

Cedar Valley's Promise Board of Directors
 January 12, 2022; 3:32 pm to 4:30 pm
 Zoom Meeting
 Board Minutes

Agenda Item	Summary
1. Call Meeting to Order 3:32 p.m.	<p>ACTION ITEM: Kate Petersen will call the meeting to order. Time Called to Order: 3:32 pm</p> <p>Members needed for Quorum = 6 Members Present and Members Absent:</p> <p>Kate Petersen Felicia Smith-Nals Nancy Beenblossom Pat Harper John Berry Lew Everling Mladen Gledic Mike Knapp Joanne Lane Marsha Platt Jamie Schroeder Staff: Brenda Loop</p>
2. Review and Approval of Meeting Agenda 3:32 pm	<p>ACTION Item: Kate Petersen will ask for a MOTION to approve the agenda.</p> <p><i>Reference: 2023.01.12 CVP Board Agenda</i></p> <p>Motion: To approve the agenda as presented.</p> <p>Made By: Joanne Lane Seconded By: Mladen Gledic Board Discussion: None</p> <p>Outcome: Motion passed unanimously</p>
3. Public Comment (limit of 5 minutes per person) 3:33 p.m.	<p>INFORMATION ITEM: Kate Petersen will ask if there is any public comment.</p> <p>Guests present will be asked to introduce themselves.</p> <p>Guest: Jill White with Young Parents Together (YPT) Guest: Joni Spencer with Together for Youth/YPT Guest: Sarah Boleyn with CCR&R</p> <p>Public Comment: None</p>

<p>4. Approval of Minutes from Previous Meeting 3:33 p.m.</p>	<p>ACTION ITEM: Kate Petersen will ask for a MOTION to approve the minutes of the November 17, 2022, meeting of the CVP Board as presented or as corrected based on Board discussion.</p> <p><i>Reference: 2022.11.17 CVP Board Minutes</i></p> <p>Motion: To approve the minutes as presented.</p> <p>Made By: Pat Harper Seconded By: Lew Everling Board Discussion: None</p> <p>Outcome: Motion passed unanimously</p>
<p>5. Financials 3:34 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask the Board to review the financials provided before the meeting and ask if there are any questions.</p> <p><i>References:</i> <i>FY23 ECI Revenue and Expenditures (first worksheet called Board Overview)</i> <i>Veridian Statement</i> <i>Green Belt Bank Statement</i> <i>CJIDC Credit Card Statement</i> - Expenses were reviewed and approved. It was noted that 2 contracts were again underspending. The CC Nurse consultant wasn't hired until November and the Screening contract is new. Kate asked about the credit card charge for Iowa Nonprofit Alliance. This is a new alliance for the entire state and members of the Cedar Valley Nonprofit Alliance were given 75% off dues this first year. Brenda is signed up for a training already through this new organization. The training is free since we are members.</p>
<p>6. Contractor Presentation: Young Parents Together 3:38 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask the representative from Success Link's Young Parents Together to share information about their program. YPT is funded out of the School Ready allocation for \$66,156. Joni shared her experience of 30 years in youth services in Black hawk County with Adolescent Pregnancy Prevention and some history of TFY. It was started back in the early 1980's as Sum Bunch. There were 265 teen births then now there are 75 which is a great reduction. Teen births effects don't only affect the family they affect poverty, education, and the community. Jill shared her work experience with Head Start, then with TFY and then became the Coordinator of YPT right before the pandemic hit.</p>

	<p>They had to figure out how to navigate and do business through zooming. Meals and incentives are offered to participants. They started using taxis and now use gas cards. They expanded the program with many community partners like Nurse consultants and the food bank. Child care was also a huge need so they developed a volunteer manual so they could have consistent child care for the littles, and it also allows for social outlet. They now have a dad advocate who has been active and great to work with. They use interactive educational toys and started a grandparent group lead by one of their providers who is a grandparent and provides information and education to others. Assisting teen moms connected with furthering their education is a huge part of programming as well. It was noted that ½ the teen moms in the program their own mothers were teen moms. Providers work with teens in the school as well.</p>
<p>7. Board Changes 4:02 pm</p>	<p>ACTION ITEM: Kate Petersen will ask for a motion to approve Joanne Lane for an additional term on the CVP Board. Kate Petersen will also recognize Mladen Gledic for his 6 years of service on the CVP Board. Thank you both for serving!</p> <p>Motion: To approve an additional term on CVP board for Joanne Lane.</p> <p>Made By: Nancy Beenblossom Seconded By: Lew Everling Board Discussion: None</p> <p>Outcome: Motion passed unanimously</p> <p>Mladen was recognized for his 6 years of service, his last month on the board will be in April, 2023.</p>
<p>8. FY22 Annual Report Review and FY22 Family Support Review 4:04 pm</p>	<p>ACTION ITEM: Kate Petersen will ask for any discussion regarding the FY22 Annual Report review conducted by the state office. One area we are not meeting recommendations is the gender balance of board members. As new members join the board, an effort will be made to recruit more male members. A response is needed on page 3 to describe how board members review data from the DAISEY system and any feedback from the review of the FY22 Family Support Report. Brenda shared the FY22 Family Support Review report that was received from Janet Horras at the state level. The report is generated with data that our 4 contractors enter into the DAISEY system. The report lists the state percentages and then the percentages of our 4 local programs. There are</p>

