

**NASSAU-SUFFOLK HIV HEALTH SERVICES PLANNING COUNCIL
UNITED WAY OF LONG ISLAND, DEER PARK, NY**

**September 15, 2021
10am – 12pm**

MINUTES

MEMBERS PRESENT

Felix Ruiz, Chair
Traci Shelton, Vice-Chair
Ilvan Arroyo
Lisa Benz-Scott, PhD
Arthur Brown
Tania Chiu
Nashon Clark
William Doepper
Nancy Duncan
Lawrence Eisenstein, MD
Juli Grey-Owens
Johnny Mora
Victoria Osk, Esq.
Angie Partap
Joseph Pirone
Jacqueline Ponce-Rivera
Gregson Pigott, MD
Erik Rios
June Tappan
Katelin Thomas
John Van

MEMBERS ABSENT

James Colson
Clara Crawford
Kevin McHugh
Teresa Maestre
Cathy Martens
Colin Pearsall
Scott Petersen
Denise Ragsdale
Rafael Rivera
Claire Simon

GUESTS

Susan Baldrige
Arunima Roy
Edward Soto
Damarys Velez

UWLI STAFF

Georgette Beal
Nancy O’Keefe
Myra Alston
Katie Ramirez

COUNTY STAFF

Nina Sculco

I. Welcome and Moment of Silence

Mr. Ruiz, Chair, called the meeting to order at 10:14 am. He welcomed everyone. Three Planning Council members are cycling off their second term. Ms. Lisa Benz Scott, PhD, Mr. James Colson, and Mr. Joseph Pirone were recognized and thanked for their years of service and commitment. Certificates of Achievement will be mailed to them. Mr. Ruiz acknowledged Ms. Nancy Duncan’s return to the Planning Council.

II. Public Comment on Agenda Items Only

There were no public comments.

III. Approval of July 14 , 2021 Minutes

Mr. Doepper made a motion to accept the minutes as read. The motion was seconded by Mr. Brown.
17 Approved 2 Abstentions 0 Opposed - Motion Carried

IV. Committee Reports:

Ms. Shelton reported on **the Executive Committee** conference call that was held on Monday, September 13, 2021. Staff are working on the Ryan White grant which is due October 6, 2021. Several changes have been made to the grant and new sections have been added. The implementation of electronic payments to providers has been successful. Request for Proposals (RFPs) will be reviewed, revised and issued for next year sometime in late fall early winter. The Integrated HIV Prevention and Care Plan is due on December 2022. HRSA has notified the EMA that they are planning a monitoring visit in 2022. A membership update was also given.

Ms. Osk reported on the July 13, 2021 **Strategic Assessment & Planning Committee** meeting. The first portion of the meeting was dedicated to a data review and the remainder of the meeting was spent setting and ranking priorities. The results of the priority setting process was forwarded to the Finance Subcommittee for use in allocating resources. Finance met on July 21st. The SAP Committee met again on July 28th to review and approve the report from Finance. The recommendations of the SAP and Finance committees will be presented to the Council later on today in the agenda. The next SAP meeting will be on November 3, 2021.

Mr Doepper reported on the **Consumer Involvement Committee** which met on Friday, August 13, 2021. There was a presentation by Ms. Clarivet Isidore and Ms. Carmen Sanchez about the Self-Management and Support workshops SPARC offers, followed by a Q & A. Co-chair terms are ending in September and nominations were taken for new co-chairs.

Mr. Pirone reported on the **Clinical Quality Management Committee** which met on Thursday, August 26, 2021. The Universal Service Standards were reviewed as well as Service Standards Comparison table. There was a discussion and vote on the recommendations and changes. Co-chair terms are ending and nominations were taken for new co-chairs. **Membership**-Planning Council membership is currently at 32 members. Three Planning Council members will be cycling off their second term. One applicant was approved to be balloted after the September Planning Council meeting.

V. Priority Setting & Resource Allocation

Ms. Beal gave a PowerPoint presentation on the Priority Setting and Resource Allocation Process for fiscal year 2022-2023. This presentation included the goals of reviewing the components of the Priority Setting Process and the recommended priority rankings for FY22, the components of the resource allocation process and discussing the methodology for allocating the resources for FY22-23. The presentation ended with a review and discussion of the FY22 recommended grant ask amount by priority and percentages, concluding with a Planning Council Vote on the FY22 PSRA.

