



**SULLIVAN ROTARY CLUB** (the "Club") is the proud Corn Festival sponsor for the 63rd year! The 2023 Corn Festival (the "Festival") will begin Wednesday, September 20, 2023, and run through Saturday, September 23, 2023. Tents and stands may be setup at any time beginning Sunday, **September 17, 2023, at 2:00 p.m. (No tents or stands may be set up before this time unless it has been arranged with the club).** A master location list/map will be posted on the Courthouse and Civic Center doors.

**TENTS AND STANDS VENDOR REGISTRATION, APPLICATION, AND AGREEMENT**

The Club has obtained permission and responsibility for exclusive rights to use the Sullivan County Courthouse Square (the "Square"), the streets and sidewalks located 1 block from the Square in each direction, North Main Street between Washington and Giles Streets, and the grounds of Sullivan Central Plaza (all such location constituting the "Festival Premises") the for the entire week of September 18, 2023, through September 24, 2023. If the Club approves this application, the vendor will have a limited license to setup a tent or stand on the Festival Premises subject to all of the terms and conditions of this document. Payment is non-refundable.

**REQUIRED INFORMATION FOR REGISTRATION** (Use checkmarks for space size & set of needs)

**IMPORTANT: Applications will be denied for incompleteness and nonpayment. Items with \*\* are required fields.**

**Vendor Contact Name\*\***

**Address\*\*** **City\*\*** **State\*\*** **Zip\*\***

**Phone # \*\* (Phone you will answer on 9/20/2023)** **Other Phone #\*\***

**Vendor Organization Represented \*\* (Complete Name)**

**Fund Raising Activity \*\* (No Approval if Blank)**

**Specific Items to be Sold\*\*(No Approval if Blank)**

**Required Space Size:** 12' X 12'  Greater than 12' X 12'  Up to 20' X 30'  Other (Specify)

**Setup Needs:** Electricity  Water  **Location (Check 1):** Courthouse Square  Sullivan Civic Center

**Flat Fee Schedule (Check the applicable line below - the Club will not approve an application without non-refundable payment)**

- \$225.00 – Tent or Stand (12x12 or smaller)
- \$325.00 – Tent or Stand (Greater than 12x12)
- \$425.00 – Tent, Stand or Trailer (Up to 20x30)
- If over 20x30 please contact Springer Insurance at 812-268-4711



Payment is due upon submission of this application. You can deliver or mail this form with payment to Springer Insurance (back building) located at 823 N Section Street, Sullivan, IN 47882, or email a copy of the completed and signed form to [Sullivanrotary3450@gmail.com](mailto:Sullivanrotary3450@gmail.com) and pay with PayPal online. Payment by PayPal is available through the "Donate" button on the Club's website at: <http://www.sullivanrotary.org/donate.html> **(complete the "Add special instructions to the seller" option to identify the vendor).** Call Springer Insurance at 812-268-4711 if you have any questions. Tents and stands space is allocated on a first come, first serve basis, but the Club reserves discretion in allocation of space sizes, locations, and utilities among vendors as the Club determines in the Club's sole discretion to be most equitable for all vendors. The Club will designate your space before you set up your tent or stand. **The Club strictly prohibits moving or trading of spaces.**

The undersigned person represents that the person is fully authorized to represent and bind the vendor, and acknowledges that the undersigned person has understands and will communicate to the vendor the following information:

- Tents and stands setup must be completed by Tuesday September 19, 2023, at 10:00 p.m.
- The Club furnishes electricity and water to vendors, without warranty of supply adequacy, but each vendor is responsible for hoses and electrical cords for their own stand.
- Every food vendor must obtain a food vendor permit from the Sullivan County Health Dept prior to the opening of the festival.
- All tents and stands must comply with state and local fire and safety codes and ordinances, and are subject to inspection.
- **No vendor may sell any of the following items:** (including similar items with different names): corndogs; cotton candy; popcorn; kettle/caramel corn; lemon shakeups; ice cream; snow cones; caramel candy apples; French fries; elephant ears; Silly String;@ colored hairspray; or weapons, including without limitation: firearms, swords, spears, truncheons, or other devices that launch BBs, pellets, or other projectiles, the careless or reckless use of which could injure Festival guests, vendors, or other participants. The Club has exclusive discretion to distinguish permissible and prohibited items.
- The Club does not discriminate on the basis of gender, race, age, creed, handicap, color, national origin, or sexual orientation.
- The Club reserves the right to revoke the vendor's license under this document and require the vendor to vacate the Festival Premises without refund of registration fees or reimbursement of expenses or lost revenues if the vendor violates the requirements of this document, or if the Club determines, in its sole discretion, that conduct or communication by the Applicant, its tent or stand function, its agents, or its constituents may defame, offend, injure, disrupt, or interfere with any other person or organization.
- The vendor releases the Club, its members, officers, agents, and contractors (the "Released Persons") from all claims, obligations, demands, threats, and assertions of liability that may arise from or be related to the vendor's participation in the Festival (the "Released Liability"), and will indemnify the Released Persons and hold them harmless against the Released Liability.

**Authorized Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**Printed Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_



The 2023 Sullivan Rotary Corn Festival is a GO!  
We are looking forward to seeing you again at this year's festival!  
September 20<sup>th</sup> – 23<sup>rd</sup>

Enclosed is the 2023 vendor registration form with a few changes from last year. Please note the requirements from our Sullivan County Health Department if you are a food vendor. All food vendors must be signed up prior to the event by submitting a Temporary Food Permit Application Fee and Certified Food Protection Manager Certificate. No permits will be issued the day of the event. Food vendors must be set up and ready to go by 3:00pm opening day of the event, Wednesday, September 20<sup>th</sup> to allow for Health Department inspection prior to official opening of the festival at 5:00pm. Food vendors will not be allowed to open until they have pass inspection. During inspection the Health Department will review with you safety measures for your staff and the public concerning Covid-19 to be current guidelines are met. Food Permit Applications are available online at [www.sullivancounty.in.gov](http://www.sullivancounty.in.gov) or by contacting them at (812)268-0224; or fax (812)268-0423.

Luehr's Carnival will be with us again! They have plans in place for proper cleaning and sanitizing of rides and games. We ask **all vendors** to please have hand sanitizer available and be cognizant of current Covid-19 guidelines. The Courthouse restrooms will not be open to the public and handwashing stations will be available this year with the port-a-potties at Central Plaza.

Due to the rapid and awesome growth of the Corn Festival – and the added expenses the Rotary Club is now facing – The Sullivan Rotary Club will be charging a gate fee this year at Central Plaza for the nightly entertainment. Bracelets are being sold for \$30 for the 4-day pass, which is good for admission each night of the 4-night concert series. Individual admission is also available each night for \$20. Vendors who are set up at Central Plaza will be issued 4 (four) special vendor bracelets to time to allow gate entry for vendor and workers. Bracelets will be available to you upon your arrival.

Please submit completed registration form and payment to Springer Insurance at 823 N Section, Sullivan, IN 47882 or email to [sullivanrotary3450@gmail.com](mailto:sullivanrotary3450@gmail.com). If you have any questions please call Springer Insurance at (812) 268-4711. You can also register online on our website [www.sullivanrotary.org](http://www.sullivanrotary.org) and pay with PayPal option. Another option is to mail us a check and completed registration to Sullivan Rotary Club P.O. Box 51 Sullivan, IN 47882.

See you in September!

Ian Hiatt  
Sullivan Rotary Club Corn Festival Tents & Stands Committee