

**EXECUTIVE COMMITTEE**  
**January 9, 2023**  
**10:00pm-1:00am**

**MINUTES**

**MEMBERS PRESENT:**

Kerry Thomas, Vice-chair  
Susan Baldrige  
Cathy Martens  
Colin Pearsall  
Gregson Pigott, MD  
Jacqueline Ponce-Rivera  
Darlene Rosch, Esq.

**MEMBERS ABSENT:**

Traci Shelton, Chair  
James Colson  
Irina Gelman, MD  
Angie Partap  
Sofia Porres

**STAFF**

Georgette Beal, UWLI  
JoAnn Henn, UWLI  
Nina Sculco, NCDOH  
Andrew Knecht MD, NCDOH

**STAFF ABSENT**

Tavora Buchman, PhD, NCDOH

**I. Welcome & Introductions**

Mr. Thomas, Vice-Chair, began the January 9, 2023 meeting at 10:05 am. A moment of silence was requested for those whom we lost and those who are suffering. Mr. Thomas asked that we especially remember Robert Santamaria, to keep him and his family in our thoughts. Robert died on Thursday, January 5. Mr. Thomas knew Robert for ten years and remembered him as remarkably resilient and patient. Other members also shared the impact Robert has on the lives of so many. He will be sorely missed.

Mr. Colin Pearsall was welcomed to Executive Committee as an at-large member.

**II. Approval of Executive Committee minutes**

Ms. Rosch made a motion to accept the July 7, 2022 Executive committee minutes as read.

Dr. Pigott seconded the motion.

5 approve      2 abstain      0 Opposed

Dr. Pigott made a motion to approve the September 12, 2022 Executive committee minutes as read. Ms. Rosch seconded the motion.

2 Approve      5 Abstain      0 Opposed

Ms. Rosch made a motion to accept the November 7, 2022 Executive committee minutes as read.

Ms. Rivera seconded the motion.

5 Approve      2 Abstain      0 Opposed

**III. Approval of January 11, 2023 Planning Council Agenda**

The Planning Council agenda for the January 11, 2023 meeting included the annual member orientation, report on the FY 22-23 Reallocation, and a Member Training Needs Assessment. The agenda was reviewed and approved.

Mr. Pearsall made a motion to approve Planning Council agenda as written. The motion was seconded by Ms. Rosch. All in favor-motion carried.

**IV. Administrative Update**

The FY 22-23 reallocation was voted on electronically by the Executive Committee. Based on increased needs and rising cost of food, funds were approved to be reallocated to EFA, Mental Health and transportation. The reallocation chart will be presented at the January Planning Council meeting. Request for Proposal (RFPs) are due January 13. Some applications have already been received. The review meeting is scheduled for mid-February. HRSA has notified EMAs and TGAs that the 2023 Ryan White fiscal year will begin with partial awards since the government is operating under a continuing resolution. This presents a challenge as HRSA wants agency contracts to be completed by the end of March. Staff is currently working on agency budget modifications to close out before the next fiscal year begins

United Way is in the process of contracting with Nassau County. The Intergovernmental Agreement (IGA) was recently updated and is moving through the signature process in both counties. The IGA must be executed in order for Nassau County to finalize a contract with United Way.

The approved updated NYS HIV Integrated Prevention and Care Plan (IP) can be found on the Planning Council's website under the resource tab. The IP is also on the NYSDOH website. The Administrative Mechanism will be administered in the next few weeks. The Estimated Carryover Request was submitted in December after it was signed by Planning Council chairs.

**V. PC Membership**

The Planning Council membership is at 27 members. All pending applicants have been appointed to the Council. A Survey Monkey link will be sent to Council members to vote on an organizational member who is filling the vacancy left by Mr. Arroyo's retirement. The unaligned consumer membership is currently at 37%.

**VI. Executive meeting**

The committee decided to schedule the executive meetings on Wednesday, a week before Planning Council at 1pm.

**VII. Adjournment/Announcements**

There were no announcements.

Ms. Martens made a motion, which was seconded by Ms. Rosch to adjourn the January 9, 2023 Executive Committee meeting.

**VIII. Next Meeting**

Next Executive Committee meeting will be a Zoom meeting on March 1, 2023 at 1pm.