

Signing Up for ClickPay through the Allied Portal

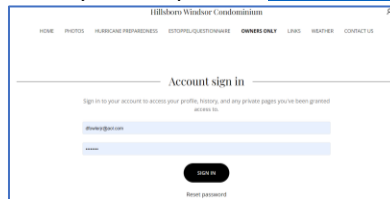
IMPORTANT! You **MUST** have a unique **EMAIL ADDRESS** to create your **PASSWORD!**

Before starting, do the following:

1. Create a password for the new Hillsboro Windsor (HW) website.
2. Write down your Hillsboro Windsor account number. If you don't know your HW account number,
 - a. it's 164 plus your unit number. (ex. 164__ __) and
 - b. it's also available on the Allied Portal website.
3. Once you're logged in to the Allied Portal, click the menu (☰) in the upper left. Then, click Account Settings. (Your account number displays in the upper left of the page.)
4. How to access the Allied Portal website:
 - a. Click Owners Only on the HW website, or
 - b. Click here: <https://owner.topssoft.com/AlliedPropertyGroup/Account/Login>

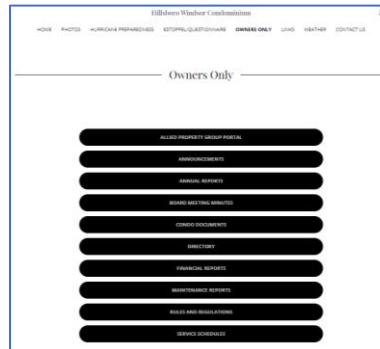
IMPORTANT! ClickPay payments settle in 3 days. Then, the Allied Portal is updated. Your Allied account will show you owe the money until your payment settles and the Allied Portal is updated.

Login to the HW website and click Owners Only. For help, email dfowlerjr@aol.com.



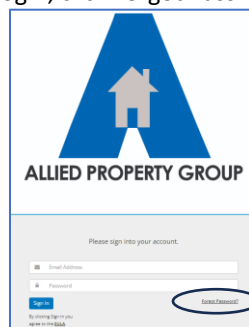
The screenshot shows the 'Hillsboro Windsor Condominium' website. The navigation menu includes HOME, PHOTOS, HURRICANE PREPAREDNESS, ESTOP/QUESTIONS, OWNERS ONLY, LINKS, RENTALS, and CONTACT US. The 'OWNERS ONLY' button is highlighted. Below the navigation is the 'Account sign in' section with a login form containing fields for 'Email Address' and 'Password', and a 'SIGN IN' button. A 'Forgot password' link is located below the sign-in button.

Click the ALLIED PROPERTY GROUP PORTAL button.



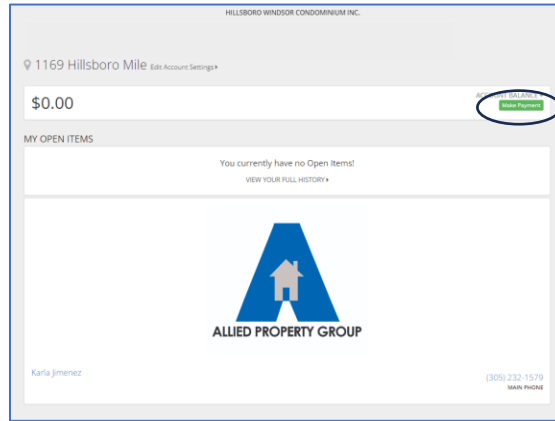
The screenshot shows the 'Hillsboro Windsor Condominium' website with the 'OWNERS ONLY' button highlighted in the navigation menu. Below the navigation is the 'Owners Only' section, which contains a list of buttons: ALLIED PROPERTY GROUP PORTAL, ASSOCIATION SITE, RESERVES REPORTS, BOARD AGENDA, CONTACT INFORMATION, DIRECTORY, FINANCIAL REPORTS, MAINTENANCE REPORTS, PUBLIC AND RESIDENTS, and SERVICE SCHEDULE.

