



# Never Forgotten Animal Society, Inc.

P.O. Box 1193, Pahrump, NV 89041  
Phone: **775-764-9070** Fax: **775-582-0486**

Email: [neverforgottenanimalsociety@gmail.com](mailto:neverforgottenanimalsociety@gmail.com)  
[www.neverforgottenanimalsociety.com](http://www.neverforgottenanimalsociety.com)

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## Bi-Monthly Board Meeting

Thursday, January 24, 2019  
5:30pm, Mt. Falls Grillroom

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### Please Plan On Attending:

Molly Clark, *President*  
Tina Hess, *Vice President*  
Pat Leming, *Executive Director and Treasurer*  
Lisa Hafen-Hamrick, *Secretary*  
Glenn Roberts, *Director*  
Sue Roberts, *Volunteer*  
Samantha Altiero, *Volunteer*  
Merlene Fletcher, *Volunteer*  
Sabrina Paskvan, *Volunteer*  
Scott Stell, *Volunteer*

### Agenda:

Welcome & Call To Order at 5:30 p.m. by Molly

### Reading Of Minutes From Last Meeting:

- Report as recorded by Lisa Hafen-Hamrick, Secretary – Pat motioned to approve and accept the minutes Glenn seconded passed unanimously.
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## Old Business:


- Nevada Humane Society, Reno Run Debrief . . . Molly Clark & Lisa Hamrick – Went well . . . Molly has a bulleted list of improvements. Need single carriers for next run. Implement a pre-transfer list before transport.
- PetFinder Update . . . Pat Leming & Tina Hess – Working on getting endorsement from Dr. Z.

## New Business:

- Opening a petty cash account at Meadows Bank. \$500 limit & debit cards? Molly & Pat will authorize debit card for individuals who are purchasing things on their own. Opening new account for petty cash. Tina made motion Pat seconded passed unanimously.
- Opening Tractor Supply Account. Who can sign and setting a charging limit? The Board can charge at Tractor Supply and receive a discount of 10% plus non-taxable. Must be less than \$500. The last Tuesday of the month is Senior Discount at a 20% discount. Pat made motion Lisa seconded passed unanimously. Tractor Supply would like to host a shot clinic and adoption events there.
- Board Members Reimbursement Policy – Need to use Reimbursement request form. Then send to Pat. Pat made the motion that we follow the reimbursement policy Lisa seconded passed unanimously.
- Purchasing crates and carriers – Purchase through Tractor Supply at a discount. Pat motioned to continue the purchase of the crates at Tractor Supply and store at Molly's. Lisa seconded passed unanimously.

## Discussion Items:

- Events Schedule – Maddie's Fund adoption event in June. Pat will get a calendar of events and NFAS needs to establish an Events Committee.
- Establish a Facility Search Committee – NFAS needs their own facility to house animals. Pat has been in touch with the building next to Denise. The landlord disclaimed that he will do nothing in the building. He wants a year lease. Was to respond to Pat on Wednesday did not so Pat will re-contact.
- Recruit Fosters and establish a Fostering System needs a committee – Sabrina is willing to foster animals and Molly will continue to foster. Pat will send Sabrina the fostering agreement.
- Establish a Grants Committee – Pat has started researching grants.
- Best Friends Expo in March @ \$600 per person – probably full but Pat will check in to it.
- New Orleans Animal Care Expo – Maddie's Fund will pay for someone to go. If NFAS Board cannot go then Pat will offer the opportunity to Dr. Z.

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- Award of Shelter Contract - Lots to consider before end of February – Meeting with Tim Sutton, John Koenig, Lt. Williams and Sheriff Wehrly went well. Outside entity will come on for the investigation. Probably won't progress for a few months.

### Committee Reports:

- Education Committee - Pet Awareness Day 2019 ... Molly Clark – March 8 at Floyd Elementary. Invitations to Dr. Z, Lee Green, dog trainer of a student at FES, Denise, Animal Control, etc. March 19 for Hafen. Scheduled and confirmed.
- Logo Committee... Lisa Hafen and Molly Clark – Deadline is tomorrow.

### Financial Report:

- Pat Leming, Treasurer – Approx. \$5,000 and 10,000 in the accounts. Similar numbers for last month pending reimbursements. Donations can be made directly to NFAS and Tina will make up postcards to advertise in community.
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### Executive Director's Update:

- Pat Leming, Executive Director - Official color is pink.

Next meeting will be on Thursday, Feb.7, 2019 at 5:30 p.m. at Hafen Ranch Office.

Motion to Adjourn: Pat made the motion and Lisa seconded at 6:55 p.m.