

**NASSAU-SUFFOLK HIV HEALTH SERVICES PLANNING COUNCIL
UNITED WAY OF LONG ISLAND, DEER PARK, NY
September 14, 2022
10am – 12pm**

MINUTES

MEMBERS PRESENT

Traci Shelton, Chair
Felix Ruiz, Vice-Chair
Ilvan Arroyo
Susan Baldridge
Clara Crawford
Cathy Martens
Johnny Mora
Victoria Osk, Esq
Angie Partap
Scott Petersen
Gregson Pigott, MD
Jacqueline Ponce-Rivera
Denise Ragsdale
Erik Rios
Claire Simon
Kerry Thomas

UWLI STAFF

Georgette Beal
Myra Alston
Nancy O’Keefe
Katie Ramirez
JoAnn Henn

MEMBERS ABSENT

Hector Alcala
Arthur Brown
Tania Chiu
Nashon Clark
Eileen Bryant
Nancy Duncan
Carmen Feliciano
Juli Grey-Owens
Colin Pearsall
Edward Soto
June Tappan
John Van

COUNTY STAFF

Nina Sculco, NCDOH
Dr. Irina Gelman, NCDOH

GUESTS

William Doepper
Joseph Pirone
Gerard Sikora

I. Welcome, Moment of Silence, & Goodbye

Ms. Shelton, Chair, began the meeting at 10:10am and welcomed everyone. She then requested a moment of silence to remember why we are here and to remember those living with HIV/AIDS as well as those who are suffering with COVID. Ms. Beal welcomed Dr. Irina Gelman, Nassau County Health Commissioner to her first Planning Council meeting. Ms. Shelton took the opportunity to acknowledge and thank the three Planning Council members who are cycling off their second term, Mr. Felix Ruiz, who has served as Chair and Vice-Chair of the Council, Mr. Arthur Brown and Ms. Clara Crawford for their dedication and commitment.

II. Public Comment on Agenda Items Only

There was no public comment.

III. Approval of July 13, 2022 Minutes

Ms. Martens made a motion to accept the minutes as read and Mr. Ruiz seconded the motion.
13 approved 3 abstentions 0 Opposed -Motion Carried

IV. Committee Reports

Ms. Shelton reported on the Executive Committee which met via Zoom on Monday, September 12, 2022. The committee approved the Planning Council agenda for today’s meeting. An Administrative update was

provided on the status of the Non Competing Continuation Application, HRSA Site Visit Feedback and Corrective Action Plan, and HRSA National Ryan White Conference.

Ms. Martens reported on the Consumer Involvement Committee meeting which took place on Friday, August 12, 2022. The committee discussed recruitment strategies to increase unaligned consumer membership on the Planning Council. The Committee also agreed to hold the annual World AIDS Day observance on Friday, December 3, 2022. This event will once again be virtual this year. Details to follow. Future CIC training topics were discussed including increasing computer/technology literacy.

Mr. Arroyo reported on the PSRA process began with a SAP meeting on Tuesday, August 16 to review data and rank the priorities. This meeting was followed by the Finance Sub-Committee which met on Monday, August 22 to allocate resources. SAP reviewed the Finance Sub-committee's report on Wednesday, September 7. The results of the PSRA process will be presented and voted on at the September 14 Planning Council meeting.

Ms. Partap reported on CQM committee which met on Thursday, August 11, 2022. On the agenda were the 1st quarter update of the CQM plan, results of 2021-2022 CQM provider reviews, data stratification and quality improvement. The committee was informed that a committee co-chair election is needed to fill the vacancy. Committee members not present at the meeting will be contacted to determine if they are interested in the position.

Ms. Henn reported on the Membership Sub-committee meeting which was also held on August 11, 2022. The meeting began with an overview of Planning CHATT Learning Collaborative- Lessons Learned and Planned FY22-23 Recruitment Strategies. Five new applications were reviewed in addition to three second term applications. All candidates were approved for balloting. After the September meeting, Planning Council members will be sent a Survey Monkey link to vote.

IV. Priority Setting and Resource Allocation

Ms. Beal began the presentation on the PSRA process and results for FY23-24 by thanking those involved in the PSRA process. She thanked the SAP committee and Finance sub-committee for their hard work and Ms. Alston for providing the charts and explaining the data. Although a non-competitive continuation application will be submitted this year, it is still a HRSA requirement to prioritize and allocate resources. The PowerPoint presentation included a comparison of the current rankings with those of the previous year, an explanation of the PSRA process for FY23, chart review of clients served, spending and utilization, unmet need, public funding and resource allocations.

