

EXECUTIVE COMMITTEE

May 5, 2025
1pm-2:00pm
Zoom meeting

MINUTES

MEMBERS PRESENT:

Kerry Thomas, Chair
Nancy Duncam, Co-Chair
Susan Baldrige
Jody Brinson
Colin Pearsall
Gregson Pigott, MD
Joseph Pirone
Sofia Porres

MEMBERS ABSENT:

Pam Biafora
James Colson
Irina Gelman, DPM
Cathy Martens
Maria Mezzatesta
Angie Partap
Jacqueline Ponce-Rivera

STAFF PRESENT:

Myra Alston
JoAnn Henn
Shauna Bednar
Andrew Knech, NCDOH

STAFF ABSENT

Georgette Beal, UWLI

I. Welcome & Introductions

Mr. Thomas, Chair, began the meeting at 1:05pm by welcoming the members. He requested a moment of silence to reflect on why we are here.

II. Approval of March 3, 2025 Executive Committee minutes

Mr. Pearsall made a motion to approve the minutes of the March 3, 2025, Executive Committee meeting as read. Ms. Baldrige seconded the motion.

6 approvals 3 abstentions 0 Opposed

III. Approval of May 14, 2025 Planning Council Agenda

The March 14, 2025 Planning Council agenda includes a presentation by Debra Brown on *Engagement Strategies for Working with People with HIV*. A similar training was scheduled for the March Planning Council meeting but was postponed. There will also be a vote for a returning Planning Council candidate. Ms. Baldrige made a motion to accept the Planning Council agenda, which was seconded by Ms. Porres.

All in favor-motion carried.

IV. Administrative Update

Continuing the closeout process for FY2024-295. All vouchers have been submitted and are being processed. Another partial award is expected until the full budget is approved. The government is under a Continuing Resolution (CR) until September. Considering the uncertainty and defunding challenges, Mr. Pearsall suggested that an operating plan be discussed and created to deal with any contingencies.

There is approximately \$2,000 in unspent funds from the subrecipient, which is below the 5% cap set by HRSA, so no penalty will be incurred. The Planning Council website is being revised and is expected to be completed soon. The current website is still live. The project officer has requested quarterly reports on reflectiveness, linkage to care, Viral Load Suppression (L+VLS) and retention rates.

V. PC Membership

Current Planning Council membership is 31 members. 58% (18 consumers) of the members are consumers. 49% of consumers are unaligned (15 consumers). Five consumers are cycling off their second term at the end of September. A former Planning Council member will be balloted at the May Council meeting. Thanks were extended to the committee regarding their efforts to help improve reflectiveness, specifically to increase the numbers of Hispanic, male, and younger members, as well as fill vacancies. One application was received that checks many of those boxes. In addition, two applications are expected, one to fill the recently vacant Substance Abuse provider category and possibly the housing category.

Adjournment/Next meetings

Ms. Pearsall informed the committee that he is working with NADAP as a consultant in work force development for those in recovery. Mr. Thomas announced that there will be a Long-Term Survivor LI Ducks event on Wednesday, June 4 at Fairfield Properties Ballpark. More details to follow. Flyers for both will be included in the grant mailing.

Ms. Baldrige made a motion, which was seconded by Dr. Pigott, to adjourn the May 5, 2025 Executive Committee meeting. The next Executive Committee meeting is scheduled for July 7, 2025, 1pm-2pm.