

**NASSAU-SUFFOLK HIV HEALTH SERVICES PLANNING COUNCIL  
UNITED WAY OF LONG ISLAND, DEER PARK, NY  
September 13, 2023  
10am – 12pm**

**MINUTES**

**MEMBERS PRESENT**

Traci Bryant, Chair  
Kerry Thomas, Vice-Chair  
Susan Baldrige  
Tyrone Banister  
Nancy Duncan  
Eileen Bryant  
Carmen Feliciano  
Cathy Martens  
Maria Mezzatesta  
Johnny Mora  
Victoria Osk, Esq.  
Scott Petersen  
Gregson Pigott, MD  
Jacqueline Ponce-Rivera  
Sofia Porres  
Stephen Sebor  
Claire Simon  
Edward Soto

**MEMBERS ABSENT**

Wendy Abt  
James Colson  
Irina Gelman, DPM  
Lance Marrow  
Angie Partap  
Colin Pearsall  
John Pirone  
Denise Ragsdale  
Erik Rios  
June Tappan  
John Van

**GUESTS**

Ernest Burke  
George Marzen  
AnuOlu Oyadiran

**UWLI STAFF**

Georgette Beal  
Myra Alston  
JoAnn Henn  
Katie Ramirez

**ABSENT COUNTY STAFF**

Andrew Knecht, DO, NCDOH

**I. Welcome, Moment of Silence, & Welcome**

Mr. Thomas, Council Vice- Chair, began the meeting at 10:10 am and welcomed everyone.

Introductions were

63 made. Ms. Mezzatesta was welcomed back on the Planning Council,

He then requested a moment of silence to remember all those still suffering and those whom we have lost. Mr. Thomas also recognized that this is the week of 9/11 which may be a difficult time for some, to keep that in our thoughts. He thanked the Council for taking that moment to reflect.

**II. Approval of July 12, 2023 Minutes**

Ms. Duncan made a motion to accept the meeting minutes as read. Mr. Sebor seconded the motion.

8 Approved    8 Abstention    0 Opposed

Before moving on to the next agenda item, Mr. Thomas wanted to acknowledge Mrs. Traci Bryant, on this, her last day as Planning Council Chair. Mrs. Bryant has been a Planning Council member since 2017; the last four years serving as Vice-Chair and Chair of the Council. Mr. Thomas thanked her for her dedication, her role at Options and all that she does. This sentiment that was echoed by Ms. Beal, who referred to Mrs. Bryant as

someone who has been an integral part of our planning process, believes in what we are doing for the region, and willingly rejoins the Planning Council. Mrs. Bryant will receive a plaque honoring her commitment and dedication. She thanked the Council for trusting her with this position and graciously accepted the thanks and appreciation, stating that “She is first and foremost a consumer. She is here because she needs to be here”.

### **III. Committee Reports**

Mr. Thomas reported on the **Executive Committee** which met on Monday, September 11, 2023, to discuss Council operations and to approve the agenda for the September meeting. The November Council agenda will be a follow-up to the July meeting and will have presentations on other types of available housing.

A carryover request was submitted to HRSA in August in the amount of \$44,137 which consists primarily of unspent administrative funds (not services). Pending approval from HRSA, this amount will be reallocated to services. Agency site visits are being scheduled for the fall and will entail in-person chart reviews and virtual exit interviews. The non-competing continuation application is due October 2, 2023. The Bylaw Committee will be meeting to review and revise the Council’s Bylaws.

Ms. Baldrige reported on the **Consumer Involvement Committee (CIC)** meeting that met on Friday, August 11, 2023. The main agenda item for this meeting consisted of planning for the Council’s 2023 World AIDS Day event. The event will be held in person on World AIDS Day, Friday, December 1, 2023, from 6-10pm at the Captain Bill’ Bayview House in Bay Shore, NY. The theme for this event is “The Story of Us”. Sponsorship forms and registration materials are available at the end of September.

Ms. Rivera reported on the **Strategic Assessment & Planning Committee (SAP)** PSRA process which began on July 19. This all-day meeting began with a data review session and concluded with the ranking of priorities. The Finance Sub-committee met on August 23 to review the SAP Committees ranking and to conduct the resource allocation portion of PSRA. Priority rankings and proposed allocations for FY24-25 were brought back to the SAP committee for discussion and a vote on September 6, 2023, to be presented at September Council meeting. This information will be presented to the Planning Council for a final vote.

Ms. Partap reported on the **Clinical Quality Management (COM) committee** which met on Thursday, August 24. Stratification Data for Ryan White Part A was reviewed and discussed. The committee continued its discussion on the Medical Nutrition Therapy (MNT) CQI Initiative. The committee reviewed the MNT survey to assess awareness, utilization, and the benefit of these services.