	<p>targets in different areas. Green shading indicates we are exceeding the target and pink indicates we are not meeting the target. Brenda will share the report with the 4 local contractors. It has not been shared yet because Janet was going to speak to the ECI directors about the targets and that has not happened yet.</p> <p><i>Reference: Black Hawk AR Review 2022 and 2022 Black Hawk ECI Family Support Review</i></p> <p>Motion: To approve the Board’s review of CVP’s data on the Daisey system and annual report summary at Board meeting.</p> <p>Made By: Mladen Gledic Seconded By: Lew Everling Board Discussion: None</p> <p>Outcome: Motion passed unanimously.</p>
<p>9. Performance Evaluation of Brenda Loop 4:15 pm</p>	<p>ACTION ITEM: Kate Petersen will review survey responses from the ECI Director Evaluation. All responses were rated a 3 or 4 on a 4-point scale. Recommendation of a 7% raise bringing Brenda’s hourly pay rate from \$27.83 to \$29.78 beginning the pay period July 1, 2023, falls in.</p> <p>Motion: To approve a 7% raise for Brenda beginning the pay period including July 1, 2023.</p> <p>Made By: Pat Harper Seconded By: Joanne Lane Board Discussion: Some members shared the quality of work Brenda brings every day to the program and her advocacy and participation in state boards.</p> <p>Outcome: Motion passed unanimously</p>
<p>10. Define Contracting Process for FY24 4:21 pm</p>	<p>ACTION ITEM: Kate Petersen will ask the board to discuss the plan for contracting for FY24. Brenda is recommending a budget only from programs receiving funds in FY23 and a full application from any programs not currently receiving funds. This is the same process that was used last year.</p> <p>Motion: That presently funded partners would only need to apply with a budget for 2024 funding and that all programs not receiving funding in FY23 would need to complete a full application.</p> <p>Made By: Nancy Beenblossom</p>

	<p>Seconded By: Pat Harper Board Discussion: This would continue to be good practice.</p> <p>Outcome: Motion passed unanimously.</p>
<p>11. Define Preschool Scholarship Process for FY24 4:23 pm</p>	<p>ACTION ITEM: Kate Petersen will ask the board to discuss increasing the monthly allowed preschool scholarship from \$300 to \$600. This would allow one half day of care each working day of the month at the costliest program currently participating. Just over \$100,000 is allocated for scholarships in FY22. At the rate recommended for FY23, it would cost \$141,000 to serve the same number of children as this year.</p> <p>Motion: To increase monthly preschool scholarships from \$300.00 to \$600.00 per child</p> <p>Made By: Jamie Schroeder Seconded By: Mladen Gledic Board Discussion: None</p> <p>Outcome: Motion passed unanimously</p>
<p>12. Other Discussion or Sharing 4.26 pm</p>	<p>INFORMATION ITEM: Kate Petersen will ask if there is any additional discussion or sharing from attenders.</p> <p>Board Discussion: Brenda shared that she has been asked to go to Washington DC by the Iowa AEYC Board to meet with Iowa's House of Representatives and Senators on Policy as she has done visits like this before and the other Iowa AEYC staff attending had not. Brenda will be on vacation next week January 16-20.</p>
<p>13. Adjourn 4:30 pm</p>	<p>Motion: To adjourn</p> <p>Made By: Lew Everling Seconded By: Pat Harper</p> <p>Outcome: Motion passed unanimously</p> <p>Time Adjourned: 4:30 pm Next Meeting: March 16</p>