

# Park Avenue Real Estate

# Application for Maintenance

Full Name: \_\_\_\_\_  
First Middle Last Suffix (Jr., Sr., II, IV)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell: \_\_\_\_\_ Cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

Are you legally allowed to work in the United States?  Yes  No

Have you ever plead guilty, no contest, been convicted of a crime or have pending allegations?  Yes  No If yes, please give dates and details \_\_\_\_\_

\_\_\_\_\_

Can you lift up to 40 lbs?  Yes  No

Do you have a high school diploma?  Yes  No

Do you have your own tools?  Yes  No

Do you have your own truck/van?  Yes  No

Do you and would others consider you to be dependable and honest?  Yes  No

Is there any reason you would not be able to perform all the functions of this job?  Yes  No If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

Have you ever been dismissed from a job  Yes  No When? \_\_\_\_\_

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

Please rate yourself for the following duties:

	<u>WEAK</u>	<u>AVERAGE</u>	<u>ABOVE AVERAGE</u>
BASIC CARPENTRY			
BASIC PLUMBING			
BASIC ELECTRIC			
PAINTING			
FLOORING			
DRYWALL			
ROOFING			
REMODELING			

List any other information you think we should know about, such as, other areas of expertise, experience, training, etc.

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### **BUSINESS REFERENCES**

Name:  
Company:  
Title:  
Years Known:  
Phone Number:

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Company:  
Title:  
Years Known:  
Phone Number:

### **LISTING OF EXPERIENCE AND KNOWLEDGE**

For each activity listed, use the key below to place the appropriate number on the line beside each activity. Please be sure to respond to *each* activity listed below. We are aware that you will have strengths and experience in some areas more than others. We may be able to utilize your services in the areas where you have the most experience and knowledge.

- 1---- I have never done it/ or I am not very good at it**
- 2---- I have done it once or twice**
- 3---- I have done it many times**
- 4---- I am very good at it – its one of my strengths**

#### **Plumbing**

- \_\_\_\_ Able to troubleshoot plumbing problems
- \_\_\_\_ Repairs to commode
- \_\_\_\_ Replace commode
- \_\_\_\_ Replace bathtub/tub walls
- \_\_\_\_ Repair tub and sink drains
- \_\_\_\_ Replace tub and sink drains
- \_\_\_\_ Work with copper pipe
- \_\_\_\_ Work with PVC pipe
- \_\_\_\_ Install/replace sump pump
- \_\_\_\_ Repair leaking water lines and drains
- \_\_\_\_ Faucet repair---sink, tub, outside, washer
- \_\_\_\_ Faucet replacement--- sink, tub, outside, washer
- \_\_\_\_ Hot water tank repair
- \_\_\_\_ Hot water tank replacement
- \_\_\_\_ Replace supply lines for commode, sink
- \_\_\_\_ Replace shut-off valves for commode, sink, hot water tank, washer
- \_\_\_\_ Install shower walls

**Electrical**

- Able to trouble-shoot electrical problems
- Minor electrical wiring
- Install/replace light fixtures
- Replace receptacles, light switches, and CFCI receptacles
- Install ceiling fans
- Replace breakers
- Replace electrical service breaker box

**Carpentry and Other Repairs**

- Install storm door
- Install exterior entry door
- Install/replace interior doors
- Repairs to storm door, entry door, interior door, closet door
- Install chair rail
- Install crown molding
- Install door and baseboard trim
- Replace windows
- Adjust sticking or tight-fitting doors
- Replace sliding glass/patio doors
- Install/ repair carpet
- Install/repair vinyl flooring
- Replace ceiling tile
- Install drop ceiling
- Perform roof repairs
- Perform floor repairs (replace weak or rotten floors)
- Repair/replace damaged sheetrock
- Dry wall finishing/dry wall repairs
- Repair floor joist damage
- Replace kitchen counter top/bath vanity top
- Repair/replace door lock sets
- Install vinyl siding
- Perform door jamb repairs
- Install weather stripping on exterior doors
- Work with aluminum and vinyl facia and trim
- Caulk doors, windows, tubs, sinks, etc.
- Soffit work
- Operate saws and other power tools

**EMPLOYMENT RECORD**

Employer: _____ City, State: _____ Your job title: _____ Supervisor: _____ Did you receive any written discipline? <input type="checkbox"/> Yes <input type="checkbox"/> No Explain: _____ Did you voluntarily resign? <input type="checkbox"/> Yes <input type="checkbox"/> No Did you give the required notice? <input type="checkbox"/> Yes <input type="checkbox"/> No Specific Reason for leaving: _____ Are you eligible for rehire? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown	<p style="text-align: center;"><u>Date Employed:</u></p> From (mm/yy): _____ To (mm/yy): _____ <input type="checkbox"/> Salary Employee <input type="checkbox"/> Hourly Employee  <u>Final or current pay:</u> \$ _____  <b>(Do not leave blank)</b>	<p style="text-align: center;"><u>Summary of Work</u> <u>Performed</u></p>
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<h3>Driving Record</h3> <div style="border: 2px solid black; padding: 10px;"> <p>Do you have a valid driver's license? <input type="checkbox"/> Yes (Number and State : _____) <input type="checkbox"/> No</p> <p>Have you ever had your driver's license revoked? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Have you ever been denied auto insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>List any moving violations in the last 3 years that you pled guilty/paid fine: (Example would include auto accidents, speeding, reckless driving, driving under the influence, etc.)</p> <p>Date: _____ Type: _____  Date: _____ Type: _____  Date: _____ Type: _____</p> </div>
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I certify that my answers are true and complete to the best of my knowledge. I voluntarily allow Park Avenue Real Estate to run a criminal background check and to check my references by contacting any person who they deem to be an appropriate reference.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_