

Nassau-Suffolk HIV Health Services Planning Council
STRATEGIC ASSESSMENT & PLANNING COMMITTEE
UNITED WAY OF LONG ISLAND, DEER PARK, NY
March 1, 2023

Members Present

Jacqueline Ponce-Rivera, Co-Chair
George Marzen, Co-Chair
Arthur Brown
Eileen Bryant
Cathy Martens
Victoria Osk
Joseph Pirone
Sofia Porres
Denise Ragsdale
Patricia Ross
Stephen Sebor
John Van
Crissy Witzke

Members Absent

Wendy Abt
Hector Alcala
Susan Baldrige
James Colson
Vanessa Okeke
Angie Partap
Colin Pearsall
Scott Petersen
Erik Rios
Claire Simon
June Tappan

Guest

Staff

Georgette Beal
JoAnn Henn
Myra Alston
Nancy O’Keefe
Katie Ramirez

Absent

I. Welcome and Introductions

Ms. Rivera, Co-Chair began the meeting at 10:05. Introductions were made and a moment of silence was requested to remember those whom we have lost and to support the work that we do. She also acknowledged Mr. Marzen on this, his first meeting as committee co-chair. Mr. Marzen thanked her and asked that the committee be patient with him as he learns.

II. Approval of January 18, 2023 Minutes

Mr. Brown made a motion to accept the minutes as read. Ms. Osk seconded the motion.
8 approvals 3 abstentions 0 Opposed

III. 2023 Provider Survey

Every two years, the SAP Committee administers a provider survey. The survey is reviewed and updated as needed by members of the committee and is completed by Ryan White Part A funded providers. The information gathered from this survey assists the Planning Council in setting priorities and allocating resources for HIV/AIDS on Long Island through Ryan White Part A and Minority AIDS Initiative (MAI) funding. The Council provides effective planning for the region and promotes the development of HIV/AIDS services that meet the needs of Long Islanders living with the disease.

Fifteen questions were reviewed from the previous survey and the following changes were made after question #1 which requested agency information; agency name, address, program and the name of individual completing the survey.

Question #2- Please check all HV/AIDS Services that your agency provides regardless of funding sources:

- Substance *Abuse* Services was changed to Substance *Use* Services.
- *Harm Reduction Services* to be added below as a separate category.

Question #3- Currently funded added to HIV-related services:

- PrEP and PEP removed from list as these services are not currently funded.
- *Other* as a choice was redundant as both a check box and comment box. The check box was removed to allow for more information be received in the comment box.

Taking into account the corrected grammatical errors, removal of redundancies, and formatting changes, there were no changes to Questions #4, #8, #10, and #14.

Question #5- What are the main barriers that make it difficult for your clients to access services?

- Add (*Check all that apply*)
- The barrier, clients have work and/or family issues has been expanded to include *that impede access to services*
- Additional barriers were added including: Stigma, confidentiality, and intimate partner violence

Question #6- What are the main barriers/limitations that make it difficult for you as a provider to deliver services?

Add:

- (*Check all that apply*)
- *limited proficiency with telehealth and patient portal access*
- *locating clients who are out of care* to the list of barriers/limitations
- Change the wording, *shortage of community linkages* to *community resources*
- Move *Client co-morbidities (such as substance use, mental health issues, etc.)* Please specify below to the end of the list in order to allow room for comments to be written in the box.

Question #7- Replace funding *cuts* to funding *issues* to avoid redundancy.

Question #9 The wording remains unchanged. *When examining all services that are funded through Part A (See list below), are there any additional services your clients need that are not currently funded by Ryan White Part A in the Nassau/Suffolk region? **Check all that apply*** will be added after this sentence.

However, the choices will be in two columns: **Currently funded services** will be listed, with no check boxes and **Fundable services** will have check boxes.

Question #11

- Change *bring them into care* to *link them to care*

Question #12

- Update the percentage: NYS estimates that **18%** of people living with HIV/AIDS on Long Island are not in care...

Question #13

Replace *Are there to please share specific tools or strategies the region or Council should use to get people into care*

Question #15 was simplified and reworded to be written as:

What training, assistance, or support from the Ryan White Part A program would be most helpful in building your agency's capacity to serve PLWHA or improve service coordination and client outcomes.

IV. SAP Work Plan

All of the committees are developing work plans, which will be included in the overall Planning Council work plan. The 2023-2024 SAP work plan gives an overview of the contract year including what is expected and what should be done at different points in time. It will help to keep the committee on track. The work plan is a guide, subject to change as nothing is written in stone. The contract year begins on March 1, which coincidentally is the date of this meeting and ends on the last day in February.

The work plan is divided into tasks and timeframes. It begins with planning for the 2023 PSRA process, which includes Needs Assessments, determining timeframes for PSRA activities, and community forums which will be conducted during May and June. In May, the results of the forums and surveys are reviewed and analyzed, in addition to the progress of the EIIHA Implementation Plan and discussion of strategies for next year's plan. This plan helps to identify any issues, emerging trends and is necessary for the grant submission. Although it is a multi-year grant, the PSRA process is still required and begins in June with an overview/orientation and a discussion of the data to be collected. PSRA sessions involve holding data review sessions, conducting priority setting and determining resource allocation and are scheduled for July-August. In September, the finalized PSRA results are presented to the Planning Council for a vote. In November, after the PSRA process is complete, the progress to date of the Integrated Plan is reviewed, and if needed, adjustments are made, and feedback is then sent to the State. The cycle/process then begins again.

The committee reviewed and approved the 2023-2024 Strategic Assessment & Planning work plan.

V. FY 23 PSRA Update

There will be five community forums. The committee decided to have two forums in each county, one in English, the other in Spanish. Sun River Health, Patchogue location, will host Suffolk County; Nassau Suffolk Law Services in Hempstead will host Nassau County. The last community forum is virtual and will be held in the evening to accommodate those who do not feel comfortable with in person meetings or are unable to attend in the afternoon. Once the community forum dates are finalized, a flyer will be created and shared.

Dates for the PSRA meetings will be confirmed. A revised meeting calendar will be sent to committee and council members.

VI. Announcements/Adjournment

There were no announcements, except for a reminder that the May 10, 2023 Planning Council meeting will be in person at United Way

A motion was made by Ms. Rivera and seconded by Ms. Bryant to adjourn the March 1, 2023 SAP committee meeting. All in favor-motion carried.