

The April 10, 2024, Regular Trustee Meeting called to order by President Cindy Broyhill at 7:00 PM in the City Office at Pickstown, SD.

Present: Cindy Broyhill, Craig Hibbs, Brenton Fuchs, Dennis Nielsen, Waldon Olson, Finance Officer Carol Berndt, Maintenance Mark Fortuna. Also Present: Eric Prunty, Brosz Engineering, and Karen Schneider.

The Pledge of Allegiance was recited.

The conflict-of-interest statement was read. The city of Pickstown follows the provisions of SD Codified Law, Chapter 6-1, as well as the provisions of 5-18A and other applicable laws regarding conflict of interest for municipal officials. Broyhill stated a conflict with Donlin Malt Beverage Renewal.

Motion by Nielsen, seconded by Hibbs to approve the agenda. All voted aye. Motion carried.

At this time Brad Lingen from MRES updated the Board on grant opportunities for the town. MRES has applied for several grant opportunities through the Federal Government that would be a 50/50 split. There are three components to the grant billing software, customer portal software, and load control deployment. Lingen went over the cost associated with the components and explained the timeline.

The board requested that we get a quote for the Load Control Deployment separate from the grant to review the cost.

Motion by Nielsen, seconded by Olson to sign on for both the customer portal and the load control deployment if that price on the separate quote is higher than expected. Three voted aye, Fuchs and Nielsen voted naye. Motion carried.

Eric Prunty from Brosz gave an update on the Sewer project and presented the pay request for signature.

Motion by Nielsen, seconded by Hibbs to approve signing the Pay Request for Phase 2. All voted aye. Motion carried.

Public Input: Karen Schnieder was here to ask about funds for the flower gardens.

Motion by Hibbs, seconded by Broyhill to allow up to \$150.00 for flowers. All voted aye. Motion carried.

Motion by Olson, seconded by Fuchs to reimburse the group for the cost of their liability insurance. All voted aye. Motion carried.

Motion by Hibbs, seconded by Fuchs to approve the minutes of the March 13, 2024, Regular Trustee Meeting. All voted aye. Motion carried.

Motion by Nielsen, seconded by Olson to approve the minutes of the March 18, 2024, Board of Equalization Meeting. All voted aye. Motion carried.

Presentation of Claims: **Payroll:** Finance Office \$3,299.48 (Wages), Maintenance Dept \$3,920.10 (Wages), IRS \$2,264.07 (Withholding), SD Retirement System \$1,183.68 (Retirement). **General Fund:** Bomgaars \$54.97 (supplies), Commercial State Bank \$3,816.45 (payment), Ft. Randall Telephone \$135.93 (Office phone), Health Pool of SD \$3,052.72

(Insurance), Lake Andes Coop \$1,247.73 (Propane/Fuel), McLeod's \$105.90 (Envelopes), Myers Sanitation \$73.00 (Collection fee), Office Products \$70.79 (Copier Contract 2 M), Petty Cash \$16.37 (supplies/Title fee), SD Public Ins. Alliance \$139.49 (additional coverage), SDML Workers Comp Fund \$372.00 (2023 Wage Audit), SD Unemployment Ins. \$63.69 (1<sup>st</sup> Qu fee), VISA \$608.28 (Microsoft, supplies, Website fees), Wagner Building Supply \$6.59 (supplies), Wagner Post \$285.10 (publishing), Whalen Law \$125.00 (retainer), Williams Comp Service \$5.00 (Support). Liquor Fund: Dept of Rev. \$600 (Malt renewal fees). **Water Fund:** Dept of Rev. \$30.00 (Water sample), Randall Community Water \$3,920.20 (Water). **Electric Fund:** Commercial State Bank \$25.00 (ACH Fee), Charles Mix Electric \$325.00 (Stand-by Fee), Dept. of Revenue \$1,150.13 (Sales Tax), Donlin Marine \$419.98 (batteries for Bucket truck), Eaton \$192.40 (meter), MRES \$153.20 (AMI fee Feb.), One Call \$33.60 (Locates Jan-Mar), Terex \$1,027.39 (Truck inspection), VISA 4248.65 (photo eyes). **Sewer Fund:** Brosz \$12,745.00 (Administrative fees), Current Solutions \$86.73 (Service Call), Hydro Klean \$40,994.07 (Phase 2, Draw 3), MARC \$3,457.27 (chemical), VISA \$284.77 (supplies). Total Claims \$202,856.52

Motion by Nielsen, seconded by Broyhill to approve the claims. All voted aye. Motion carried.

Motion by Hibbs, seconded by Nielsen to approve Building Permit 2024-01 Gradert Garage. All voted aye. Motion carried.

Motion by Nielsen, seconded by Olson to approve Building Permit 2024-02 Ziegler Patio and Cover. All voted aye. Motion carried.

Motion by Nielsen, seconded by Fuchs to approve Building Permit 2024-03 Dresden Driveway Extension. All voted aye. Motion carried.

Motion by Olson, seconded by Nielsen approve Broyhill, Hibbs and Berndt to sign letter of engagement for 2023-24 Audit with Schoenfish and Co. Inc. All voted aye. Motion carried.

Motion by Fuchs, seconded by Hibbs to accept the recommendation from Matt Williams and order two new computers for the city. All voted aye. Motion carried.

Motion by Broyhill, seconded by Hibbs to approve the Financial Reports for March 2024. All voted aye. Motion carried.

Fortuna gave his report.

Motion by Olsons, seconded by Nielsen to accept the Maintenance Report. All voted aye. Motion carried.

Karen Schnieder report that the committee was approached by several people regarding pickle ball courts, before the try and raise funds they would like to ask permission to use park ground for the courts.

Motion by Fuchs, seconded by Hibbs to allow use of park ground, east of the shelter. All voted aye. Motion carried.

Old Business:

New Business:

Motion by Olson, seconded by Fuchs to set the summer mowing rate at \$300.00. All voted aye. Motion carried.

Motion by Nielsen, seconded by Broyhill to set Public Hearing to transfer Liquor from Gus Stop Express to Krisan Soukup for May 8, 2024, at 7:00. All voted aye. Motion carried.

Motion by Hibbs, seconded by Fuchs to approve Malt Beverage Renewal for Gust Stop 8. All voted aye. Motion carried.

Motion by Fuchs, seconded by Hibbs to approve Malt Beverage Renewal for Randall Hills Country Club. All voted aye. Motion carried.

Motion by Olson, seconded by Nielsen to approve Malt Beverage Renewal for Donlin Marine. Four voted ayes, Broyhill abstained. Motion carried.

Motion by Broyhill, seconded by Fuchs to approve Malt Beverage Renewal for Gus Stop Express. All voted aye. Motion carried.

The board tabled reviewing Chapters 110, 111 and 112 of the code book.

Motion to go to Executive Session at 8:40 p.m. to review applications for the Finance Officer. All voted aye. Motion carried.

The board directed Berndt to set up interviews with the applicants.

The board came out of Executive Session at 9:05 pm.

Motion by Hibbs, seconded by Fuchs to adjourn. All voted aye. Motion carried.

The meeting adjourned at 9:05 pm.

Next regular meeting will be May 8, 2024, at 7:00 pm at the City Office.

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Cindy Broyhill  
President, Board of Trustees

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Carol Berndt  
Finance Officer  
Publish once at the total approximate cost of \$\_\_\_\_\_