Login to the Allied Portal. If you don't have a login, click Forgot Password.

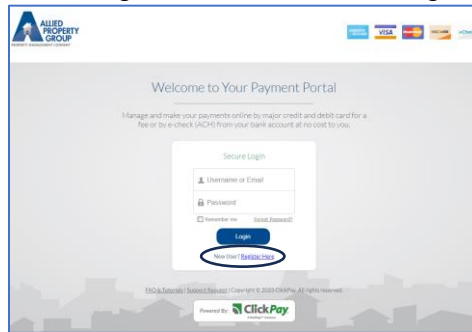


The screenshot shows the Allied Property Group login page. It features a large blue house icon with a white outline and the text 'ALLIED PROPERTY GROUP' below it. Below the logo is the text 'Please sign into your account.' followed by a login form with fields for 'Email Address' and 'Password', and a 'Sign In' button. A 'Forgot Password' link is circled in red below the sign-in button. At the bottom, there is a small note: 'By using Sign-in you agree to our Terms'.

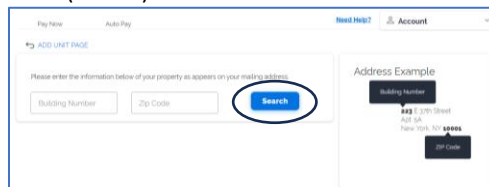
Once you're logged in, on the next page, click the green Make Payment button to setup ClickPay.



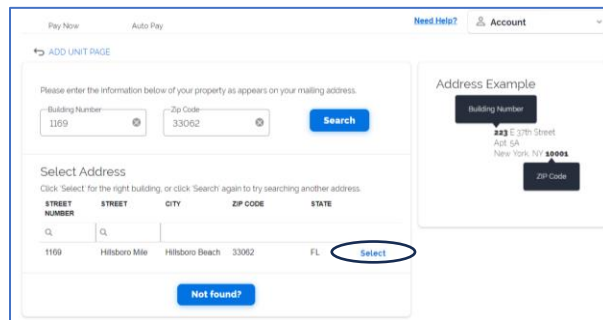
If you have not already registered, click the Register Here link below the Login button.



Enter Building Number (1169), Zip Code (33062) and click the Search button.



Find our building and click Select.



Enter your account number. (164_ __) Find your APT (unit) number and click Select. Use the numbers at the bottom for more apartments.

Please enter the information below of your property as appears on your mailing address.

Building Number: 1169 Zip Code: 33062 Search

Select Address
Click 'Select' for the right building, or click 'Search' again to try searching another address.

STREET NUMBER	STREET	CITY	ZIP CODE	STATE
1169	Hillsboro Mile	Hillsboro Beach	33062	FL

Select

Select Apartment

APT. NO.

101	Select
103	Select
105	Select
107	Select
109	Select
111	Select
115	Select
117	Select
119	Select

1 2 3 4 5 6 7 8 9

Enter Account Number
Please enter your Account Number as it appears on your statement.

Account Number Submit

Address Example
Building Number: 413
413 E 27th Street
Apt 5A
New York, NY 10001
Zip Code

Enter your account number as the Token and click the OK button.

Account Verification

Token

OK

Cancel

To confirm your selection, click Add. To register another unit, click Add Unit.

Pay Now Auto Pay Cash Payments Need Help? Account

View your units below or add a new one to your list

My Units

STREET NUMBER	APT./SUITE/UNIT	REGION	LLC/ASSOCIATION
1169 Hillsboro Mile	105	Hillsboro Beach, FL 33062	HILLSBORO WINDSOR CONDO. ASSOC. INC.

Add Unit Add

To confirm your selection, click Yes. If this is not your unit, click No.

Confirmation

You have selected the following property / Lease Account: 164105
Unit/Billing Address: 1169 Hillsboro Mile, #105 Hillsboro Beach, FL 33062
Co Name: HILLSBORO WINDSOR CONDO. ASSOC. INC.
Select Yes to Continue

Yes No