

**CONSUMER INVOLVEMENT COMMITTEE**

**April 12, 2024**

**10:00 AM - 12:00pm**

**Meeting Minutes**

**MEMBERS PRESENT:**

Susan B. Co-Chair  
Cathy M. Co-Chair  
Arthur B.  
Barbara G.  
Denise R.  
Ernest B.  
Gauis C.  
Gerard S.  
James C.  
John V.  
Joseph P  
Lisa C.  
Nancy D.  
Pamela B.  
Tyrone B.

**MEMBERS ABSENT:**

Angie P.  
Clara C.  
Eileen B.  
James H.  
Juanita C-F  
June T.  
Lance M  
Patricia R.  
Paul B.  
Roni W.  
Traci S.  
Wendy A.

**GUESTS**

**STAFF:**

Georgette Beal  
JoAnn Henn  
Nancy O'Keefe  
Katie Ramirez

**STAFF Absent**

Myra Alston

**I. Welcome/Introductions**

Susan B., Co-chair opened the April 12, 2024, meeting at 10:10 with a welcome and introductions. She then requested a moment of silence to remember those whom we have lost, and those still living and struggling.

**II. Approval of February 9, 2024 Meeting Minutes**

Lisa C. made a motion to accept the February 9, 2024, meeting minutes as read. The motion was seconded by Arthur B.

9 approvals    0 Opposed    5 abstentions

**II. Consumer Survey**

Ms. Ramirez provided an update on the 2024 Consumer Survey. The deadline to complete the survey is May 31, 2024 with a goal of 500 completed surveys. There is a possibility that the deadline will need to be extended to maximize the number of respondents if the goal is not met. A unique identifier will be created for each survey to ensure confidentiality. Hard copies of the

consumer survey are available in English and Spanish and there is a Survey Monkey link to complete the survey online in English. In addition, Ms. Ramirez is available on Fridays between 11am-1pm to help consumers by phone. Agencies and certified peers are also assisting consumers to complete the surveys. A \$25 gift card is given to respondents as a thank you. The consultant will write a report of the survey findings to be shared with the SAP committee and Planning Council. The information gathered from this survey helps in the decision making during the Priority Setting & Resource Allocation (PSRA) process, so it is important to receive as many completed surveys as possible.

### **III. Consumer Sponsored Event**

The workplan for this committee includes hosting one major consumer training/presentation annually. After some discussion, the committee decided to host an event entitled *Eating Well and Living with HIV*, sometime in October in a central location, yet to be determined. A 10am-2pm timeframe was proposed, with an anticipated fifty or more attendees.

The event will focus on nutrition, budget-friendly healthy meals, and exercise. Proposed workshops include food demonstrations, yoga, and other related presentations. A resource guide will be created and distributed. Nutritionists, other health professionals, and related programs such as Cornell Cooperative Extension, will be contacted and invited to participate in the event. This event aligns well with the Medical Nutrition Therapy QI Project. Planning for this event will continue at the June CIC meeting.

Pam B. and Tyrone B have offered to present an HIV Stops with Me campaign presentation at the June CIC meeting.

### **IV. 2024 World AIDS Day Planning**

Planning for the 2024 World AIDS Day event began. The committee discussed the 2023 WAD event in terms of what worked, what didn't, and what changes, if any, should be made for this year's event. It should be noted that this was the first in-person World AIDS Day event since COVID, when the past two events were hosted virtually, which may have had an impact on the event. Revenue was slightly lower than expected as was the number of raffle prizes donations. The committee will decide on a theme at the next meeting and donation letters will be available shortly thereafter. Committee members agreed that Captain Bills in Bay Shore, although not centrally located, was a good venue and should be considered for this year's event. World AIDS Day is December 1<sup>st</sup>. If the first Friday in December is not available, other dates were suggested. Ms. Henn will contact the establishment and reserve a date for the event.

### **VI. Announcements/Adjournment**

Thursday's Child is hosting a Long-Term Survivors e Ducks baseball and BBQ event on Thursday June 20, 2024. Pre-game picnic starts at 5:05. RSVPs are required.

Ms. Tappan received the Presidential award recognizing her dedication and commitment.

The motion was made by Denise R. and seconded by Johnny V. to adjourn the April 12, 2024, 2024, Consumer Involvement Committee meeting. **All in Favor-Motion carried.**