

**Nassau-Suffolk HIV Health Services Planning Council
STRATEGIC ASSESSMENT & PLANNING COMMITTEE
UNITED WAY OF LONG ISLAND, DEER PARK, NY
May 2, 2023**

Members Present

Jacqueline Ponce-Rivera, Co-Chair
George Marzen, Co-Chair
Susan Baldrige
Eileen Bryant
Cathy Martens
Victoria Osk
Angie Partap
Colin Pearsall
Scott Petersen
Joseph Pirone
Sofia Porres
Denise Ragsdale
Stephen Sebor
Claire Simon

Members Absent

Wendy Abt
Hector Alcala
Arthur Brown
James Colson
Vanessa Okeke
Erik Rios
Patricia Ross
June Tappan
John Van
Crissy Witzke
Scott Petersen
Erik Rios

Guest

Kerry Thomas

Staff

Georgette Beal
JoAnn Henn
Myra Alston
Nancy O’Keefe
Katie Ramirez

Absent

I. Welcome and Introductions

Mr. Marzen, Co-Chair, began the meeting at 10:07. A moment of silence was requested to remember those who went before, followed by introductions.

II. Approval of March 1, 2023 Minutes

Ms. Baldrige made a motion to accept the minutes as corrected. Ms. Martens seconded the motion.

8 approvals 4 abstentions 0 Opposed

III. Community Forums

The previous year community forum questions were reviewed, grammatical errors corrected, and the following changes were made:

- Question #3 was rewritten as, “*Are there other services not listed above, that should be considered for funding?*”
- Adding PEP to Question #6 regarding attendees’ knowledge about PrEP; spell out the acronyms for PrEP and PEP.

These questions serve as a guide for the facilitators to encourage discussion; those not comfortable speaking can write down their answers. This ensures all have a voice to share their thoughts and opinions and helps to gather important information for the PSRA process.

Previous community forums were conducted virtually, as we transition to an in-person platform, It was recommended that information about funded services, resources and other related material be made available, including a QR code that links to Planning Council website and other resources. RW Part A providers will be asked to send information about their agencies that can be shared and distributed at these forums.

In order to make the forums accessible for the greatest number of participants, the SAP committee agreed that five community forums should be scheduled; two in each county, one is English, the other in Spanish, the last one will be a virtual Zoom forum scheduled in the evening. A Save the Date flyer with forum information was shared with Planning Council, committees, and is included in the weekly grant mailing.

Stressing the importance of the community forum, members were encouraged to share this information, providers were asked to inform their clients, and to tell others about the forums.

IV. FY23 PSRA Timeline

Revised PSRA meeting dates and times were shared with the committee. The intention is to have these meetings in person. The revised confirmed meeting calendar will be shared with Planning Council, committees as well as the grant mailing.

V. EIS Priority Update and EIIHA Discussion

In the interest of time, the EIIHA discussion will be tabled until the July committee meeting.

VI. Announcements/Adjournment

PC photo, media release and member spotlight

A motion was made by Ms. Martens and seconded by Ms. Ragsdale to adjourn the May 2, 2023 SAP committee meeting. All in favor-motion carried.