The list of reviewed data included: EPI data, consumer survey results (this survey is conducted approximately every three years), community forums which are held annually (this year's community forums were held virtually and there were no forums the previous year due to the pandemic), the Provider Survey which is completed every two years, needs assessments, Cascade of Care, and the Integrated HIV Prevention and Care Plan. The SAP committee links FY22 priorities to goals as outlined in the EMA's 2017-2021 Integrated Plan goals. The SAP priority list with ranking and recommendations is given to the finance subcommittee, it is then returned to the SAP committee with allocations and recommendations. Final recommendation is made to Planning Council on the 2022 Service Priorities and Allocations. Most of the priorities remained the same. Although Substance Abuse is a ranked priority, it has not been funded for the past few years as result of an examination of Epi and other availability of other funding streams.

EIS allocations were reduced as a result of the limited number of clients served by priority, increase usage and effectiveness of PrEP in reducing the number of new positive and other funded regional programs with similar goals and objectives. Early Identification of Individuals with HIV/AIDS (EIIHA) incorporates more than early intervention services. It also includes prevention, testing, and linkage to care.

One of the issues with the EIS priority is overlap with utilization. Based on that reasoning, and after much discussion, the decision was made to reduce the amount of funding to the Early Intervention Services (EIS) priority and rank it at #7. Increased funding was allocated to the Mental Health and Other Professional Services-Legal Services priorities,

Proposed Allocations for FY22-23 for Vote (by ranking)

There was some discussion as to whether to vote as a slate or line by line. The decision was made to vote for each priority line by line. In this way, those members with a conflict would abstain only from the specific priority but still be able to approve priorities for which they have no conflict. Conflict of Interest Statements were signed and submitted prior to this meeting. Any member who is employed by or sits on the board of a funded agency would need to abstain from voting on priorities which that agency is funded for.

The Chair read the ranked priorities, funding amounts and percentages.
The vote was as follows:

1. Outpatient Ambulatory Health Services at \$14,887 (0.31%)
18 Approved 0 Abstentions 0 Opposed - Motion Carried
2. ADAP at \$45,489 (0.94%)
18 Approved 0 Abstentions 0 Opposed - Motion Carried
3. Medical Case Management at \$1,785,749 (36.86%)
14 Approved 4 Abstentions 0 Opposed - Motion Carried
4. Medical Transportation Services at \$577,237 (11.91%)
16 Approved 1 Abstentions 0 Opposed - Motion Carried
5. Other Professional Services-Legal Services at \$580,974 (11.99%)
16 Approved 2 Abstentions 0 Opposed - Motion Carried
6. Mental Health Services at \$993,388 (20.50%)
18 Approved 0 Abstentions 0 Opposed - Motion Carried
7. Early Intervention Services at \$249,100 (5.14%)
16 Approved 2 Abstentions 0 Opposed - Motion Carried
8. Oral Health Care at \$305,354 (6.30%)
17 Approved 1 Abstention 0 Opposed - Motion Carried
9. Emergency Financial Assistance at \$41,175 (0.85%)
17 Approved 1 Abstention 0 Opposed - Motion Carried
10. , Housing Services at \$0, (0%)
17 Approved 1 Abstention 0 Opposed - Motion Carried
11. Medical Nutrition Therapy at \$251,912 (5.20%)
16 Approved 2 Abstentions 0 Opposed - Motion Carried

Motion was made by Mr. Doepper and seconded by Mr. Arroyo, to accept the total grant request of \$5,700,311 with \$4,845,265 allocated to services and 75.25%/s24.75% core/supportive services split.

18 Approved 0 Abstentions 0 Opposed - Motion Carried

V. Public Comment/Announcements

Mr. Ruiz introduced Ms. Damarys Velez, a PrEP Peer at Sun River Health. The newest Planning Council member is Mr. Edward Soto, who will be formally introduced at the November planning Council meeting. Dr. Eisenstein introduced some of his students and asked about the availability of the Annual Member Orientation. The annual orientation be found on the Planning Council website, www.longislandpc.prg under resources.

VI. Adjournment

Mr. Doepper made a motion and as her last act as Planning Council member, Dr. Lisa Benz-Scott seconded the motion her to adjourn the September 15, 2021 Planning Council meeting.

All in favor, motion carried.