

Today's Date _____

Creative Moments Catering

Name: _____

Address: _____

Email Address: _____

Phone Number: _____

Event Date: _____

Event Time: _____ Rental Time: _____

Function : _____

Location: _____ Address: _____

Servings: _____

Colors: _____

Price per person _____	Buffet	Menu Plated +\$8.00	Stations	Butler +\$2.00
		Disposable _____	China +\$5.00 _____	

Rentals

Table Linen Rentals

90x156in Rectangle	\$18.00	x_____ = _____	Color_____
120in Round	\$14.00	x_____ = _____	Color_____
Table Runners	\$5.00	x_____ = _____	Color_____
Sequin Runners	\$10.00	x_____ = _____	Color_____
Overlays	\$5.00	x_____ = _____	Color_____
Sequin Overlays	\$15.00	x_____ = _____	Color_____
Napkins	\$1.00	x_____ = _____	Color_____
Chair Covers	\$2.50	x_____ = _____	White_____ Black_____ Ivory_____
Chair Sashes	\$1.00	x_____ = _____	Color_____
Table Mirrors	\$2.00	x_____ = _____	10inch Round
Charger Plate	\$1.00	x_____ = _____	Silver_____ Gold_____
China	\$5.00	x_____ = _____	
China Service	\$2.00	x_____ = _____	
Soft Bar	\$1.75	x_____ = _____	Includes cups, napkins, stirrers, juices, sodas, and fresh fruit
Bartenders	\$200.00	x_____ = _____	Per bartender for entire event

Disc Jockey	\$500.00 and up	x_____ = _____	
Event Lighting	\$575.00 and up	x_____ = _____	Color_____
GOBO Lighting	\$300.00	x_____ = _____	

Candy Buffet	\$6.00	x_____ = _____	Includes bags, candy, and setup
Cake Cutting	\$125.00	x_____ = _____	

Reception Centerpieces		x_____ = _____	
Chiavari Chair Rental	\$6.00	x_____ = _____	Color_____

Travel Fee _____

Food: _____

Rental: _____

Bar: _____

DJ: _____

Lighting: _____

Candy: _____

Cake: _____

Centerpieces: _____

China: _____

Decoration Fee: _____

Ceremony _____

Attendant Flowers _____

\$500.00 non-refundable deposit due to hold date

Subtotal:

Gratuity Fee 20%

Tax 8%:

Grand Total:

Payment due 4 weeks prior to function

Renee Jackson

745 Marsh Point Road

Evans, Georgia 30809

706-414-9118

sisssypris@aol.com

www.creativemomentscatering.com

www.facebook.com/creativemomentscatering- Renee Jackson