#### **Membership Sub-committee**

Ms. Partap also reported that this committee did not meet in August since there were no Planning Council applications to review. Three members: Ms. Bryant, Chair, Erik Rios, and Johnny Mora, will have completed their second terms at the end of September.

### **IV. Priority Setting and Resource Allocation**

Report on PSRA Process and results for FY24-25. The goals for today are to:

- Review the components of the PSRA process and the recommended priority rankings for FY24
- Discuss the methodology for allocating the resources for FY24
- Review and discuss the FY24 recommended grant ask amount by priority and percentages, core services waiver, and 75:25 table
- Planning Council vote on the FY 24 PSRA

A list of the data resources was given. SAP committee ‘links’ priorities for FY24 to goals as outlined in the EMA’s Integrated Plan goals. SAP committee priority list with rankings and recommendation goes to

Finance sub-committee. Finance sub-committee sends recommendations and allocation chart back to the SAP Committee. Final recommendation is made to the Planning Council on the 2024 Service Priorities and Resource Allocations.

FY23 and FY24 rankings of the 27 services were compared. The ranking for four priorities changed and were highlighted in the report. Emergency Financial Assistance (EFA) moved up from 9 to 8, which impacted Oral Health Care Services (OHC) that moved down from 8 to 9, Housing and Case Management Services (non-medical) although not funded, were ranked higher than in FY23, Housing from 10 to 7; MCM from 15 to 10, in acknowledgment of concern and increased need.

HRSA has set funding caps for each region. The cap for the N-S EMA is \$5,978,228 (5% above our current level funding).

Data reviewed included EPI, clients served in the Part A system, unmet need and funding trends. The spending and utilization chart showed that only \$1,669 was unspent and will be reallocated. Ryan White Part A is a payer of last resort. The potential impact of Ryan White on the continuum of care by planning to maintain current clients in care as well as bring in new clients into the service system was examined.

Although the committee decided to apply for a waiver, the region is still required to submit a 75:25 table with the grant application.

In order to meet the 75:25 requirement it was decided to distribute the additional funds evenly across The priorities,

#### Voting on Proposed Allocations for FY24 with Core Waiver Table

The voting of the 2024 Grant request for the eleven service priorities in ranked order are as follows:

#1. Outpatient/Ambulatory Health Services, \$15,000 at 30%

19 approvals      1 abstention      0 opposed

#2. ADAP, \$70,735 at 1.39%

20 approvals 1 abstention      0 opposed

#3. Medical Case Management Services including treatment adherence, \$1,996,757 at 39.29%

17 approvals      4 abstentions      0 opposed

#4. Medical Transportation Services, \$624,760 at 12.29%

20 approvals      0 abstentions      0 opposed

#5. Other Professional Services-Legal Services, \$645,398 at 12.70%

19 approvals      1 abstention      0 opposed

#6. Mental Health Services, \$1,044,238 at 20.55%

19 approvals      2 abstentions      0 opposed

#7. Housing Services, ranked, but not funded.

19 approvals      1 abstention      0 opposed

#8. Emergency Financial Assistance, \$133,128 at 6.31%

18 approvals      2 abstentions   0 opposed

#9. Oral Health Care Services, \$320,836 at 2.62%  
16 approvals      4 abstentions   0 opposed

#10. Case Management Services (non-medical) ranked but not funded.  
19 approvals      2 abstentions   0 Opposed

#11. Medical Nutrition Therapy, \$230,642 at 4.54%  
18 approvals      2 abstentions   0 opposed.

Ms. Mezzatesta made a motion to accept the rankings of the 27 services, the grant allocation of \$5,978,228, with Core at 72.38%/Support at 27.62% and submission of Core Services Waiver. Mr. Soto seconded the motion. All in favor. Motion carried.

Ms. Martens made a motion to vote on proposed allocations for the FY24 75:25 Compliant Table as presented. Mr. Sebor seconded that motion. 19 Approve   1 Abstention   0 Opposed  
Motion carried.

Ms. Beal thanked everyone for their help and patience during the PSRA process

**V. Public Comment**

Maria Mezzatesta AI

**VI. Other Business/ Announcements**

Mr. Thomas announced the LTS Group event on October 26, The Rocky Horror Picture Show at the Patchogue Theatre. RSVP required.

Mr. Marzen announced that Thursday's Child is hosting support groups for Long-Term survivors at Sun River Health, Patchogue location on the first Wednesday (Art & Writing) and the third Wednesday (Presentation & Activity) of the month.

Ms. Porres informed the Council that Chronic Pain Management classes conducted in Spanish will begin on Wednesday for women and those under the age of 25.

Ms. Simon mentioned the ETE World AIDS Day Summit in Albany November 28-30; she will look into whether scholarships are available to those who wish to attend.

**VII. Adjournment**

Ms. Partap made a motion, which was seconded by Mr. Sebor to adjourn the September 13, 2023 Planning Council meeting. All in favor-Motion carried.