



SPMS PTSD MEETING MINUTES

Monday, February 26, 2024

Location: Concession Area

Meeting commenced at 10:00 AM

WELCOME

- I. Approval of Meeting Minutes
 - a. Lillie moved to approve meeting minutes for October 2023, November 2023, December 2023 and January 2024. Kim seconded the motion. All approved, no one opposed. The October 2023, November 2023, December 2023 and January 2024 meeting minutes were approved.
- II. Treasurer's Report presented by Tracey Shelton
 - a. Tracey provided us all with printout of budget year to date spreadsheet as of February 26, 2026.
 - b. Checking account has a balance of \$22,444.77.
 - c. Tracey noted that there have not been many changes since the last meeting. The popcorn fundraiser just commenced.
 - d. She advised that she has been discussing treasurer duties for next year with interested members. Cori Hillier volunteered to be Treasure for the next school year. There was discussion regarding the Treasurer's duties.
 - e. Tracey inquired regarding how to include fees on budget line item. Dawn advised that fees should be on separate line item. Dawn advised that one exception is spirit wear because prices to customers includes taxes.

COMMITTEE REPORTS

- I. Spirit Wear presented by Lillie
 - a. 6th Grade Night recap: Spirit Wear sales went very well and sold more than \$600 in spirit wear. Also sold 4 memberships.
 - b. Basketball Game recap: Sold over \$100 in Spirit Wear and 1 membership.
 - c. Total sales from both events are approximately \$1,000 and considered a success.
 - d. New Spirit Wear designs will be discussed during the next meeting. Dawn advised that need to get on schedule for printing by April.
 - e. Next Spirit Wear sales will be at the Night of Arts held on April 18th. The event is from 6pm – 8pm. Any volunteers for that event should arrive by 4:45 pm to be able to park in the front prior to closing fence.
 - f. Yard Sign sales are starting soon for graduating 8th graders.
 - i. The signs will be personalized this year.
 - ii. PTSD Members shall receive the benefit of a discount code for the signs.
 - iii. The signs will be sold for \$20.00/each



- iv. The design will be similar except that the year will be smaller to allow for the personalized name.
 - v. Dawn advised that the signs need to be at SPMS for pick up by parents by April 23rd. Lillie advised that she will pick up the signs by April 22nd from the vendor.
 - vi. We will start sales of the yard signs on March 4, 2024 and orders will need to be in to the vendor by April 1st.
 - vii. Sales of the signs will be online only to ensure that the personalization is accurate.
- II. Fundraising presented by Kim
- a. Current popcorn fundraising event is pending with orders accepted until Thursday. The popcorn will be distributed on March 7th. Kim advised that the popcorn costs have gone up which has affected our sales prices.
 - b. Next fundraiser will be Crumble Cookies. Sales of cookies will be held during lunch only on April 12th.
- III. Staff Appreciation presented by Kim
- a. Kim reported that the Chili bar last Tuesday was a huge success with the staff. There was homemade turkey chili and also sausage/beef. She received great feedback.
 - b. Kim advised that she is planning on doing “Stock the Lounge” for March. April is still in the works and has yet to be determined.
 - c. Kim will have a sign-up genius and also add to the Amazon Wish List.
 - d. Lisa Greenberg volunteered hot top coffee cups and sleeves for the Stock the Lounge. Lisa also advised that the restaurant depot has large cakes in case that can be used by the P.T.S.O. for future events.
 - e. Tara Robinson graciously offered to donate a Keurig to the Lounge.
- IV. Raider Store presented by Dawn for Kelly
- a. Kelly will be contacting SAC for additional donations.
 - b. Tara advised that the next Raider Store in March is ready but April and May still pending. There will be a Spring theme but need to determine the items.

NEW BUSINESS

- a. There are positions open for Spirit Wear, Neon Bash and Membership for the next school year. Lisa volunteered for Spirit Wear and Neon Bash. Some duties were discussed.
- b. The end of the year meeting may be held at Lisa’s café. Lisa is to review calendar and determine if there is availability.

The meeting adjourned at 10:54 AM.