinarians, Sheriff’s Office, animal trainers and other volunteers to participate at Pet Awareness Day in March at Hafen Elementary and then expand to other schools.

### Action Items:

- Set up an individual email account for Molly and an information domain email account for NFAS. Molly will pay the fee for her account and NFAS will pay for the NFAS information account.
- Lisa will manage the gmail account for NFAS.
- New board of officers to be reported to the Secretary of State’s office by Jan. 31, 2019.

Meeting adjourned at 3 p.m.