HRSA determines the amount that we are allowed to apply for. It is capped at 5% of the current year's level funding award. The grant award could be 5% above or below level funding. The committee decided to ask for the full ceiling amount with increased funding for EFA, OSP-Legal and medical transportation, which were identified needs due to rising food and fuel costs, anticipation of greater need for legal services, and increased transportation utilization. If a Core Waiver is not approved by HRSA, the extra funding above our current level funding will be distributed evenly among all the priorities.

Voting:

Planning Council members submitted Conflict of Interest forms prior to this vote, proxies were obtained from those who may not be able to attend the meeting. In the interest of time and efficiency, the decision was made to vote as a slate. If a Council member had a conflict, even in the event of multiple priorities, they would abstain. The remaining votes would be considered to be approvals. A Core Services Waiver would allow for flexibility with the 75%:25% rule and allocation amounts. There were two votes on the proposed allocations for FY23, one for the 75:25 and one with the core waiver table. Results are the following:

Ms. Martens made a motion, which was seconded by Ms. Ragsdale for the following proposed allocations (75:25 table):

In ranked order-

1. Outpatient Ambulatory Health Services (OAHS)
\$15,278 (.30%)
15 approve 2 abstain
2. AIDS Drug Assistance Program (ADAP)
\$46,728 (.93%)
16 approve 1 abstain
3. Medical Case Management (MCM)
\$1,861, 968 (38.89%)
11 approve 6 abstain
4. Medical Transportation Service (MT)
\$605,481 (11.92%)
17 approve 0 abstain
5. Other Professional Services –Legal (OPS)
\$605,101 (11.99%)
16 approve 1 abstain
6. Mental Health Services (MT)
\$1,036,928 (20.55%)
15 approve 2 abstain
7. Emergency Financial Services (EFA)
\$42,940 (6.31%)
13 approve 4 abstain
8. Early Intervention Services (EIS)
\$255,630 (5.07%)
15 approve 2 abstain
9. Oral Health Care Services (OHC)
\$318,397 (.85%)
10. Housing Services
Ranked, but not funded
14 approve 3 abstain
11. Medical Nutrition Therapy (MNT)
\$262,262 (5.20%)
14 approve 3 abstain

The vote and overall grant request remained the same for the proposed allocations with the Core Waiver Table. However, the amount above this year's current level funding was applied to EFA, OPS-Legal and MT. The allocations and percentages changed:

Core Services Waiver Request:

<u>OAHS</u>	\$14,768 (.29%)
<u>ADAP</u>	\$45,169 (.90%)
<u>MCM</u>	\$1,799,853 (35.66%)
<u>MT</u>	\$615,095 (12.19%)
<u>OSP-Legal</u>	\$635,414 (12.59%)
<u>MH</u>	\$1,002,336 (19.86%)
<u>EFA</u>	\$125,688 (6.10%)
<u>EIS</u>	\$247,102 (4.9%)
<u>OHC</u>	\$307,775 (2.49%)
<u>Housing Services</u>	Not funded
<u>MNT</u>	\$253, 513 (5.02%)

Total grant request is \$5,937,309

Directives:

- Program must strive to ensure access to culturally responsive care
- Hours of services should meet the needs of the population, such as evenings or weekends
- MT programs should explore alternatives to transportation, (e.g. Uber Health, Lyft, etc.) that are cost effective and address client needs.

Ms. Martens made a motion which was seconded by Ms. Ragsdale for a grant ask of \$5,937,309, apply for core waiver, submit compliance table and agree to directives being added. All in favor, motion carried. Ms. Beal thanked everyone for their patience with the process.

V. Announcements/Adjournment

Ms. Shelton informed the Council that Options is now offering Health Education classes. Contact Ms. Tylisha Villaruel for more information.

Mr. Kerry Thomas shared that HIV testing ads are appearing on Long Island buses, although mainly on the South Shore, he saw one in Huntington. Thursday’s Child is providing free confidential rapid testing. Thursdays Child’s in person and virtual client groups are continuing. There is an in person art class on October 5th at Project Safety Net office in Patchogue.

Ms. Martens and Ms. Baldrige offered to do a NMAC training workshop on policy and advocacy for 50+ individuals.

Ms. Ragsdale made a motion to adjourn the September 14, 2022 Planning Council meeting. Ms. Martens seconded the motion. All in favor. Motion carried.